



Community Development | 1100 37th Street, Evans, CO 80620
 (970) 475-1120 | www.evanscolorado.gov

Permit #
F&F #

New NON-Residential Building Permit Application

Phone (970) 475-1120 Inspection Line (970) 475-2211

www.evanscolorado.gov/building/building-inspections

Utility Locates Dial 811 Fax (970)330-3472

Property Address			Lot Size (SF)	
Lot	Block	Subdivision	Zoning	
Owner's Name		Phone #		
Owner's Mailing Address (if different from property address):			EMAIL:	
Contractor's Name		Phone #		
Sub-Contractors				
Plumbing		State Lic. #		
HVAC				
Electrical		State Lic. #		
Type of Work (Check all that apply)				
New Construction Shell Only Other				
Valuation of Work	Building \$		Electrical \$	
Building Details	Main Floor Square Footage		Square Footage of Construction Proposed	
	Additional Floor Square Footage		Parking Lot # of Spaces	
	Parking Lot Square Footage		Building Height (FT)	
	Is a separate Footing & Foundation permit required? Yes or No		# of Stories	
Water Rights	Cash In Lieu		Transfer of Shares	

Plan requirements and checklist on following page.

Building Permit Application Submittal Requirements for NON-Residential Construction

(Revised 9-11-2015)

The items listed below shall be included in all new requests for building permit. Please initial in front of the item indicating that it is included in the submittal. **Only complete submittals will be accepted and reviewed.**

Current Adopted Codes: 2012 IBC, IMC, IFGC, IPC, IECC, IFC; 2014 NEC

Applicant Initial	Required Item	Staff Initial
	Building Permit Application	
	Plan Check Fee	
	Three (3) copies of everything listed below, unless specified otherwise. For Building review.	
	Site Plan Approved – New Construction requires an approved Site Plan through the Evans Community Development Department	
	Architectural Drawings - Architectural drawings showing all floor plans, elevations, stair section, building section, and wall section detailing all construction components used. Drawings must be drawn to scale.	
	Structural Drawings (floor framing & roof framing) –Structural documents bearing <i>an original seal and signature of an architect or engineer registered in the State of Colorado</i> . Structural drawings, shall include all beams, floor system, roof system, spans, posts, columns, hangers and connections, and locate and identify all point loads. Plans shall verify that the design meets the following criteria: Wind load=90 MPH exposure B,20-LB roof/snow live load and 15-LB dead load.	
	Electrical Drawings – Electrical design drawings bearing the original seal and signature of an architect or engineer registered in the State of Colorado. Include lighting and power plans, a one-line diagram of the electrical service equipment, electrical schedules, detail and calculations of the available fault current at the electrical service gear.	
	Plumbing Drawings – Plumbing drawings bearing the original seal and signature of an architect or engineer registered in the State of Colorado. Designs must include plumbing roof and floor plans, waste-vent and gas piping schematics and plumbing details and schedules.	
	Mechanical Drawings – Mechanical drawings bearing the original seal and signature of an architect or engineer registered in the State of Colorado. Designs must include a roof plan, mechanical floor plans, mechanical details, schedules and outside air provided.	
	Engineered Foundation – Foundation documents bearing <i>an original seal and signature of an architect or engineer registered in the State of Colorado</i> . The design requirements shall be for a 30” frost dept, seismic zone (1) and 20-LB snow load. Identify wet or damp-proof requirements. Identify and size subsurface drainage system.	
	Grading Plan may be required, contact Evans City Engineer at (970) 475-1113.	
	Other - Include construction, utility, value of construction, description of work and subcontractor information. Applications must be signed by the applicant and must include a daytime phone number.	

CERTIFICATION OF WATER RIGHT DEDICATION ON NEXT PAGE.

AFFIDAVIT OF UNDERSTANDING

The applicant, his agents and employees shall comply with all the rules, restrictions and requirements of the City of Evans and the City Codes governing location, construction and erection of the above proposed work for which the permit is granted. The City or its agents are authorized to order the immediate cessation of construction at any time a violation of the codes of regulations appears to have occurred. Violation of any of the applicable codes or regulations may result in the revocation of this permit.

