

**EVANS REDEVELOPMENT AGENCY**  
**AGENDA**  
Regular Meeting  
April 16, 2013  
Immediately Following City Council Meeting

**CALL TO ORDER**

Chair Achziger called the meeting to order at 8:15 p.m.

**PLEDGE**

**ROLL CALL**

Present: Chair Achziger, Vice-chair Morris, Commissioners Brown, Burmont, Neibauer, Rudy and Schaffer

**APPROVAL OF AGENDA**

Commissioner Morris made the motion, seconded by Commissioner Schaffer, to approve the agenda. The motion passed with all voting in favor thereof.

**CONSENT AGENDA**

- A. Approval of Minutes of December 4, 2012**
- B. Approval of Minutes of February 19, 2013**

Commission Rudy made the motion, seconded by Commissioner Schaffer, to adopt the consent agenda. The motion passed with all voting in favor thereof.

**NEW BUSINESS**

**A. Adoption of Resolution No. ERA-002-2013 – A Resolution Adopting the 2013 Budget**

Jessica Gonifas, Deputy City Manager, discussed the requirement for the Evans Redevelopment Agency (ERA) to adopt, by Resolution, an annual budget and to make annual appropriations according to the procedures outlined under state law. She explained that the sole source of funding for the ERA 2013 budget is a transfer from the City in the form of a loan. She also explained that the revenues, expenditures, and transfers have been previously reviewed by the ERA.

Commissioner Burmont asked about the increase in supplies and services from 2012 to 2013 for the ERA.

Ms. Gonifas explained that the increase was due to a larger need for professional services in 2013.

Sheryl Trent, Community and Economic Development Director, clarified what types of supplies and services would be needed during 2013.

Commissioner Burmont requested to see more detail from staff about the supply and service budget for 2013.

Staff agreed that they would provide him more information.

Commissioner Schaffer made the motion, seconded by Commissioner Brown, to adopt Resolution ERA-002-2013. The motion passed with all voting in favor thereof.

**B. Adoption of Resolution No. ERA-003-2013 - A Resolution Adopting Financial Policies for the Agency**

Ms. Trent introduced the Resolution and explained that the ERA has adopted bylaws, a 2013 budget, a cooperation agreement for funding with the City of Evans, but the ERA needs adopt financial policies established by the Resolution. She talked about the purchasing policies for the ERA board to approve expenses over \$100,000, and expenses under that amount would be approved by the Executive Director.

Vice-chair Morris made a technical amendment to Section 1A.3 of the budget schedule.

Vice-chair Morris made the motion, seconded by Commissioner Schaffer, to adopt Resolution ERA-003-2013. The motion passed with all voting in favor thereof.

**C. Adoption of Resolution No. ERA-004-2013 - A Resolution Authorizing Contract Authority**

Ms. Trent, explained that the Resolution would delegate the authority to the Executive Director to sign any contract up to \$100,000 for professional services as necessary to implement strategies approved by the ERA.

Chair Achziger clarified about the authority provided to the Executive Director according to the Resolution.

Commissioner Schaffer made the motion, seconded by Commissioner Brown, to adopt Resolution ERA-004-2013. The motion passed with all voting in favor thereof.

**REPORTS**

There were no reports.

**ADJOURNMENT**

The meeting adjourned at 8:26 p.m.