



City Manager - Monitoring Report

June 2, 2015

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.

➤ **Communications**

The Riverside Neighborhood and South Platte River Open House was held on May 20 with approximately 100-125 people attending over the course of the 3 hour event.

Outreach efforts included:

Website, Facebook postings, 8,200 postcards mailed, fliers included in utility bills, e-newsletter marketing. Total cost of outreach efforts: \$5,048.50

Initial work with AHA Consulting, the web designer, has begun for the City website re-design.

➤ **Economic Development**

- Attendance at ICSC was both educational and informative. We continued to deepen relationships with retailers that meet our Highway 85 Corridor criteria, thanked our existing retailers, and made new contacts with potential tenants.
- The interest in the Highway 85 Corridor continues to grow. Many of the inquiries are retail based and fit well into the long term vision of the Corridor.
- We are meeting with the land owners in the area of 31st and Highway 85 to discuss the closure of the service roads and the location of new ROW to allow access to retail development.
- The Riverside Area Master Plan will be in rough draft next week and presented to the Task Force on Thursday, June 11th. It is set for Council adoption on July 7th.
- The South Platte River Restoration Plan is complete in draft form, and with some final changes will be approved by the Alliance in June and the City Council in July. Their website will have all the information posted: <http://www.middlesouthplatte.org/>
- The Impact Fee Study is in draft form and will be presented to the Council in July for comment and feedback.



- The very first Farmer's Market will be held NEXT THURSDAY from 4 – 7 at the RLCC. Our Farmer's Market Manager (Shelby Florio) continues to look for great vendors to enhance the Market.
- The first Family Film night will be held in June, also at the RLCC.
- The staff at UNC have determined that they cannot open the coffee shop in the Library at this time. Staff will ask Council for direction at the next meeting.

- EEDAC membership continues to grow and the Council will be presented with some appointment opportunities in June.

➤ **Finance**

Finance is working with volunteers from various departments to begin budget projections for the 2016 budget. These budget process team volunteers are vital to the success of the process, and we look forward to working with each of the teams (payroll, supplies and services, capital improvement and asset management, and revenue) as we develop the 2016 budget.

➤ **Human Resources**

Staff has worked in conjunction with the Deputy City Manager on the School District 6, A.C.E. Internship Program, including participating in interviews, collecting applications, conducting reference and backgrounds checks, preparing pre-employment paperwork and collaborating on the onboarding schedule with the City of Greeley.

Staff completed a fire extinguisher audit to include inventorying and cataloging locations of all City fire extinguishers, serializing fire extinguishers for service identification, identifying maintenance and hydro testing needs, and collecting bids for yearly maintenance and 6 year hydro testing in accordance with OSHA and NFPA-10. The Evans Fire Protection District staff had been providing the monthly visual inspection, but could not complete the yearly maintenance, because no one was certified to do so. Staff also started to complete the yearly fire extinguisher training for City employees.

➤ **Police**

We will be swearing in two new police officers on June 15th at 11:00 AM in the Council Chambers. The short ceremony will be followed by some refreshments. All are welcome!

The three new police vehicles have been delivered and are currently at the City Shops. They are scheduled to be wrapped with our graphics in the coming weeks, then off to Wireless Advanced to be outfitted with lights, radios, and other electronic equipment.

➤ **Public Works**

Operations:

Staff and contractor are still wrapping up the meter replacement project.

Street crews are responding to calls regarding potholes through-out the City and making repairs as needed.

The GLIC Ditch Company has shut-off water into the GLIC Ditch system, GLIC has indicated that they will not return water into the Ditch until they receive sufficient calls for water from Agricultural users. This may affect some of the non-potable irrigation ponds in the City. Staff is in constant contact with GLIC Ditch Company regarding the return of water to the GLIC Ditch system.

The City has shut down the Evans Ditch due to the high water in the Platte River. Water that would have run in the Evans Ditch cannot return to the river due to the current high river level.

City crews installed by-pass pumps in the storm sewer line located in 37th Street just east of 1st Avenue to help pump storm water out of our collection system directly into the river. This was a result of the high water level in the river that closed the valve on our Storm Water outfall line.

The standing water and water flowing into the intersection of 37th Street and 1st Ave are from groundwater levels that have increased as a result of the saturated ground and high water levels in the river.

Parks:

Staff is still having issues hiring seasonal workers, as of now we only have 3 of the 12-14 needed. With the rain and cooler temperatures over the last couple of weeks, mowing operations have slowed and in some cases stopped. Staff is working diligently to get back on schedule. With all the rainfall, weed issues are becoming problematic; we are working with a contractor to increase our spraying contract as our seasonal situation has not seen any improvement.

Waste Water:

Staff has been working on maintaining the storm drainage at the 100 block of 37th Street every day. We located and plugged off the inflow of ground water into the Evans plant, it was entering the sanitary collection system of Eastwood Village. Staff has been meeting with the consultant on the new WWTF Project, we took tours of three other plants to look at their equipment and processes (Broomfield and two in Fort Collins). We have a new employee, John Rodriguez, which started in May, we currently have one more position to fill.

Engineering:

Staff has completed the 2015 annual Crack Seal project. Also, the annual 2015 Asphalt Patch and 2015 Pavement Marking service contracts are under review and will be commenced soon. The 2015 Concrete Replacement Project was sent out for bid and has been awarded; construction is to begin soon. Once the project is finalized, staff will provide an update to Council. The 37th Street Storm Drain Project–Phase II will begin on Monday, June 1st. Traffic impacts will vary depending on different phases of the project. June will be a busy month, Martin Marietta is scheduled to begin road repairs the first week of June on 37th Street / 1st Avenue. Staff is currently working on the Paver database and mapping for the 2015 Street Maintenance Program as well as a 5-Yr plan. We are also working on updating traffic count data throughout the City. We have contracted with Olsson & Associate to complete the design of the 43rd / Central Storm Drain project.

➤ **Recreation**

Summer is here! The pool opened on Memorial Day Weekend and Summer Day Camp has begun. We look forward to a great summer, providing opportunities for learning new skills and developing friendships.