



2025 Fee Schedule

Updated April 15, 2025

Table of Contents

Animal License Fees	3
Building Administration, Inspection and Review Fees.....	3
Building & Construction Fees.....	4
Water System Development Fees.....	6
Wastewater System Development Fees.....	6
Business License Fees	7
Cemetery Fees	8
Development & Engineering Review Fees.....	9
Facility Rentals, Damage Deposits & Additional Fees.....	10
Evans Community Complex (ECC) Meeting Rooms	10
Riverside Library & Cultural Center (RLCC) Meeting Rooms.....	11
Damage Deposits & Additional Fees.....	11
General Fees	12
Liquor License & Occupational Tax Fees.....	12
Municipal Court Fees	14
Neighborhood Services/Code Enforcement Fees	14
Open Air Market Fees	14
Park/Equipment Ballfield Rental.....	14
Police Services.....	15
Private Security Fees.....	15
Public Right-of-Way – Construction Permit	15
Recreation.....	16
Refuse (Trash) Collection Fees.....	16
Sales & Use Tax Penalties & Interest Rates	17
Storm Drainage Fees.....	17
Water Rates and Fees	17
Wastewater Rates.....	18

2025 FEE SCHEDULE

Fee Description	Fee Detail	2025 Fees
Animal License Fees		
1 year – Non-fertile		10.00
2 year – Non-fertile		15.00
3 year – Non-fertile		20.00
1 year – Fertile		15.00
2 year – Fertile		25.00
3 year – Fertile		30.00
Replacement Tag		5.00
Animal Variance Fee		50.00
Building Administration, Inspection and Review Fees		
Administration Fees		75.00
Plan Review Fees (Commercial)	New Construction/Addition and Remodel	50% of Construction Fee Cost
New Residential Plan	New Plan Review, Pre-Rewrite	700.00
Plan Review Fees to be paid at time of submittal	Stock Plans/Rewrites	50.00
Use of Outside Consultants		Actual Costs + 3% Admin
Electrical Inspection	One-Time Inspection Fee	57.50
Gas Piping Test	One-Time Inspection Fee	57.50
Water Service Inspection	One-time Inspection Fee	60.00
Sanitary Sewer Inspection	One-time Inspection Fee	60.00
Pre-Inspection/Courtesy Inspection	For inspections requested prior to submittal for building permit, business license, sales tax license, or liquor license.	65.00
Emergency inspections outside of normal business hours (Minimum Charge – 2 Hours)	Per hour or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	75.00
Reinspection Fees (Minimum Charge – 1 Hour)	Per hour or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	75.00
Inspection for which no fee is specifically indicated (Minimum Charge – 1 Hour)	Per hour or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	75.00
Mobile home Pre-inspections; to be used for inspection of pre-1976 mobile homes prior to being relocated to or within the City of Evans	Plus 36 cents for each mile traveled to and from the inspection site or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. (This fee is in addition to all other fees established for Building, Fire and Electrical Codes.)	300.00
Building Pre-inspection; to be used for inspection of structures prior to being relocated to or within the City of Evans	Plus 36 cents for each mile traveled to and from the inspection site or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. (This fee is in addition to all other fees established for Building, Fire and Electrical Codes.)	350.00

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
House Moving/Relocation Permit; to be used for the actual moving of structures as outlined in the Municipal Code	Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. (This fee is in addition to all other fees established for Building, Fire and Electrical Codes.)	600.00
Stormwater Inspection Fees	One- and Two- Family Dwellings – Per Lot	230.00
	Townhouses – Per Unit	230.00
	Condominiums – Per Building	2,150.00
	Commercial – Per Building	2,150.00
Building & Construction Fees		
Building/Fire Code Appeal		300.00
Construction Code Appeal		300.00
Mobile, Modular & Factory Built Housing Building Permit Fee		800.00
Mobile Homes & Manufactured Homes previously occupied sites such as existing mobile home parks and manufactured home communities	Regardless of valuation, plus electrical permit fee	300.00
Building Permit – All Other Occupancies – Total Valuation Valuations are based on the semi-annual Building Data Value Table (BDVT) as established by International Code Council (ICC)	\$1.00 up to & including \$500	26.24
	\$500.01 to \$2,000 - for the first \$500	26.24
	For each \$100 valuation or fraction thereof to and including \$2,000	3.41
	\$2,000.01 to \$25,000 for the first \$2,000	77.39
	For each additional \$1,000 valuation or fraction up to and including \$25,000	15.63
	\$25,000.01 to \$50,000 for the first \$25,000	436.88
	For each additional \$1,000 valuation or fraction up to and including \$50,000	11.28
	\$50,000.01 to \$100,000 for the first \$50,000	718.88
	For each additional \$1,000 valuation or fraction up to and including \$100,000	7.81
	\$100,000.01 to \$500,000 for the first \$100,000	1,109.38
	For each additional \$1,000 valuation or fraction up to and including \$500,000	6.26
	\$500,000.01 to \$1,000,000 for the first \$500,000	3,613.38
	For each additional \$1,000 valuation or fraction up to and including \$1,000,000	5.23
	\$1,000,000.01 and up for the first \$1,000,000	6,228.38
For each additional \$1,000 valuation or fraction thereof	4.02	
Electrical Permit Fees Residential Rates	0 to 1,000 Square Feet	60.00
	1,001 to 1,500 Square Feet	90.00
	1,501 to 2,000 Square Feet	120.00
	Every 100 Square Foot or Fraction of Above 2,000 Square Feet	Add 6.00 + 120.00
Electrical Permit Fees Commercial Rates	Valuation up to \$2,000	60.00
	Every \$1,000 Above \$2,000	Add 6.00 + 120.00
	Mobile Home/Manufactured Home	60.00
	Temp Meter Release	60.00

