



## City Manager Monitoring Report November 5, 2013

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*Below is a compilation of updates and projects that are either new or have changed since the last City Council meeting*

- **ADMINISTRATION OFFICE CLOSURES**

- November 11<sup>th</sup> in honor of Veterans Day
- November 28<sup>th</sup> and 29<sup>th</sup> for the Thanksgiving Holiday
- December 24<sup>th</sup> and 25<sup>th</sup> for the Christmas Holiday

- **RECREATION**

- We have record numbers for Extreme Basketball (3<sup>rd</sup>-6<sup>th</sup> grade) program. This year we have 272 players compared to last year's number of 197!!! Amazing.
- Programs like basketball rely heavily on the volunteer coaches. The department is actively seeking out coaches to make this program successful. If anyone is interested, please contact the Recreation Department at 970-475-1125.
- November 18<sup>th</sup> marks the beginning of Hot Shot Basketball registration.

- **PUBLIC WORKS**

- Park restrooms have been winterized for the season. Notification was given to recreation to pass on to any customer wanting to rent a park.
- All non-potable systems are off and drained.
- The Tuscany sinkhole is being repaired and work should be complete this week.
- Starting October 31<sup>st</sup> GLH Construction will begin the fire hydrant and water valve replacement project. Several fire hydrants will be replaced in Arrowhead, Hill N Park and miscellaneous areas throughout the City. Water valves will be replaced on Myrtle Street and 32<sup>nd</sup> Street.
- The pavement overlay project is complete with the exception of the installation of the video detection system on the 17<sup>th</sup> Avenue and 37<sup>th</sup> Street signal. Right now the signal is on a timing loop. This may cause a longer wait at the light them most motorists are used to.
- Anadarko and Lowe's have

- **CUSTOMER SERVICE**

- The Customer Service Unit continues to work on solidifying the "one stop" shop concept. The group has completed cross training on the various functions within their unit (ie. Utility Billing, Court, etc.). The unit is now working directly with each department on specific training for specific functions and tasks such as coverage for the Recreation desk. They are also working with Finance to assist with data entry on utility bills for City facilities and stuffing accounts payable checks. The unit will continue to train and develop processes with the various departments.