



EVANS REDEVELOPMENT AGENCY AGENDA

Regular Meeting
December 4, 2012

Immediately Following City Council Meeting

Evans Redevelopment Agency meeting packets are prepared several days prior to the meetings. This information is reviewed and studied by the Agency members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. An informational packet is available for public inspection on our website at www.cityofevans.org and posted immediately on the bulletin board adjacent to the Council Chambers.

1. CALL TO ORDER

2. PLEDGE

3. ROLL CALL

Chair:	Lyle Achziger
Vice Chair:	John Morris
Members:	Laura Brown
	Fred Burmont
	April Neibauer
	Brian Rudy
	Jay Schaffer

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

A. Approval of October 2, 2012 Minutes

6. NEW BUSINESS

A. None

7. REPORTS

Highway 85 Corridor Plan

8. ADJOURNMENT

CITY OF EVANS – MISSION STATEMENT

“To provide positive and progressive leadership that promotes smart growth, economic prosperity and cultural diversity while preserving core and family values and a high quality of life that preserves our small town atmosphere.”

ERA COMMUNICATION

DATE: December 4, 2012
AGENDA NO.: 5.A
SUBJECT: Approval of Minutes
PRESENTED BY: City Clerk Staff

AGENDA ITEM DESCRIPTION:

Approval of minutes.

FINANCIAL SUMMARY:

N/A

RECOMMENDATION:

N/A

SUGGESTED MOTIONS:

"I move to approve the minutes as presented."

MINUTES
EVANS REDEVELOPMENT AGENCY

Meeting
October 2, 2012

CALL TO ORDER

Mayor Achziger called the meeting to order at 8:46 p.m.

PLEDGE

ROLL CALL:

Present: Chair Achziger Vice Chair John Morris, Member Laura Brown, Fred Burmont, April Neibauer, Brian Rudy, and Jay Schaffer

APPROVAL OF AGENDA:

Member Schaffer made motion, seconded by Member Brown to approve the agenda as presented. Motion passed with all voting in favor thereof.

CONSENT AGENDA:

NEW BUSINESS

- A. Resolution No. ERA-001-2012—Adoption of By Laws

Sheryl Trent, Economic Development Director, reported the following:

The City of Evans formed an Urban Renewal Authority (known as the Evans Redevelopment Agency) in 2009 for the purpose of redevelopment. The ERA is a separate entity from the City of Evans and as such will have to fund personnel and other costs in a separate budget. At this time, the adoptions of bylaws are necessary to conduct business.

The Evans Redevelopment Agency needs bylaws in order to conduct business and direct staff to carry out policy level direction. These bylaws can be amended to meet the needs of the Agency.

Chair Achziger asked if there were any questions of staff.

There were none.

Member Schaffer made a motion, seconded by Member Rudy, to approve Resolution No. ERA-001-2012. Motion passed with all voting in favor of.

- B. Resolution No. ERA-002-2012—Adoption of Cooperation Agreement with the City

Sheryl Trent, Economic Development Director, reported the following:

The ERA is a separate entity from the City of Evans and as such will have to fund personnel and other costs in a separate budget. At this time, with no revenues forthcoming until further

action is taken by the ERA, a cooperation agreement is necessary to conduct business.

This agreement is similar to the one between the City of Evans and the Fire District, and allows for the City to advance monies to the ERA for necessary costs until such time as the ERA can repay the City (this is a debt with no interest incurred by the ERA). The agreement lists personnel and anticipated maximum time allocated to the ERA, which can change from year to year.

The agreement calls for a maximum contribution from the City of Evans to the Evans Redevelopment Agency of \$100,000 for administrative and professional support, consultant support and services. This would be for personnel only, plus the overhead needed by the City to maintain those personnel such as benefits, office supplies, equipment, and other tools. This amount would be funded from sales and property tax and might be advanced by the City and then repaid by the Agency when additional sales tax and property tax is realized in any Urban Renewal Area.

The Agency will have a separate set of accounting and a separate audit, just as the Fire District does.

Chair Achziger asked if there were any questions of staff.

Vice Chair Morris asked if the motion should be made with the changes by City Council. Attorney Malcom Murray said that would be correct.

Vice Chair made a motion, seconded by Member Brown to approve Resolution No. ERA-002-2012 as the amended by City Council. Motion passed with all voting in favor of.

C. Resolution No. ERA-003-2012--2012 Posting of Agendas

Sheryl Trent, Economic Development Director, reported the following:

The ERA is a separate entity from the City of Evans and as such will have to fund personnel and other costs in a separate budget. The Agency has by laws and a cooperation agreement, but also needs other administrative resolutions as required by law. One of those resolutions indicates where agendas will be posted. In the case of the ERA agendas will be posted in the lobby and on the website.

The Evans Redevelopment Agency is required by law to adopt a resolution stating the posting of the meeting agendas

Chair Achziger asked if there were any questions of staff.

There were none.

Member Schaffer made motion, seconded by Vice Chair Morris, to approve Resolution No. ERA-003-2012. Motion passed with all voting in favor of.

REPORTS:

None

AUDIENCE PARTICIPATION:

There was no audience participation.

ADJOURNMENT:

Chair Achziger adjourned the meeting at 9:16pm

Jessica Scheopner, City Clerk

NOT YET APPROVED