2025 FEE SCHEDULE

Fee Description	Fee Detail	2025 Fees
Transportation Impact Fees	Single Unit – Per Housing Unit	11,301.00
	2 + Unit – Per Housing Unit	9,568.00
	Manufactured Home – Per Housing Unit	11,301.00
	Commercial – Per 1,000 Square Foot of Floor Area	12,509.00
	Office/Other – Per 1,000 Square Foot of Floor Area	5,420.00
	Industrial/Flex – Per 1,000 Square Foot of Floor Area	3,422.00
	Institutional – Per 1,000 Square Foot of Floor Area	5,000.00
Fire/Rescue Services Impact Fees	Single Unit – Per Housing Unit	1,241.00
	2 + Unit – Per Housing Unit	796.00
	Manufactured Home – Per Housing Unit	1,303.00
	Commercial – Per KSF	3,256.00
	Office/Other Services – Per KSF	1,255.00
	Light Industrial – Per KSF	564.00
	Institutional – Per KSF	1,247.00
	Hotel – Per Room	925.00
Park Facility Impact Fees	Single Unit – Per Housing Unit	5,975.00
	2 + Unit – Per Housing Unit	4,665.00
	Manufactured Home – Per Housing Unit	4,642.00
	Commercial – Per Square Foot of Floor Area	0.00
	Office/Institutional – Per Square Foot of Floor Area	0.00
	Industrial/Flex – Per Square Foot of Floor Area	0.00
	Police Protection Services Impact Fees	Single Unit – Per Housing Unit
2 + Unit – Per Housing Unit		727.00
Manufactured Home – Per Housing Unit		886.00
Commercial – Per 1,000 Square Foot of Floor Area		1,449.00
Office/Institutional – Per 1,000 Square Foot of Floor Area		567.00
Industrial/Flex – Per 1,000 Square Foot of Floor Area		289.00
School Impact Fees – Current fee amounts per the Weld County School District No. 6 – City of Evans intergovernmental agreement and subject to change per any amendment thereto.	Single Family Detached – Per Unit (Land Dedication – 0.0159 Acres)	2,498.00
	Single Family Attached – Per Unit (Land Dedication – 0.0077 Acres)	1,210.00
	Multifamily Development – Per Unit (Land Dedication – 0.0035 Acres)	549.00
	Manufactured Home – Per Unit (Land Dedication – 0.0155 Acres)	2,449.00
Stormwater Development Fees	Residential – Undeveloped Property	887.00
	Residential – For Each Square Foot of Area Over 10,000 Square Feet	0.09
	Commercial/Industrial – Undeveloped Property	1,364.00
	Commercial/Industrial – For Each Square Foot of Area Over 10,000 Square Feet	0.14
23 rd Avenue Drainage Basin Fees	Residential (Single Family and Multi Family) – Per Dwelling Unit	213.12
	Commercial/Industrial	213.12
	For Each Square Foot Over 10,000	0.02
Equivalent Residential Unit (EQR)	Per each EQR purchased from the City; maximum of 3 EQRs per development, unless otherwise authorized by City Council	22,500.00/EQR

