



1100 37th Street – Evans, CO 80620

Phone: (970) 475-1170

Email: finals@evanscolorado.gov

REQUEST FOR UTILITY STATUS FOR

WATER/SEWER/TRASH/STORM DRAINAGE

THIS IS NOT A FINAL UTILITY!

Date of Closing: _____

Property Address: _____

Is this a short sale? No Yes

If yes, attach documentation indicating who will be responsible for final payment

Seller's Name: _____

Seller's **FORWARDING ADDRESS:** _____

Buyer's Name: _____

Buyer's Mailing Address (**for utility invoice**): _____

Buyer's **PHONE NUMBER:** _____

Title Company: _____ File #: _____

Person to Contact: _____

Phone Number: () _____ Email: _____

NOTE: If this is a HUD owned property, please indicate who will be paying the final bill.

3 DAY NOTICE IS REQUIRED FOR ALL METER READINGS!!

This will allow the Water Technicians to inspect the meter and radio to ensure the equipment is functioning properly.

REQUEST METER TO BE READ ON: _____
(insert date)

Readings are taken Monday through Friday, except holidays.
Please contact the City of Evans Utility Department at (970) 475-1170 with questions.

To be completed by the City of Evans:

ACCOUNT NUMBER: _____

FINAL AMOUNT DUE: _____

Date emailed: _____ Initials: _____

Please note, this is not a final bill. After closing, we require the transfer of ownership document, signed by all parties, to be emailed to our office. This will prompt us to process and send the final bill.