



**City Manager
Monitoring Report
May 5, 2015**

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.

➤ **Communications**

- On April 23, a public meeting was held to answer questions about the new wastewater treatment facility. Well publicized and planned, a handful of residents attended.
- Councilmember Homann presented an Arbor Day flag and proclamation to the principal of Ann Heiman Elementary School on Arbor Day. All first graders in Evans received a sapling and a presentation from our Parks Department on the importance of trees throughout the week of April 20 – 24.
- May Pro Tem Schaffer spoke at the time capsule placement ceremony at the Riverside Library on April 25.
- Spring clean-up took place over the weekends of April 18-19 and 25-26.

➤ **Economic Development**

Riverside Master Plan

- There will be an open house on May 20th from 6-8pm at the Riverside Library and Cultural Center for the Riverside Master Plan.

MSPRA and South Platte River Restoration Master Plan

- The Middle South Platte River Alliance is now online at www.middlesouthplatte.org.
- We are in the middle of the hiring process for the Alliance’s new Watershed Coordinator. We are, however, still awaiting a signed grant contract from DOLA before we can officially hire our top candidate.
- The Draft Master Plan for the South Platte Restoration Master Plan will be on display at an open house on May 20th from 6-8pm at the Riverside Library and Cultural Center. There will be a formal community presentation of the Plan on May 27th from 1-3pm also at the Riverside Library. We will be posting the Draft on the website for comments and are planning on bringing the plan before City Council on the 16th of June.

➤ **Finance**

Budget revision items will be loaded into the accounting system May 6th, after the second reading of the budget revisions by Council.

We completed internal purchasing card audits, and will be submitting results of the testing to selected employees. Overall compliance and responsiveness from staff was great.

➤ **Police**

We are in the final stages of our current hiring process. We were unable to hire enough candidates to fill all of our current positions, so we are kicking off another process. This process will take about 4-5 months.

➤ **Public Works**

OPERATIONS	Water NP	Swaps, Possible for H&H to get all of the remaining pit meters done this week. Cleaning out ditch at Arrowhead and Faulkner today and tomorrow so they will be ready. Irrigation Ditch is into 17 Ave drop and ready
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	Streets Pothole patching and sign maintenance
ENGINEERING	<ul style="list-style-type: none"> • 37th Street Storm Sewer Project – Phase II is out to bid. Bid opening will be April 22nd at 10:00 a.m. and our current plan is to present the Award of Bid to City Council on May 5th. • Waiting on signatures and start date for our annual Crack Seal Project. • Working on the annual Concrete Replacement Project for bid. • Our consultant has completed this year’s pavement inspections. Staff is currently reviewing data and will proceed with a maintenance plan moving forward. • Engineering staff has begun setting traffic counters throughout the city to get updated traffic count information.
	<ul style="list-style-type: none"> • Opened bids for the 37th Street Storm Drain Project – Phase II. Will go to council for an award on May 5th. • Concrete Replacement Contract will be advertised on Wednesday, April 29th. Bid Opening will be on May 13th. Will go to council on May 19th. • Pavement Marking contract being sent to Kolbe Striping for costs. • Crack Seal Contract being sent to Crasco, LLC for costs. • Olsson & Associates is completing the survey and design for the storm drain improvements at Aguilar’s Concrete.
WASTE WATER	<ul style="list-style-type: none"> • We had a compliance inspection with CDPHE for the HNP WWTP. Their report will be forthcoming. • We conducted interviews with 4 candidates for 2 Wastewater Tech openings. We will pursue the conditional hiring this week. • We had a meeting with the Consolidated Wastewater project engineers, the focus was on lift station options and the force main route.
	<ul style="list-style-type: none"> • We were able to fill one of our open positions, the new hire will begin on April 30th. The second position should be hopefully filled in early May. • Met with the design engineers on the WW Consolidated Treatment Plant, Lift station and Force Main Project. • Public Meeting for the above project was held on Thursday 4/23. • Met with prospective bidders at the Evans WWTP to answer questions related to the upcoming bid opening for permanent flood repairs at the Evans WWTP.
PARKS	<ul style="list-style-type: none"> • We are still having issues hiring seasonals as of now we only have 2 of the 12-14 we are seeking. • Mowing operations have begun for the season. • Final preparations our annual Arbor Day celebrations next week.
COMDEV & BLDG	<ul style="list-style-type: none"> • Busy, busy, busy • Professional Service Contract for Weed and Pest • Com Dev/Building Scrub happening April 28th