2025 FEE SCHEDULE

Fee Description		Fee Detail	2025 Fees
Water System Development Fees			
Tap Size	SFRE Ratio (2)*	System Development Charges	
¾"	1.00	Inside City Without Non-Potable Availability	24,109.00
		Inside City With Non-Potable Availability	12,455.00
		Outside City Without Non-Potable Availability	36,164.00
		Outside City With Non-Potable Availability	18,683.00
1"	1.67	Inside City Without Non-Potable Availability	40,182.00
		Inside City With Non-Potable Availability	20,758.00
		Outside City Without Non-Potable Availability	60,273.00
		Outside City With Non-Potable Availability	31,138.00
1 ½"	3.33	Inside City Without Non-Potable Availability	80,364.00
		Inside City With Non-Potable Availability	41,516.00
		Outside City Without Non-Potable Availability	120,547.00
		Outside City With Non-Potable Availability	62,274.00
2"	5.33	Inside City Without Non-Potable Availability	128,583.00
		Inside City With Non-Potable Availability	66,426.00
		Outside City Without Non-Potable Availability	192,875.00
		Outside City With Non-Potable Availability	99,639.00
3"	10.67	Inside City Without Non-Potable Availability	257,166.00
		Inside City With Non-Potable Availability	132,853.00
		Outside City Without Non-Potable Availability	385,749.00
		Outside City With Non-Potable Availability	199,280.00
4"	16.67	Inside City Without Non-Potable Availability	401,821.00
		Inside City With Non-Potable Availability	207,582.00
		Outside City Without Non-Potable Availability	602,731.00
		Outside City With Non-Potable Availability	311,374.00
6"	33.33	Inside City Without Non-Potable Availability	803,642.00
		Inside City With Non-Potable Availability	415,164.00
		Outside City Without Non-Potable Availability	1,205,464.00
		Outside City With Non-Potable Availability	622,746.00
8"	53.33	Inside City Without Non-Potable Availability	1,285,828.00
		Inside City With Non-Potable Availability	664,263.00
		Outside City Without Non-Potable Availability	1,928,743.00
		Outside City With Non-Potable Availability	996,394.00
10"	126.67	Inside City Without Non-Potable Availability	3,053,841.00
		Inside City With Non-Potable Availability	1,577,624.00
		Outside City Without Non-Potable Availability	4,580,761.00
		Outside City With Non-Potable Availability	2,366,437.00
12"	166.67	Inside City Without Non-Potable Availability	4,018,211.00
		Inside City With Non-Potable Availability	2,075,821.00
		Outside City Without Non-Potable Availability	6,027,316.00
		Outside City With Non-Potable Availability	3,113,732.00
*(2) SFRE Ratio – Single Family Residential Equivalent Ratio, based on AWWA M22; Sizing Water Service Lines and Meters			
Wastewater System Development Fees			
Single Unit	Service Inside City – Per Housing Unit		10,426.00
	Service Outside City – Per Housing Unit		15,906.00
2 + Unit	Service Inside City – Per Housing Unit		8,141.00
	Service Outside City – Per Housing Unit		12,419.00

2025 FEE SCHEDULE

Fee Description		Fee Detail	2025 Fees
Manufactured Home		Service Inside City – Per Housing Unit	8,107.00
		Service Outside City – Per Housing Unit	12,368.00
Non-Residential			
Meter Size (Inches)*	Capacity Ratio		
¾"	1	Inside City – Per Meter	10,426.00
		Outside City – Per Meter	15,906.00
1"	1.70	Inside City – Per Meter	17,724.00
		Outside City – Per Meter	27,040.00
1 ½"	3.30	Inside City – Per Meter	34,406.00
		Outside City – Per Meter	52,489.00
2"	5.30	Inside City – Per Meter	55,259.00
		Outside City – Per Meter	84,301.00
3"	10.70	Inside City – Per Meter	111,455.00
		Outside City – Per Meter	170,032.00
4"	16.70	Inside City – Per Meter	174,117.00
		Outside City – Per Meter	265,627.00
6"	33.33	Inside City – Per Meter	347,503.00
		Outside City – Per Meter	530,140.00
8"	53.33	Inside City – Per Meter	556,026.00
		Outside City – Per Meter	848,256.00
10"	126.67	Inside City – Per Meter	1,320,679.00
		Outside City – Per Meter	2,014,786.00
12"	166.67	Inside City – Per Meter	1,737,725.00
		Outside City – Per Meter	2,651,017.00
*Fees for meters larger than four inches will be based on annualized average day demand and the net capital cost per gallon of capacity.			
Grapevine Hollow Water Development Fee		Grapevine Hollow Subdivision	2,500.00
Building Water Fee		Fee for Water Used During Construction	30.00
*Dual systems (potable with non-potable availability) require 2 meters and 2 radios.		Water Meter Fees	
		Inside Radio	215.00
		Outside Radio	215.00
		¾" Meter	220.00
		1" Meter	300.00
		1 ½" T2 Meter	1,125.00
		1 ½" C2 Meter	1,650.00
		2" T2 Meter	1,330.00
		2" C2 Meter	1,900.00
		3" T2 Meter	1,660.00
		3" C2 Meter	2,400.00
		4" T2 Meter	3,240.00
4" C2 Meter	4,175.00		
6" T2 Meter	5,830.00		
6" C2 Meter	7,210.00		
Business License Fees			
Business and Tax License		One Calendar Year	25.00
Sales Tax Account Number		This category is for Remote Sellers with no physical presence within Evans, and who do not engage in any activity within the borders of Evans.	0.00

