



City Manager - Monitoring Report

October 6, 2015

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.

➤ **Economic Development**

South Platte River Recreation Corridor Master Plan –Public participation update:

The City of Evans will be hosting two opportunities for public comment on this plan in the next couple months.

- On Wed October 28 we will hosting two 10-12 person focus groups facilitated by Leslie Beckstrom of Weld County Public Health. The first, at 4pm, will consist of professionals from the city and various organizations in the area. The second at 6:30pm will consist of residents. City Council members are hereby invited to attend either session. Both sessions will be in the boardroom of the Riverside Library Please let Chad Reischl know if you'd like to attend (creischl@evanscolorado.gov)
- On Thurs November 19 from 4-7pm we will be hosting an open house for this master plan as well as other planning efforts (specifically the new Wastewater Treatment Facility, and the first phases of implementation of the Riverside Master Plan). This open house will be in the cottonwood room at the Evans Community Center. Please join us.

➤ **CSU**

Utility Billing Software update:

The Utility Billing Software Request for Proposals (RFP) was released Monday, September 14, 2015 with a deadline to submit proposals on Friday, September 25, 2015. Three proposals were received. The Utility Billing Software review team will be conducting interviews within the next couple of weeks.

➤ **Finance**

The 2016 budget is being finalized for Council approval on the 6th, and all necessary components of the budget are being prepared. In addition to working on the 2016 budget, the finance team has been working with the finance committee to evaluate options for external auditing firms. A recommendation will be brought to City Council on October 20th.

➤ **Public Works**

Engineering: Staff is working with Martin Marietta on the patch and overlay projects. The asphalt patch started mid-September and is underway; the overlay project will follow that project once it is completed. The striping crew was in the city earlier this month and completed their project. Staff is now working with Kolbe Striping to schedule the thermoplastic work which will focus on the school locations. We have been working on the Hwy 85 Entryway Signage and Landscaping Project which will be presented at the Council Work Session on October 6th. Engineering Staff is also working on the 36th Street Storm Sewer Project; the project will end just west of the Evans Ditch. We will re-bid the

completion of the project this fall. The Prairie View Drive project will be advertised on Thursday, October 1st. Leon, our Construction Inspector/Utility Locator, is currently conducting a traffic study at the intersection of 35th Avenue and 34th Street.

Operations: We have completed the Lead/Copper Testing that is required bi-annually and returned the samples to Weld County Public Health. When the results are completed, they are sent to staff and the Colorado Department of Public Health and Environment (CDPHE). These results are included in our Water Quality Report that is sent out annually to the community in their utility bills. The Greeley/Loveland Irrigation Company (GLIC) has turned off their ditch which supplies water to Nevilles, Grapevine and North Point, staff has made sure all the Non-Pot ponds are completely full. We will be switching those subdivisions from Non-Potable to Potable water on Wednesday of this week. The replacement of the culvert at Burlington has been completed; we started running water to the north section of our system. The Evans Ditch will continue running until the regularly scheduled date of October 15th, at which time we will close all irrigations systems down.

Parks: Staff has shut off irrigation to the following sites: Evans Municipal Operations Center, Evans Cemetery, Evans Community Complex, Village Park, Riverside Lake, Pheasant Court Island, Evans Swimming Pool, City Park, 35th Avenue Greenbelt, Green Meadows Open Space, Dante Park, and Renaissance Park. Recreation staff is currently using Pioneer Park for their flag football program, the irrigation system for that park has been left on to the field area but we have shut off the rest of the park. The water at Freedom Park (the dog park) was turned down and is watering at 30% of normal to keep the turf as viable as possible going into the fall season. We also closed the restrooms at Village Park for the season to allow time for the remodel work to be finished.

Waste Water: Staff continues to meet with the General Contractor for the WW repair project; a preliminary walk-through of the facility was completed last week. We are working on several repair issues at the Hill-n-Park plant; aerators, non-potable and step screen are in need of repair.

➤ **Emergency Management**

Staff is working on the flowing plans;

- Hazard Mitigation Plan- Staff is working with Weld County and their consultant on updating the 2009 Hazard Mitigation Plan. The next meeting with Weld County and the consultant is on October 8th. Staff will be presenting the project to council on the November 3rd Work Session.
- COOP (Continuity of Operations) - Department heads and Emergency Management Coordinator meet in September to start the process. Their next meeting is on October 7th. First draft should be ready in November.
- Working on additional different Annex's to the Emergency Operation Plan.

Current Projects;

- Staff meet with Weld county dispatch to setup emergency notification for EOC staff trough CODERED. When complete, if the EOC needs to stand up, dispatch can notify staff by one phone call, text message, or email. The Emergency Management Coordinator is looking using the same method when the COOP plan is activated.
- Emergency Generators- Drawings have been stent to building department, anticipating to have permits any day and start both project in the following weeks.

Training and Exercise

- We are having an EOC exercise later in the Month, date and time TBD.

- City of Evans EM Coordinator was asked to assist Division of Homeland Security and Emergency Management design an EOC exercise for the state and will be participating in the exercise on October 28, as an evaluator.
- City of Evans EM coordinator has been working with the Colorado National Guard for a Full Scale Exercise on January 8th where we be asking for help from the guard. This will be a functional exercise for the guard and we will have troops on the ground. As more information becomes available, we update council and the community on the exercise. We are in the beginning stages of designing the exercise.