



**City Manager
Monitoring Report
April 7, 2015**

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.

➤ **City Manager**

➤ **Communications**

- The Fallis case is once again in the news with the March 27 lawsuit filed against five Evans Police Officers by the parents of Ashley Fallis. Those named in the suit are Detective Michael Yates (on active duty and being sued individually), Commander Jason Phipps (then Sergeant Phipps, on active duty and being sued individually), Mike Parkos (left the department to work in the family business, being sued individually), Commander Pat Haugse (retired, being sued individually) and Chief Rick Brandt (on active duty and being sued in his official capacity). Fox 31 News, the Denver Post, the Greeley Tribune and Channel 7 picked up on the story as of April 1. 48 Hours has informed us that their story will “probably” run April 11.
- A new mural will be painted on the steel building in Driftwood Park on April 19 by a volunteer group, CCI Greenheart.
- The first ever Evans Photo Contest will begin April 15 and run through November 15, 2015. Details too long to list here can be found on the home page of the website.

➤ **Customer Service**

In order to keep up with additional police staff and to make the system more efficient, the court process will be automated including forms, files, and record keeping. A breakdown of workflow will be reviewed to minimize duplication, and to streamline processes.

➤ **Economic Development**

➤ **Finance**

- January and February sales tax summaries are being completed and should be released by April 10th.
- We are busy working on the 1st quarter budget revision; this will be presented to finance committee on April 7th.

➤ **Human Resources & Risk Management**

- With the passing of House Bill 14-1383, employers are now required to establish four physicians for medical treatment of work-related injuries/illnesses under workers’ compensation effective April 1st. Staff has been evaluating our current designated medical providers and interviewed new providers. Staff has identified two new physicians to meet the requirement of four and distributed employee notifications accordingly.
- Staff has been working in conjunction with the Employee Review Team on the benefit insurance renewal process, including the presentation of the insurance renewals and soliciting feedback and recommendations. Recommendations have been made to the management team. Staff is preparing for open enrollment meetings later this month for benefit elections to be effective 7/1/15.

➤ **Police**

The police officer applicant process is proceeding and we are on schedule to swear in new staff in June. Officer Don Morgan has been transferred to Investigations bringing our investigative staff to three detectives.

➤ **Public Works**

| | |
|---------------------------|---|
| <p>OPERATIONS</p> | <ul style="list-style-type: none"> ● WATER <ul style="list-style-type: none"> - Turned in water test 3-10-15 - Still working on the Radio Program - Seem to have an issue with The School wanting a meter and to start watering next month. I have an issue with that since we have watering restriction. - Have Turn Offs and Meter Reading this week. ● NP WATER <ul style="list-style-type: none"> - Scheduled to start cleaning up some NP ditches ● IRR <ul style="list-style-type: none"> - Working on some general maintenance issues - Burning the Ditch a week from today - We plan to charge the irrigation system on 4-15-15 and start watering on 4-16-15. - We are scheduled to clean some of the non-potable water ditches on 4-5 and 4-6 in preparation for that season. Still have not heard when any water is coming in from GLIC. Generally don't see water until May. - We will also be turning on the non –potable systems (Grapevine-Neville and North Point) on 4-14. Since we do not have GLIC water yet, the systems will be using potable water. - We also have the Spring Cleanup Program on April 18/19 and April 25/26. - Waste Management has been notified and the event is already staffed and ready to go. - |
| <p>ENGINEERING</p> | <ul style="list-style-type: none"> ● Leon: Out all week – Locates will be routed through Dawn. ● Projects progressing as planned. ● Tentative start date for Civil Engineer – April 6th. ● Borstad Consulting is currently performing pavement inspections in various areas throughout the city. |
| <p>WASTE WATER</p> | <ul style="list-style-type: none"> ● We now have a working heater/ventilation system at the Evans Headworks Building. ● The WW Design team met last Thursday and have selected the type of plant to be built at HNP. It will most likely be a variation of the BNR (Biological Nutrient Removal) Activated Sludge process. ● The team also selected the new lift station to be a self-cleaning wet well with submersible pumps. The force main from Evans to HNP will follow the Evans Ditch right of way. |
| <p>PARKS</p> | <ul style="list-style-type: none"> ● Soccer fields are being painted. ● Working on Village Park restroom remodel and pavilion replacement. ● Arbor Day celebration will be held at Ann K Heiman at 3:00pm on April 24th. |