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
Temporary Business and Tax License	90 Days	100.00
Special Event Sales Tax License	Per Event	100.00
Adult Business	Per Year	2,025.00
Temporary Vendor	One Day	25.00
	One Week	50.00
	One Month	75.00
	Annual	100.00
Background Check for Temporary Vendor (In-state)	Per Person	50.00
Background Check for Temporary Vendor (Out-of-state)	Per Person	100.00
Refuse Hauler	One Calendar Year	400.00
Pawn Broker	One Calendar Year	80.00
Accommodation	One Calendar Year	5.50
Mobile Home Park/Community	Annual License Fee	25.00
	Per Space for First 25 Spaces	2.00
	Each Additional Space After 25	0.50
Mobile Home Park/Community License Transfer Fee		10.00
Cemetery Fees		
Grave Space – Adult	20% to Perpetual Care – Per Space	1,575.00
Opening & Closing – Adult	20% to Perpetual Care	1,240.00
Grave Space – Cremains	20% to Perpetual Care – Per Space	1,575.00
Opening & Closing – Cremains	20% to Perpetual Care	645.00
Grave Space – Infant	20% to Perpetual Care	560.00
Opening & Closing – Infant	20% to Perpetual Care	510.00
Columbarium (Niche & Opening/Closing)	Includes Niche & Opening/Closing Per Niche	1,470.00
Engraving	Name, DOB, DOD	375.00
Additional Engraving	One line of personal information	215.00
Second or Additional Lines		215.00
Disinterment – Adult		2,810.00
Disinterment – Infant		1,420.00
Disinterment – Cremains		565.00
Disinurnment – Columbarium	Costs (Replace niche front and/or engraving)	565.00
Charge for Weekend & Holiday – Adult	2x Adult Opening & Closing	2,025.00
Charge for Weekend & Holiday – Cremains	2x Cremains Opening & Closing	965.00
Charge for Weekend & Holiday – Infant	2x Infant Opening & Closing	1,020.00
Delayed Arrival at Cemetery		340.00/hour
Transfer or Replacement of Interment Agreement		60.00

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
90 Day Hold for Burial Space (Nonrefundable)		175.00
Indigent Burial		100% of the allotted amount designated by State of Colorado /Social Services
Development & Engineering Review Fees		
Annexation & Initial Zoning	(Escrow Deposit \$1,000.00)	1,500.00
Access Permit		150.00 for temporary, residential, small commercial (< 1 acre), 300.00 for large commercial (>1 acre), or industrial
Ditch Crossing Agreements	Ditch crossings are a land use agreement between the applicant and the City Council. Therefore, the fees are on a case-by-case basis dependent upon costs for legal counsel review of the Ditch Crossing Agreement. Minimum fees are typically \$5,000.00 and review time will depend on a scheduled reading before a regular City Council meeting.	
Extension	90-day extension for completing conditions of an approved land use permit.	50.00
Floodplain Development Fee	Application Fee	180.00
	Investigation Fee of an Established Violation	90.00
Grading Performance Certificate Reinspection Fees (Minimum Charge – 1 Hour)	Per hour or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	75.00
Grading Permit Fee	Undeveloped Property < 10,000 sf	75.00
Grading Permit Fee	Undeveloped Property > 10,000 sf	150.00
Home Business/Occupation		25.00
Legal Nonconformity Documentation		50.00
Metropolitan District	New Service Plan	5,000.00
	Amended Service Plan	2,500.00
Minor Development		500.00
Minor Plat	Minor Subdivision (Escrow Deposit \$250.00)	1,000.00
	All Other (Escrow Deposit \$250.00)	500.00
Mobile Food Vendor		50.00
Municipal Separate Storm Sewer Systems (MS4) Permit (3-Year Permit)	First Acre	250.00
	Each Additional Acre After First Acre	50.00/Acre
Oil and Gas Location Assessment	Application Fee	11,000.00

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
Development Agreement, Site Improvements Agreement, Public Improvements Agreement	Direct Costs for outside assistance are to be paid by developer via charge back agreement; cost for the agreement and discussion with Staff is included in the application fee.	Direct Cost
Rezoning	Non-PUD (Escrow Deposit \$500.00)	1,000.00
	PUD Amendment (Escrow Deposit \$500.00)	1,500.00
Right-of-Way (ROW) Permit	Up to 25 Square Feet of Excavated Area	100.00
	For Each Additional 25 Square Feet >25 sf of Excavated Area	25.00/ 25 sf
ROW/Easement Vacation/Dedication		250.00
Recording, Postage and Advertising Fees	Direct costs are to be paid by applicant via charge back agreement.	Direct Cost
Renewable Energy Location Assessment	Assessment fee deducted from the site plan review fee if location is approved.	200.00
Resubmittal Fee	50% of original (total) fee for every submittal after the 3rd round of review	50% of Original Total Filing Fee
Sign Permit Plan Review		100.00
Site Plan Review		1,500.00
Special Use Permit	(Escrow Deposit \$250.00)	500.00
Stormwater Fees	One-and Two-Family Dwellings (<1 acre)	230.00/lot
	One-and Two-Family Dwellings (>1 acre)	253.00/lot
	Townhouses (<1 acre)	230.00/unit
	Townhouses (>1 acre)	253.00/unit
	Commercial and Condominiums (<1 acre)	2,150.00/building
	Commercial and Condominiums (>1 acre)	2,365.00/building
Subdivision	Concept	500.00
	Preliminary Plan (Escrow Deposit \$2500.00)	2,000.00
	Final (Escrow Deposit \$1,500.00)	1,500.00
Temporary Use Permit	Not Open-Air Market (Open-Air Market has clerk fees of \$100.00)	50.00
Telecommunications Small Cell Lease	On City-owned structures/equipment in the City right-of-way.	270.00/structure or equipment to be occupied by a single small cell installation
Variances	Minor	250.00
	Major	1,000.00
Vested Right Establishment	Request that City Council grant "site specific development plan" status to an administratively approved site plan.	200.00
Wireless Communication Facility Review		500.00
Wireless Communications: Accessory <40 ft		50.00
Facility Rentals, Damage Deposits & Additional Fees		
Evans Community Complex (ECC) Meeting Rooms		
Council Room – 96 Capacity	Class II: Per Hour	60.00
	Class III: Per Hour	75.00
Banquet Hall (1/4)- 55 Capacity	Class II: Per Hour	70.00
	Class III: Per Hour	85.00
Activity Room- 55 Capacity	Security Fee: Per Guard, Per Hour	45.00
Dance Studio- 55 Capacity		