_____ Applicant/Contractor Initials

The applicant is required to call for inspection at various stages during the construction and, in accordance with the aforesaid requirement; the applicant shall comply with the Evans Building Division's request for notification requirements. Inspections are to be called into the Evans Inspection Line at (970) 475-2211.

_____ Applicant/Contractor Initials

In the event construction is not commenced within 180 days of this permit, then the same is automatically void. Cessation of work for a period of 180 continuous days shall also cause this permit to be void. The building official may grant one or more extensions in writing for periods not more than 180 days each. The extension shall be requested in writing (by the applicant) and with justifiable cause demonstrated. Permits are not transferable. Fees on voided permits are not refundable. The Property Owner is responsible for all fees once the permit is ready for issuance.

_____ Applicant/Contractor Initials

Per Section 13.04.050 of the City of Evans Municipal Code. The Utilities Director shall have the authority to disconnect or shut-off the water from any main or service line for the purpose of repairing, causing the owner to repair the same when on private property and for making connections or extensions or for the servicing of any part of the water works system. The City shall be responsible for the general maintenance and repair of the meter, shut-off valve and service lines located on City right-of-way and easements established for City utilities. Responsibility for repair and maintenance problems experienced with the service lines, shut-off valve or meters which are determined by the City to have occurred on private property and not right-of-way and easements established for City utilities, shall be that of the property owner. The maintenance and repairs responsibility of property owners shall include problems caused by freezing. All maintenance, repairs and replacements performed are subject to the procedures and requirements established in Subsections A, B and C of this Section.

_____ Applicant/Contractor Initial

I certify this application is correct. I agree to perform the work described according to plans and specifications submitted and approved. I agree to comply with all city ordinances, state laws and building codes. Additionally, I UNDERSTAND THAT I AM RESPONSIBLE FOR ANY FEES OR EXPENSES INCURRED FOR PLAN REVIEW, PERMITS, INSPECTIONS AND OTHER FEES ASSOCIATED WITH THIS APPLICATION.

This application does not authorize any work within the right-of-way such as curb cuts. A ROW work permit can be found on the city website. For questions, contact the Evans City Engineer at 970-475-1113.

Signature of Applicant/Contractor

Date of Submittal

Date of Submittal	Accepted By
Water Right Confirmation (Required: PW Director)	
Evans Fire Dist. (If Req.)	
Date Issued	



Evans Fire Protection District

EST. 2011

You have applied for a building permit in the City of Evans. The Evans Fire Protection District is responsible for fire code enforcement in the City and uses a concurrent permitting process with the City. Generally your building permit will also serve as your fire code construction and operating permit(s), however in certain, specific cases a separate permit(s) is/are needed. We will determine if a separate permit is required after reviewing your plans and advise you of our determination.

The applicable fire code is the 2012 International Fire Code (IFC), published by the International Code Council (ICC), with some local modifications. The local modifications are listed in the Evans Municipal Code section 15.48, which may be viewed on-line.

Your construction documents must conform to IFC 105.4, and if your project contains a fire protection system, the drawings for that system must comply with IFC 901.2.

All parties **take note**; we require a fire code official observe all testing required by IFC Rule 9 and the associated NFPA standards pursuant to IFC 901.5. Of particular interest is the requirement that **forty-eight hour's** notice be given to the fire code official prior to the occurrence of the acceptance testing. Do not presume email or a voice message is sufficient; you must obtain confirmation from the Fire Code Official.

Also take note, no acceptance test will be observed or approved until we receive the **written notice of compliance** required by IFC 901.2.1. Any testing required by the IFC done outside the presence of a fire code official must be repeated to obtain final system approval.

The building may not be occupied until the conditions of IFC 901.5.1 are met.

If you require any additional information, please feel free to contact our administrative office @ 970-475-1117.

1100 37th Street, Evans, Colorado 80620 970-475-1118