Riverside Cultural Center

3700 Golden Street • Evans, Colorado 80620

CORPORATE EVENTS
BUSINESS RECEPTIONS
BOARD MEETINGS
CONFERENCES
SPECIAL EVENTS
FUNDRAISERS

REHEARSAL DINNERS
WEDDINGS
RECEPTIONS
CEREMONIES
AWARDS PROGRAMS

Riverside Cultural Center combines style and sophistication with the rich history of Evans to provide the perfect venue for any event at an affordable cost. Whether you are holding a small board meeting or hosting a 300 person wedding reception, the Cultural Center has a space for you.

Book a tour or request a quote today!
Contact: Jen Baiamonte
970-475-1125
jbaiamonte@evanscolorado.gov

City of Evans, Colorado

Riverside Cultural Center
Room Rentals

RENTAL EQUIPMENT

Projector	$50

COMPLIMENTARY EQUIPMENT

Round Tables for up to 8
Chairs
Wireless Internet
Podium
Projection Screen
In-Room Sound System
Handheld or Lapel Microphones

CAPACITY & RATE CHART

RENTAL SPACE	HOURLY RATE	CAPACITY	ALCOHOL FEE
Full Banquet Hall	$125	300	$450
2/3 Banquet Hall	$95	200	$400
1/3 Banquet Hall	$65	100	$350

Featuring state-of-the-art projection and audio systems, the Riverside Cultural Center Banquet Hall can be utilized as three separate rooms accommodating up to 300 attendees. The flexibility of the Banquet Hall space supports the perfect wedding reception, quinceañera, employee recognition event or family reunion. Full Banquet Hall rental is required for events held May-September.

RENTAL SPACE	HOURLY RATE	CAPACITY
Board Room	$50	25

This comfortable meeting room with advanced technology can accommodate up to 20 at a single boardroom table. Featuring a 72" Mondopad, audio enhancing capability for conference calls and Wi-Fi, this room is ideal for board retreats and other meetings of importance.

General Information

- A non-refundable reservation fee of $200 is required upon signing the contract to secure the reservation. This fee will be applied to the total cost of the rental. Set up of tables and chairs included with every rental.
- Staging area convenient for caterers
- Rooms are available:
    - Sunday-Thursday from 6 am – 10 pm
    - Friday and Saturday from 6 am – 12 am
- There is a 4-hour minimum for all weekend rentals
- Additional fees apply when alcohol is served at an event. Fees include a maximum of 6 hours of serving alcohol and the presence of one security guard per 100 people.

Damage Deposits

Rental without Alcohol: $150
Rental with Alcohol: $300
Damage deposits are refundable, pending no damages to the room or facility and all guests leave the facility on time.

If you would like a rental quote, a tour of the facility, or to make further inquiries on availability for your event, please email Jen Baiamonte at jbaiamonte@evanscolorado.gov or call 970-475-1125.

All reservations must be made in person at the Evans Community Complex.
1100 37th Street
Evans, Colorado 80620