2025 FEE SCHEDULE

Fee Description	Fee Detail	2025 Fees
Banquet Hall (1/2)- 110 Capacity	Class II: Per Hour	85.00
	Class III: Per Hour	105.00
	Security Fee: Per Guard, Per Hour	45.00
Banquet Hall – 220 Capacity	Class II: Per Hour	120.00
	Class III: Per Hour	140.00
	Security Fee: Per Guard, Per Hour	45.00
Gymnasium Without Cover (Athletic Events/Programs Only)	Class II: Per Hour, Per Court	60.00
	Class III: Per Hour, Per Court	80.00
	Weekend (16 Hours & Gym Supervision)	1,100.00
	4 Hour & Gym Supervision	320.00
	8 Hour & Gym Supervision	600.00
Gymnasium With Cover – 575 Capacity	Class II: Per Hour	220.00
	Class III: Per Hour	240.00
	Security Fee: Per Guard Per Hour	45.00
Outdoor Setup		175.00
Riverside Library & Cultural Center (RLCC) Meeting Rooms		
Banquet Hall – 300 Capacity	Class II: Per Hour	160.00
	Class III: Per Hour	180.00
	Security Fee: Per Guard, Per Hour	45.00
Banquet Hall (2/3)- 200 Capacity	Class II: Per Hour	130.00
	Class III: Per Hour	150.00
	Security Fee: Per Guard, Per Hour	45.00
Banquet Hall (1/3)- 100 Capacity	Class II: Per Hour	100.00
	Class III: Per Hour	115.00
	Security Fee: Per Guard, Per Hour	45.00
Boardroom – 20 Capacity	Class II: Per Hour	50.00
	Class III: Per Hour	60.00
<p>Class I: City of Evans sponsored, or co-sponsored event or program may use the facility at no cost (with the provision that a staff member be onsite at all times during the event); agencies with a reciprocal use agreement (District 6) may use the facility at no cost during the business hours of Monday-Friday 6am - 5pm (Sports programs exempt from time restraints). If requested, after-hour use will be accommodated at the Class II cost.</p> <p>Class II: Non-Profit agencies (must show certificate or non-profit 501(c)); Civic and Service organizations; Religious organizations.</p> <p>Class III: Private Groups – Parties, receptions, and other private events.</p>		
Damage Deposits & Additional Fees		
Rental with Alcohol – Damage Deposit	6 hour maximum/must stop serving an hour before end of rental time.	500.00
Rental without Alcohol – Damage Deposit		250.00
Equipment Rental	TV & DVD	50.00
	Microphone	20.00
	Up-lighting, Per Light	25.00
	ECC Audio/Visual	75.00
	RLCC Audio Visual	100.00
Rental Late Fee	Per minute, after contracted end time	10.00
Setup Fee	Per Hour	50.00
Additional Cleaning Fee	Per Hour for rentals that do not abide by cleaning policy	125.00
Kitchen Rental	Per Hour	75.00

2025 FEE SCHEDULE

Fee Description	Fee Detail	2025 Fees
Reservation Fees due at time of reservation (up to 12 months in advance). Full payment due no later than 60 days before rental	Non-refundable, non-transferrable (will be deducted from total rental fee) or full rental fee, whichever is less.	250.00
Late Fee: A 10% late fee will be assessed if payment is received 59-46 days prior to rental date. An additional 10% late fee will be assessed if payment is received 45-31 days prior to rental date. If payment is not received 30 days prior to the rental date, the City reserves the right, in its sole discretion, to cancel the event.		
General Fees		
Xerox Copies (Personal)	Per Page (Black & White)	1.00
	Per Page (Color)	2.10
	Per Page (Computer Lab Printing)	0.25
	Public Records	0.25
Printed Maps (Existing Records)	11" x 17" or Smaller	5.00
	24" x 36"	15.00
	36" x 42" or Larger	20.00
Printed Maps (Created On-Demand, includes labor cost, minimum 1 hour at \$50.00/hr.)	11" x 17" or Smaller	55.00
	24" x 36"	65.00
	36" x 42" or Larger	70.00
Return Check Fee		26.00
Notary Seal Stamp		2.00
Project Plans	Large, < 20 Pages	36.00
	Large, > 20 Pages	47.00
	Small, < 20 Pages	21.00
	Small, > 20 Pages	31.00
Research of Files	Cost of Staff Time After First Hour	41.37/Hour
CDs (Public Records Request)		10.00
Liquor License & Occupational Tax Fees		
Retail Liquor Store		22.50
Retail Liquor Store Occupational Tax	Per Year	450.00
Drugstore		22.50
Drugstore Occupational Tax	Per Year	450.00
Beer/Wine		48.75
Beer/Wine Occupational Tax	Per Year	450.00
Club		41.25
Club Occupational Tax	Per Year	450.00
Hotel/Restaurant		75.00
Hotel/Restaurant with Optional Premises		75.00
Resort Complex		75.00
Campus Liquor Complex		75.00
Related Facility – Resort Complex		15.00
Related Facility – Campus Liquor Complex		15.00
Hotel Restaurant Occupational Tax	Per Year	1,600.00
Entertainment		75.00
Entertainment Occupational Tax	Per Year	1,600.00

