

MINUTES
EVANS CITY COUNCIL
Regular Meeting
April 3, 2012 - 7:30 P.M.

CALL TO ORDER

Mayor Achziger called the meeting to order at 7:30 p.m.

PLEDGE

ROLL CALL:

Present: Mayor Achziger, Mayor Pro Tem Morris, Councilmembers Brown, Neibauer, Schaffer and Wells

Absent: Councilmember Burmont

PROCLAMATION:

Arbor Day - April 20, 2012

AUDIENCE PARTICIPATION:

Marty Schanwolf, representing the Evans Fire Protection District, gave an update on the community meeting that will be held to inform residents of the transfer of the upcoming fire district's election.

APPROVAL OF AGENDA:

Mayor Pro Tem Morris made motion, seconded by Councilmember Brown to approve the agenda as presented. Motion passed with all voting in favor thereof.

CONSENT AGENDA:

- A. Approval of Minutes of the Regular Meeting of March 20, 2012
- B. Resolution No. 11-2012 – Reschedule June 19, 2012 and August 7, 2012 City Council Meetings
- C. Ordinance No. 537-12 – Zoning Amendment – Ashcroft Park Apartments – 35th Avenue and 34th Street (2nd Rd)

Councilmember Schaffer made motion, seconded by Councilmember Wells to approve the Consent Agenda as presented. Motion passed with all voting in favor thereof.

NEW BUSINESS:

- A. Ordinance No. 538-12 – 1st Quarter Budget Revision (1st Rd)

Jessica Gonifas, Finance Director explained the following:

Ordinance No. 538-12 is the first revision to the 2012 Operating and Capital Budget. The original 2012 Budget was approved by Ordinance No. 526-11 on October 18th 2011.

The Budget Ordinance heading summarizes the changes to revenues, expenditures, and transfers by fund. Some of the items have been previously approved by the City Council.

The General Fund includes three items which are considered carry forward items from 2011. These are items 1.2, 1.4, and 1.13. All of these items related to a specific project(s) which were

appropriated in the 2011 budget, but were not finished in the fiscal year. Since appropriations lapse, the budget for these items needs to be appropriated (carried forward) in 2012. Items 1.3 and 1.8 are both a revenue increase and a corresponding expenditure increase for insurance claims reimbursements and a police department grant, respectively. Item 1.5 is an increase related to costs for administration and enforcement of sales tax collection. As the first year of self-collection has been finalized, a more accurate bench mark for the costs associated with this process was identified, resulting in the need for slightly more funding. Item 1.18 includes both a revenue increase and a corresponding expenditure increase in one-time costs for the Finance Department related to the addition of the Fire District administration functions. Finally item 1.22 is the result of 2011 General Fund expenditures coming in under budget. Therefore, a reduction was necessary for the transfer to the Emergency Contingency Fund.

The Street Impact Fund includes three 2011 carry forward capital projects: St. Vrain & 37th St Improvements, 65th Ave widening, and US 85 Service Road Improvements.

The Conservation Trust Fund includes both a 2011 carry forward project for skate park improvements and revenue related to a grant and carry forward expenditures for the Tuscany Park improvements.

The Capital Improvement – Streets Fund includes 2011 capital project carry forwards as detailed in the long range plan.

The Water Fund includes expenses related 2011 capital project carry forwards as detailed in the long range plan.

The Waste Water Fund includes expenses related 2011 capital project carry forwards as detailed in the long range plan and an adjustment to the service fee revenue based on 2011 results and the 2012 rate increase.

The Storm Drainage Fund includes expenses related to 2011 capital project carry forwards as detailed in the long range plan.

The Finance Committee reviewed the proposed budget revision at their last meeting and did not recommend any changes.

Final audited balances will be presented by the City's external auditors by the end of April. The preliminary audited 2011 ending balance of all funds of \$12,444,034 is higher than the 2011 adopted budget projection (including the impact of the final budget revision of 2011) of \$7,552,076. The majority of the difference is in the General Fund (+\$2,037,280), Waterworks Fund (+\$854,276), Wastewater Fund (+\$682,687), and the Storm Drainage Fund (+\$526,790). The General Fund variance was due to higher than projected revenues and budget savings. The Waterworks, Wastewater, and Storm Drainage Funds budgeted for capital projects in 2011 which were not completed and are being carried forward to 2012.

Councilmember Schaffer made motion, seconded by Mayor Pro Tem Morris to approve Ordinance No. 538-12 on first reading. Motion passed with all voting in favor thereof.

B. Approval of preliminary budget revision to purchase Fire District vehicles

Warren Jones, Evans Fire District Chief explained the following:

This item requests City Council approve a preliminary budget revision for the purchase of two Fire District vehicles. While the funds to purchase these vehicles will come from the District the vehicles themselves will be purchased and owned by the City until the transfer of personnel, facilities and equipment from the City to the District at the end of the transition period. The specific request is to amend the budget to recognize new revenue of \$43,124 from the District and corresponding expense for the same amount. There is no other impact on the City budget. Background and details of these purchases are shown below.

At their regular March, 2012 meeting, the Evans Fire District Board of Directors approved these two vehicle purchases.

Vehicle 1 - Replacement of 1997 GMC Suburban. The Board approved the replacement of a 1997 GMC Suburban. This is a 2012 Ford Expedition SUV. The Board approved a purchase price of \$28,124 from the Colorado State Bid List.

Vehicle 2 – Replacement of 1983 GMC brush pumper. This brush pumper is almost 30 years old and has significant mechanical, functional, reliability and safety problems. Staff was recently notified of the availability of a low mileage 1996 used brush pumper at the South East Weld County Fire District that was being offered for sale. Staff evaluated this brush pumper and proposed that it be purchased as a replacement for our 1983 brush pumper for a purchase price of \$15,000. This vehicle comes equipped with radios, generators and lights. In addition to use on groundcover and brush fires it will be used for other non-fire responses that do not require a fully staffed fire pumper. When this replacement brush pumper is placed in service, the 1983 GMC will be released to the City for disposal. If it's sold the district is asking that any funds derived for its sale is reimbursed to the Fire District budget.

Mayor Pro Tem Morris made motion, seconded by Councilmember Brown to approve the preliminary budget revision to purchase Fire District vehicles. Motion passed with all voting in favor thereof.

REPORTS:

The City Manager had nothing new to report.

The City Attorney had nothing new to report.

AUDIENCE PARTICIPATION:

There was no audience participation.

Evans City Council
April 3, 2012
Page 4

ADJOURNMENT:

Mayor Achziger adjourned the meeting at 7:45 p.m.


Shannon Metcalf
Customer Service Unit Manager