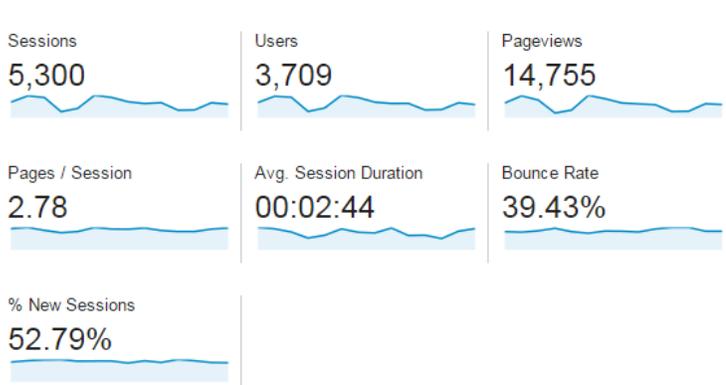
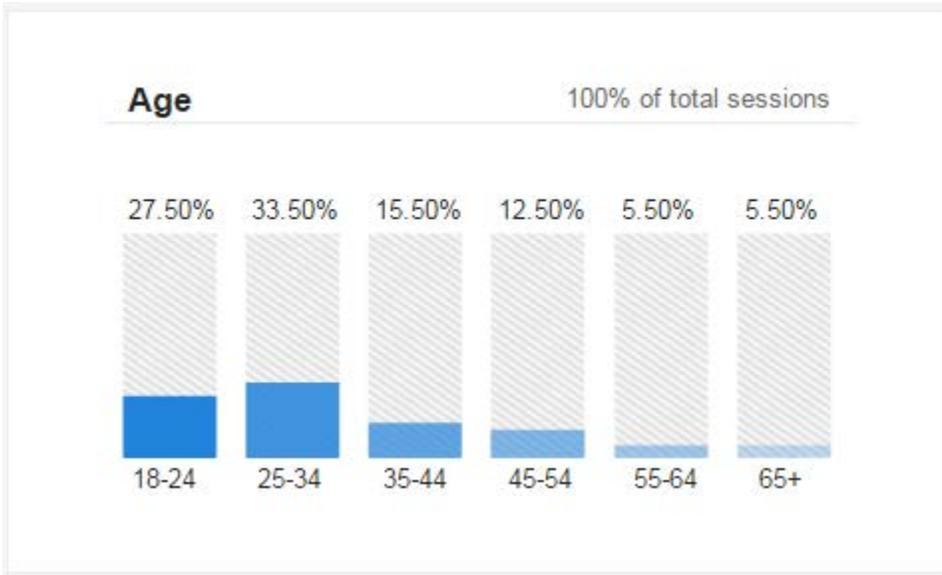


## City Manager Monitoring Report December 2, 2014

*Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.*

### ➤ COMMUNICATIONS

- NOVEMBER 12-25 WEBSITE VISITORS
- 45.85% FEMALE 54.15% MALE



➤ **FIRE DISTRICT**

**ISO**

Since they are already in the area conducting the periodic evaluation of the Milliken fire department, the Insurance Service Office (ISO) has decided to conduct our periodic review too. As you may know, the ISO public protection classification rating serves as one of the foundations of commercial fire insurance for businesses in the district.

We are currently in the process of collecting the pre-survey information for them to review, in preparation for their anticipated on-site evaluation in December.

**Accreditation & performance indicators**

We have promised the Fire Board to provide them with more salient information regarding the District's operational performance. Accordingly, we are exploring pursuing accreditation through the Center for Public Safety Excellence. Accreditation, through the CPSE a comprehensive process that requires candidate agencies to demonstrate a variety of internal processes and procedures. Though we may or may not decide to pursue formal accreditation the self-review process can serve as a useful snapshot of our current status.