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
Lodging		75.00
Lodging Occupational Tax	Per Year	1,600.00
Tavern		75.00
Tavern Occupational Tax	Per Year	1,600.00
Racetrack		75.00
Racetrack Occupational Tax	Per Year	1,600.00
Retail Gaming Tavern		75.00
Retail Gaming Tavern Occupational Tax	Per Year	1,600.00
Vintner's Restaurant		75.00
Vintner's Restaurant Occupational Tax	Per Year	1,600.00
Distillery Pub		75.00
Distillery Pub Occupational Tax	Per Year	1,600.00
Fermented Malt Beverage On Premises		3.75
Fermented Malt Beverage and Wine Off Premises		3.75
Fermented Malt Beverage On/Off Premises		3.75
Fermented Malt Occupational Tax	Per Year	450.00
Arts		41.25
Arts Occupational Tax	Per Year	1,600.00
Brew Pub		75.00
Brew Pub Occupational Tax	Per Year	1,600.00
Optional Premises		75.00
Optional Premises Occupational Tax	Per Year	1,600.00
Modification of Premises	New State Liquor Enforcement Division Fee Schedule	N/A
3.2% Beer		3.75
3.2% Beer Occupational Tax	Per Year, \$100 Late Fee after February 15 th	450.00
Special Events Permit	Per Application	100.00
Manager Registration (Hotel/Restaurant, Tavern, Lodging and Entertainment)		30.00
Change of Trade Name/Corporate Name	New State Liquor Enforcement Fee Schedule	N/A
Corporation/LLC Change Background Investigations		100.00
Annual Renewal Fee		100.00
Annual Art Gallery Fee		100.00
Late Renewal Fee	Not more than 90-days of license expiration date	500.00
Reissue Fee	More than 90-days but less than 180-days of license expiration date	500.00
Reissue Fine	More than 90-days but less than 180-days of license expiration date	25.00/day beyond 90-day expiration date
New License		1,000.00
Transfer of Ownership		750.00

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
Change of Location		750.00
Change of Corporate/ Trade Name		N/A
Duplicate License	New State Liquor Enforcement Division Fee Schedule	N/A
Retail Establishment Permit		3.75
Temporary Permit		100.00
Bed & Breakfast Permit		3.75
Each Resort-Complex-Related Facility Permit		15.00
Applicant Packet Deposit		25.00
Hotel/Restaurant Mini Bar Permit		48.75
Alcohol Beverage Tastings Permit	Per Application	75.00
Background Check (In-state)	Per Person	Established by CBI
Police Fingerprint Fee	Per Person	Established by CBI's Approved Vendor
Municipal Court Fees		
Court Collections Fee		25% of Judgment Amount
Municipal Court Costs		25.00
Surcharges		50.00
Payment Plan Fee		30.00
Juror's Fee		10.00
Jury Fee		25.00
OJW – City		15.00
Bench Warrant Fee		60.00
Failure to Appear		25.00
Failure to Appear (Return Appearance)		100.00
Neighborhood Services/Code Enforcement Fees		
Administrative Citation	1 st Offense	150.00 Per 1.17.130 EMC
	2 nd Offense	500.00 Per 1.17.130 EMC
	3 rd Offense	999.00 Per 1.17.130 EMC
Abatement of Cited Property	Direct cost of abatement plus a 15% administrative fee.	Direct Cost
Shopping Cart Reclamation	Per Cart	50.00
Spring/Fall Cleanup	Per Load (Trailers and large loads are considered multiple loads)	15.00
Open Air Market Fees		
One Year License (to be paid by licensee)	Per Year	350.00
Temporary Permit		100.00
Daily Vendor's License	Per Day Per Space	100.00
Annual Vendor's License	Per Year Per Space	50.00
Park/Equipment Ballfield Rental		
Park Pavilion – Resident		60.00
Park Pavilion – Non-resident		85.00

