



City of Evans, Colorado

City Manager Monitoring Report March 03, 2015

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.

➤ Economic Development

Please **register** for the Business to Business event we are hosting!

Evans Business to Business; Leading Onward and Upward



This free, half day event has been designed to encourage seasoned and budding business owners as they work to build their business. With an array of resource tables, Colorado business owners will be able to glean information about services available to them to continue growing and strengthening their business. In addition to the resource tables present, come learn about leadership. Business owners will learn about the importance of strong and effective leadership.

The Three-Day Battle of Gettysburg Aden Hogan, Evans City Manager



This battle is still used today as a teaching tool for military tactics and actions, but is there more this event may teach us? Join educator and public administrator, Aden Hogan, Jr., as he uses a multi-media approach to look at a few critical elements that played major roles in the outcome of the battle. Leading can be difficult. Leadership in crisis is even harder. The short seminar's goal is to provide you with some ideas, approaches and techniques to be a more efficient & effective leader & manager.



Strategic Operating Plans: A program that WORKS for all businesses

Dallas Everhart, PhD



Strategic Operating Plans lead people & organizations to great accomplishments & sustainable success. The StratOp process helps a company gain perspective on its entire business, both internally & externally. Join Dr. Dallas Everhart as he discusses this innovative program. With its unique blend of valuable leadership philosophies, strategies & best practices you'll:

- Gain an authentic perspective of your company's past & current core competencies
- Identify the different elements of authentic strategic planning
- Create Focus & Commitment with your team to increase performance, creativity & much more.

Register before February 18th for a complimentary lunch and to be entered into a prize drawing.

When:

Wednesday, March 4, 2015

Time:

9:00 am - 1:00 pm

Where:

Riverside Library and Cultural Center
3700 Golden St.
Evans CO, 80620

Free

Complimentary Lunch with registration prior to Feb. 18th

Presenters:

Aden Hogan,
Evans City Manager
Dallas Everhart PhD,
Everhart and Associates

Resources Tables:



The Colorado SBDC Network is funded in part through a cooperative agreement with the U.S. Small Business Administration.

Also please note we have delayed the plaque and time capsule for the RLCC – we'd like to organize a better event and we are looking for more dates that might work.

➤ Finance

The external financial auditors from the firm ACM will be on site for two weeks beginning March 2nd. The finance

department thanks everyone for their understanding as we focus on the multitude of preparations that go into this process. There may be additional requests for information that we will reach out to other departments for, please help us to provide quick responses while the auditors are on site. They will be working on both the City and the Fire District during this time.

➤ **Human Resources**

- Staff received notification from the Division of Workers’ Compensation on the City’s Renewal of the Premium Cost Containment Certification. They approved the City’s three-year certificate renewal in the program, conditionally. The Board has directed that a one-year review of the City’s certification be conducted at the February 2016 meeting. The Premium Cost Containment Program provides an additional 5% premium reduction through the City’s workers’ compensation insurance carrier, Pinnacol Assurance. This 5% reduction is not guaranteed. If the City’s injuries and related costs rise considerably between the certification date and our policy renewal date, the certification and the premium reduction can be revoked. The message of following best practices, being aware of surroundings, operating safely and reporting unsafe conditions is being emphasized throughout various committee and departmental meetings and through regular safety training.
- Staff recently compiled necessary information for Pinnacol Assurance staff for the annual workers’ compensation audit.

➤ **Police**

- The 2015 hiring process has moved on into oral board interviews. Because of the larger than normal number of applicants that have made it to this step, we have been forced to add an additional day of interviews. This is a good thing. 34 total applicants took the physical exam. 31 applicants took the written examination. 28 applicants have been invited to participate in the oral board interviews.
- The Taser Axon body worn camera program is in full effect. Half of the officers were issued cameras on 02/18 and the remaining officers will be issued cameras on 02/25. At that point, each patrol officer and patrol sergeant will have their own individual camera. The next challenge will be monitoring data usage, storage, and overall functionality within evidence.com (cloud based storage system).
- Implementation of the Lexipol policy management and training process has begun. This will allow us to stay in-line with best practices when it comes to policy management, making the state and national accreditation process much smoother. It also allows us to push out in-house training to officers which will increase their policy and procedure knowledge.

➤ **Public Works**

OPERATIONS	<ul style="list-style-type: none"> • Water - Still working on radio project. It will be slowing down dramatically from here on in due to having to make appointments and getting into resident’s homes. <ul style="list-style-type: none"> - Had turn offs and Meter Reading last week. Will keep radio process going. The meter reading machine had some issues but was up and running by the end of the day and we got all of the meters read on that system. • NP Water - Scheduling cleaning out Faulkner and through Arrowhead <ul style="list-style-type: none"> - Might get a little maintenance in at the end of the week. Plan on cleaning up at the Faulkner and Arrowhead properties. • Irrigation - Completing scheduled replacements and maintenance. <ul style="list-style-type: none"> - Short week and shut offs • Streets - Continue getting caught up with sweeping. Doing a lot of sign maintenance. • Fleet - Finished up work on surplus vehicles. Delivered surplus vehicles to auctioneer. Lined up 2015 tractor and truck purchases. <ul style="list-style-type: none"> - One of our sweepers has developed some major problems forcing us to spend some money. Not sure how much yet. We will try to keep sweeping with one machine for now. • Final procedures have been completed to purchase the 2015 trucks and tractor. We will be purchasing 2 single axle dump trucks and a large tractor with mower.
ENGINEERING	<ul style="list-style-type: none"> • Projects progressing as planned. • Working with PD on several sign work order requests.

	<ul style="list-style-type: none"> • Civil Engineer Interviews completed.
COMDEV & BLDG	<ul style="list-style-type: none"> • Sweep through Green Acres mobile home park, including code enforcement, building inspector and police department will be involved.
WASTE WATER	<ul style="list-style-type: none"> • Filled the vacant Foreman position. • Met with design engineers on the WW Project. • Repaired a manhole at 38th St and Larson; hit by the County Road Grader. • Attended Wellness class and One Note training • Richard and Robby attended Leadership 1.0 • Call out to 4500 block of Grand Canyon at HNP-sewer main plugged. No damage reported but had to clean up the sewage spill in the street.
PARKS	<ul style="list-style-type: none"> • Working on revitalizing safety surface around some playgrounds. • Working with Mike on new vehicles. • Spring sports beginning- Field layout will occur when weather cooperates • Preventative equipment maintenance. • Seasonal hiring process will begin soon.



January 15, 2015

Cameron Parrott
City of Evans
1100 37th Street
Evans, CO 80620

Re: Evans/Greeley Intergovernmental Agreement for Treated Water Service, System
Development Charge

Dear Cameron,

Based on our master meter records Greeley delivered a total of 2,427.69 acre-feet (AF) to the City of Evans in 2014. The April 1998 "Intergovernmental Agreement for Treated Water Service" (IGA) between the City of Evans and the City of Greeley requires Evans to pay a system development charge (SDC) when the metered water delivered to Evans in any given year exceeds the initial allowance.

Evans's current base of 2,766.41 AF was not exceeded by use in 2014. Therefore Evans did **not** incur a SDC for 2014. The base use remains set at 2,766.41 AF for the 2015 calendar year. Any use above the 2,766.41 AF in 2015 will result in an SDC charge for that year.

If you have any questions, please feel free to call me at 970-336-4146.

Respectfully,

A handwritten signature in black ink, appearing to read "John Thornhill", is written over a horizontal line.

John Thornhill
Water Resources Operations Manager