



City Manager - Monitoring Report

October 4, 2016

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.

City Manager's Office	
Communications	<ul style="list-style-type: none"> • Social media was used to provide an overview update three years post flood on the September 13 anniversary. Given the level of interest in the park reopening, the focus was on that aspect of recovery. • Recognizing CML's Cities and Towns Week, four short videos covering "Community", "Vibrancy", "Safety" and "Home" are now on the website – all geared to drive the theme of how much Cities and Towns do to make quality of life possible for residents. • Final plans for the Regional CML Meeting to take place September 29, hosted by Evans, are coming together. The event, to be held at Riverside Library, supports the positioning of Evans as a regional leader.
Customer Service Unit	
Human Resources/Risk Management	<ul style="list-style-type: none"> • A safety inspection was conducted for Public Works Operations, Parks and Grounds, Fleet, and Wastewater which included all buildings and storages lockers associated with these buildings or shops. This inspection was performed in conjunction with the yearly fire extinguisher maintenance. No life-safety issues were discovered and any minor safety issues were fixed on the spot. • The Employee Review Team launched a wellness challenge called Zero to Thirty. Zero to Thirty will challenge participants to get active with a minimum exercise goal of 30 minutes a day for at least 24 of the 30 challenge days. The Employee Review Team also sponsored a flu shot clinic this week.
Finance	Sales Tax Update (Final) June

June 2016 - Final			
Category	2015 YTD	2016 YTD	% Change
Base	1,266,327	1,175,361	-7%
Commercial	956,344	933,273	-2%
Industrial	947,689	363,979	-62%
Utilities	390,199	334,618	-14%
Motor Vehicle	669,894	658,370	-2%
One-Time	-	180,224	
Total	4,230,453	3,645,826	-14%
June 2016 - Final			
Lodging	48,766	37,997	-22%

(Preliminary) July

Year-to-date Actual vs. Budget, we are \$182,654 short.

As far as the monthly projection goes, we are \$184,113 short of what we needed to collect this month to meet our annual budget. This does not include motor vehicle tax.

July 2016 - Preliminary			
Category	2015 YTD	2016 YTD	% Change
Base	1,477,267	1,366,278	-8%
Commercial	1,117,179	1,094,008	-2%
Industrial	1,039,236	398,403	-62%
Utilities	455,064	396,500	-13%
One-Time	-	180,224	
July 2016 - Preliminary			
Lodging	59,221	46,727	-21%



Flood & Recovery

- Staff received the completed and approved PW 302 scope change for the 49th Street, Brantner Road, Industrial Parkway Road Repair project.