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
Riverside Ball Park – Tournament (4 Fields) with Supervisor	Per Day, Not to Exceed 12 Hours	1,400.00
Additional Fee, After 12 Hours	Per Hour	100.00
Riverside Ball Field – No Prep	Per Hour, Per Field	40.00
Initial Field Prep	Per Prep, Per Field	100.00
Ball Field Lights	Per Hour, Per Field	100.00
Additional Field Prep	Per Prep, Per Field	60.00
Additional Field Maintenance	Per Hour, Person	40.00
Bag of Drying Agent	Per Bag	35.00
Merchandise Booth Fee	Per Event	150.00
200' Temporary Fence	Per Field	125.00
Soccer/Football Field Prep	Per Prep	200.00
Soccer/Football Tournaments with Supervisor	Eight Hours	550.00
	Sixteen Hours	850.00
Police Services		
Fingerprinting	Per Card	20.00
VIN Verifications	Per Vehicle	30.00
Records Search/Clearance Letter	Per Person Per Address	15.00
Police Reports	First 5 Pages	5.00
	Each Additional Page	1.00
Redaction Extended Research Retrieval Fee		\$8.00/ 1/4 hour
		\$30.00/hour
Digital Photo CD Reproductions	Each	20.00
Digital Recording CD Reproductions/BWC	Each (\$30/hour, minimum of 2 hours)	60.00
Color Photos Reproductions	Each – 6 Photos Per page	10.00
Vehicle Release Authorization	Each	26.00
Sex Offender Registration	New	75.00
	Annual	25.00
	Quarterly	25.00
Private Security Fees		
Annual Fee for Persons, Firms and Corporations	Per Calendar Year	50.00
Annual Fee for Employee/Agent – New Application	Per Application Year	50.00
Annual Fee for Employee/Agent – Renewal Application	Per Application year	30.00
Public Right-of-Way – Construction Permit		
Administrative Fee		65.00
Traffic Control Plan Review Fee		35.00
Main or Service Line Fee	Compacted Trench	4.80 per sq ft
	Flowable Fill Trench	2.40 per sq ft
	Bored (Assume minimum width of .50 feet for all boring)	1.20 per sq ft

2025 FEE SCHEDULE

Fee Description	Fee Detail	2025 Fees
<p>*For contractors performing or planning to perform work in the ROW equal to or in excess of one (1) square mile or otherwise determined by the City to be a substantial portion of the city, the City in its discretion may retain a third-party contractor to perform locate and other services necessary for administering the permit. In such cases, the ROW fee applicable to such contractor(s) will include the City's costs associated with the third-party contractor.</p>		
Recreation		
Recreation Day Camp – First Child – Full session	4 Week Session	900.00
Recreation Day Camp – Additional Child – Full Session	4 Week Session	875.00
Recreation Day Camp	Per Day	45.00-85.00
	Per Week	275.00
	All Summer (10 weeks)	2,000.00
	Additional Child – All Summer (10 weeks)	1,950.00
Special Event Fee		5.00-150.00/Ticket
General Program Fee		5.00-60.00/Class
Adult Sports	Per Team	250.00–700.00/Team
Youth Sports (Kindergarten – 2 nd Grade)		55.00-90.00
Youth Sports (Grades 3 – 8)		65.00-100.00
Youth Jersey		20.00
Youth Dance		5.00–10.00/Class
Late Fee for after deadline registration (based on availability)		10.00
Outside Agency Player		30.00
Adult Fitness Classes		5.00–15.00/Class
Personal Training Fee		30.00-50.00/session
Senior Fitness Classes	Per Class	4.00
	Per Session	15.00–20.00
Senior Fitness Punch Pass	15 Visits	35.00
	30 Visits	68.00
Evans Community Complex (ECC) Recreation Admissions	Adults (16+) Each	5.00
	Seniors (60+) & Youth (6-15) Each	4.00
	5 and Under Each	1.00
	Partner Organization	2.00
ECC 30 Punch Card Passes	Seniors/Youth	60.00
	Adult	85.00
	Government/Non-profit/Chamber Members	40.00
ECC 15 Punch Card Passes	Seniors/Youth	45.00
	Adult	60.00
Refuse (Trash) Collection Fees		
Refuse/Trash Collection (Applies only to Evans residents)	Per Unit/Month	15.00
Bundle Trash and Recycling Services (Applies only to Evans residents)	Per Unit/Month	20.15
Extra Recycling Service	Per Unit/Month	6.37
Extra Trash Service	Per Unit/Month	6.37