**Fire Code Enforcement**

We are working with the City's Attorney to draft legislation that will clarify the process the District will use to pursue violations of the City's fire code. This request is the result of our attempts to address complaints regarding the parking of hazmat loads overnight at various motels.

➤ **POLICE**

LIBRARY SUB STATION – IF YOU HAVE NOT HAD A CHANCE TO SEE THE POLICE SUBSTATION AT THE LIBRARY LATELY, STOP ON BY. DISTRICT OFFICERS HAVE BEGUN USING THE OFFICE. ALTHOUGH IT IS NOT STAFFED REGULARLY, OFFICERS ARE STOPPING IN TO DO CASE FOLLOW UP OR JUST TO SAY HELLO TO THE LIBRARY STAFF.

FRONT DESK VACANCY – WE ARE INTERVIEWING FINALISTS FOR THE FRONT DESK VACANCY. WE HOPE TO HAVE A NEW PERSON HIRED AND IN TRAINING WITHIN TWO-THREE WEEKS.

STATE ACCREDITATION – OUR LETTER REQUESTING AN ASSESSMENT BY THE COLORADO ASSOCIATION OF CHIEFS OF POLICE FOR ACCREDITATION HAS BEEN SUBMITTED. WE HOPE TO ACHIEVE THIS IMPORTANT MILESTONE BY THE END OF THE YEAR, BUT WITH THE HOLIDAYS UPON US WE MAY HAVE TO WAIT UNTIL EARLY 2015. I WILL KEEP YOU INFORMED OF OUR PROGRESS AND STATUS!

➤ **PUBLIC WORKS**

<b>OPERATIONS</b>	<ul style="list-style-type: none"><li>• <b>WATER:</b> We stopped the swapping on the 12th anyway to allow Joni to get caught up for meter reading and billing. Unless weather changes not sure if we want to start opening pits for shut offs. We're getting up to start switching over to changing radios/meters inside. Plans are to head back outside as long as the weather holds</li><li>• <b>STREETS:</b> Spent most of the end of the week pushing snow and applying ice melt. Streets - Clearing inlets and sweeping when weather permits</li></ul>
<b>ENGINEERING</b>	<ul style="list-style-type: none"><li>• 2014 Asphalt Overlay Project is complete with the exception of the intersection at 35<sup>th</sup> Avenue / 49<sup>th</sup> Street. This area will be complete as soon as 65<sup>th</sup> Avenue south is open.</li><li>• Continuing to monitor the PHMS project off-site utility construction. Pavement Marking only outstanding item to open 65<sup>th</sup> Avenue south of 37<sup>th</sup> Street. Traffic signals</li></ul>

	<p>to be operational the first week of December.</p> <ul style="list-style-type: none"> <li>• Call for project scoring results to be shown at this week's council meeting (Wed., Nov. 19<sup>th</sup>)</li> <li>• 35<sup>th</sup> Avenue / 49th Street Paving may happen this week – or be pushed back until next year</li> <li>• 65<sup>th</sup> Avenue south of 37<sup>th</sup> Street reopened on Friday. Several miscellaneous items still outstanding. Will be working with FCI to get these completed. Traffic signals to be operational the first week of December</li> </ul>
<b>COMMDEV &amp; BLDG</b>	<ul style="list-style-type: none"> <li>• Zach is now a certified building assessor</li> <li>• Advertising for City Planner and Building Inspector</li> </ul>
<b>WASTE WATER</b>	<ul style="list-style-type: none"> <li>• Assisted Ditesco with Engineering pre-proposal meeting for the WW project and facility tours</li> </ul>
<b>PARKS</b>	<ul style="list-style-type: none"> <li>• We will continue to mulch leaves until they are gone or the weather stops us.</li> <li>• Beginning the process to fill new parks tech position.</li> <li>• Holiday lighting is complete.</li> </ul>
<b>ADMINISTRATION</b>	<ul style="list-style-type: none"> <li>• Water &amp; Sewer Board changed to Dec 4<sup>th</sup></li> </ul>