	<ul style="list-style-type: none"> September 2013 through September 2, 2016 actual flood repair costs are \$5,729,914 and actual reimbursements received are \$3,416,540.
Recreation	<ul style="list-style-type: none"> Registration is going on now for 3rd-6th Grade winter sports. The Recreation Department will be offering a new program that will focus on fundamentals of sports to help prepare children for the upcoming season.
Information Technology	
Building Department	<ul style="list-style-type: none"> Staff received 8 new Single Family permit applications from Park Place Homes. Staff is working on two permits for duplex applications. Staff has received many permits for re-roofing throughout the city. Garney Construction will be picking up permits for Temporary Instruction Buildings for the Wastewater Treatment Facility Project early next week.
Neighborhood Services	<ul style="list-style-type: none"> Staff created a comprehensive enforcement plan to address trash issues in the Lakeshore subdivision, better known as the State Farm neighborhood. Issues in this area include property owner and refuse hauler obligations, right-of-way maintenance responsibilities, city limit boundaries and non-assessable properties. Code Enforcement Staff wrote a Great Outdoors Colorado(GOCO) grant application to fund brush and dead tree removal along the Evans Ditch. If GOCO funds the project in December, the Weld County Youth Conservation Corps will conduct the six-week project in early 2017.
Planning	<ul style="list-style-type: none"> Staff coordinated revised landscape plan and subdivision plat for the ARB project. Staff facilitated a public hearing for Eastwood Village Zoning Board of Appeals and coordinated with Evans FD on their presentation, packet items. Staff continued work and responses to questions on the Synergy Subdivision from Baseline Engineering and Xcel Energy
Engineering	<ul style="list-style-type: none"> Staff met with the City of Greeley for an update on the 65th Avenue Widening Project. The City of Greeley has their portion out to bid. Staff attended the Greeley Evans Transit (GET) steering committee for the 5-10 year strategic plan. The committee reviewed the draft document and will have a week to submit comments. City Council will receive a presentation from Will Jones, Transit Manager regarding the plan at the November 1st work session. Martin Marietta has started patching on 34th Street between 11th Avenue & 17th Avenue in preparation of the 2016 Asphalt Overlay. Staff has given approval for the contractor to work this Saturday, September 18th in order to complete work closest to the intersection of 17th Avenue to help with traffic issues during the school week. Kolbe Striping has completed the majority of our annual pavement marking contract. They will be onsite soon to complete the remaining items: <ul style="list-style-type: none"> Striping near Union Colony School Striping of State Farm Road Striping of parking spaces at Village Park Installation of thermoplastic pavement symbols at various locations Work has commenced on the Hwy 85 Access Control Project at 37th Street. Staff participated in the scoring committee for the North Front Range Metropolitan Planning Organization (NFRMPO) FY 2020 – 2021 Call for Projects. Staff also attended the monthly NFRMPO Technical Advisory Committee (TAC) that same afternoon. The NFRMPO TAC will recommend to the MPO Council full award of the Evans application request for the 37th Street Overlay from 11th Avenue to 23rd

	<p>Avenue. The MPO Council will receive project presentations on October 6th and will have an action item vote at their November meeting.</p> <ul style="list-style-type: none"> • Staff is looking at possible scope change options for the Hwy 85 Access Control Project at 31st Street.
Police	<ul style="list-style-type: none"> • The City of Denver hosted a 9/11 Remembrance Event at Civic Park on Sunday. The event not only honored those who lost their lives in the attack of 9/11/2001, but also paid tribute to Colorado first responders and the military. Chief Brandt and Commander Harding attended to represent the City of Evans. It was a moving event. • The Citizen's Police Academy is quickly wrapping up with only one week remaining. This past week's class covered the topics of drug investigations and Taser. Five brave souls volunteered to receive a Taser exposure. Greeley Tribune staff were in attendance and are hoping to publish a story on the CPA in the next week or two. • Former Officer Gabe Riemer was recently promoted to the rank of sergeant. Congrats Sergeant Riemer! • The EPD is hoping to get two hiring processes underway before the end of the year. We are aiming to finally get to our authorized strength of 37 with these two processes.
Economic Development/ ERA	
Parks	<ul style="list-style-type: none"> • The sand box at Ridge Park has been problematic with stray cats, staff will be removing it and adding safety surface in its place. This new area will allow for stroller and bike parking.
PW Operations	<ul style="list-style-type: none"> • Staff are closely monitoring irrigation pond levels so that when the irrigation ditches begin shutting down the ponds will be as full as possible to avoid damage over the winter months. • There has been an update to the Lead and Copper water testing rule. Staff spent considerable time on the implementation of the updated rule. In the past we used a representative sample of 60 homes. We now have to sample 60 homes built between 1983 & 1987, our old list only had 2 sites that qualify with the new update. New sample sites have been identified and staff is beginning to reach out to the owners and ask that help us in becoming a sample collection site. • Staff are returning to a 3 day a week schedule for pothole filling.
Waste Water Operations	
Waste Water Treatment Plant	<ul style="list-style-type: none"> • <i>Xcel</i> is projecting next week for installation of power to the site. • Dewatering is operational and functioning properly with no issues. • <i>Garney</i> is expecting the excavation subcontractor (<i>Nelson Civil</i>) to begin late this week or early next week. Once begun, this will be a very prominent indication of progress being made at the site.