2025 FEE SCHEDULE		
Fee Description	Fee Detail	2025 Fees
Sales & Use Tax Penalties & Interest Rates		
Delinquent Business and Tax License or Special Event Sales Tax	Delinquent as set forth in Chapters 3.04500 and 3.04510 of Municipal Code	50.00
Sales & Use Tax Vendor's Allowance	Per monthly or quarterly filing period, and return must be received by due date	3.33%, not to exceed \$100.00
Interest related to refund due to an overpayment of Sales or Use Taxes	Not to exceed	.75% per month or 9% per annum
Late Filing Penalty	Late as set forth in Chapter 3.04820 of the Municipal Code and calculated on the estimated taxes due per delinquent return	Greater of \$15 or 15%
Interest on Delinquent Taxes and Late Penalties	As set forth in Chapter 3.04.830 of the Municipal Code	Shall not exceed .75% per month or 9% per annum
Penalty Interest	On remittance of Sales or Use taxes that are delinquent by more than thirty (30) calendar days from the due date as set forth in Chapter 3.04.840 of the Municipal Code	Accrued at rate of .75% per month or 9% per annum, with total interest and penalty interest not to exceed one and one-half percent (1.5%) per month or eighteen percent (18%) per annum
Special Penalties for Fraud	As set forth in Chapter 3.04.870 of the Municipal Code	Greater of \$250.00 or 25% of the tax deficiency
Special Penalties Repeated Enforcement	As set forth in Chapter 3.04.870 of the Municipal Code	Greater of \$250.00 or 25% of the tax deficiency
Storm Drainage Fees		
Residential/Manufactured Home	Per Unit/Per Month	20.96
Commercial, Industrial, and Multifamily	Tier 1: (0-14,000 Square Feet)	53.40
	Tier 2: (14,000-45,000 Square Feet)	106.79
	Tier 3: (45,000 Square Feet and Larger)	128.43
Water Rates and Fees		
Single Family Residential, Duplexes, and Multi-Family Residential Treated Water	1,000 to 4,000 Gallons	5.89/1,000 Gallons
	4,001 to 16,000 Gallons	7.36/1,000 Gallons
	16,001 to 22,000 Gallons	11.63/1,000 Gallons
	Over 22,000 Gallons	18.67/1,000 Gallons
Commercial Treated Water Usage		8.03/1,000 Gallons
Non-Potable Water Usage Charge for Residential and Commercial	Non-Potable is for lawn irrigation and is provided in limited areas of the City. Treated water through the non-potable system will be subject to potable rates.	3.70/1,000 Gallons
Base Service Delivery Charge- Residential	City of Evans Residential Water Utility Customer	24.63/Month
	Out-of-City of Evans Residential Water Utility Customer	25.71/Month

2025 FEE SCHEDULE

Fee Description	Fee Detail			2025 Fees	
Base Service Delivery Charge- Commercial and Manufactured Home Communities	Tap Size	EMS Ratio	Max Units Allowed	Inside City/ Month	Outside City/ Month
	¾'	1.0	2	24.63	25.71
	1"	1.4	4	34.48	35.99
	1 ½'	1.8	10	44.33	46.28
	2'	2.9	25	71.43	74.56
	3'	11.0	45	270.93	282.81
	4'	14.0	90	344.82	359.94
	6'	21.0	170	517.23	539.91
	8'	29.0	300	714.27	745.59
	10'	37.0	500	911.31	951.27
12'	45.0	825	1,108.35	1,156.95	
Ditch Rates Per Acre	< 1 Acre			115.78	
	2 nd Acre			71.04	
	3 rd Acre			64.82	
	4 th Acre +			45.86	
Tuscany Non-Potable System Fees	Single Family Per Unit – or a \$9.50 15-Year Monthly Surcharge			1,721.00	
	Multi-Family Per Unit – or a \$6.00 15-Year Monthly Surcharge			1,114.00	
	Monte Vista Condos Per Unit – or a \$3.50 15-Year Monthly Surcharge			641.00	
Tuscany Properties Not Yet Developed (To be paid at the time of building permit issuance.)	Tuscany Lot 2			55,408.39	
	Tuscany Tract E			18,550.11	
	Tuscany Villaggio PUD			115,717.35	
Willowbrook Non-Potable Water Usage Charge	Single-Family Per Month			35.01	
	Multi-Family Per Month			26.26	
Delinquency Fee				50.00	
Shut-off Notification Fee				20.00	
Equipment Tampering/ Unauthorized Use Fee	This does not include allowing for potential charges associated with repair/replacement of the equipment.			\$200.00/Incident	
Bulk Water Sales – Fire Hydrants	Meter Installation			10.00	
	Meter Removal			10.00	
	Meter Rental			15.00/Day	
	Meter Deposit			1,120.00	
	Permit			30.00	
	Usage for treated water			16.07/1,000 Gallons	
	Usage for treated water used for hydraulic fracturing operations associated with the oil and gas industry			68.78/1,000 Gallons	
Wastewater Rates					
Residential	Base Rate			44.68 Per Unit Per Month	
	Use Charge (Per 1,000 Gallons, After 4,000 Gallons) *			5.89	
Commercial	Base Rate			44.68 Per Unit Per Month	
	Use Charge (Per 1,000 Gallons, After 4,000 Gallons) *			12.13	
*Wastewater Use Charges calculated on a winter water average use.					
High-Strength Surcharge	BOD (> 250 mg/l)			2.38/ 1,000 Gallons	
	TSS (> 267 mg/l)			0.50/ 1,000 Gallons	
	Ammonia (> 42 mg/l)			1.74/ 1,000 Gallons	

2025 FEE SCHEDULE

Fee Description	Fee Detail	2025 Fees
Outside City Limits Flat Rate Sewer		68.30 Per Unit Per Month