



Exceptionally Evans Employee Recognition Program Nomination Form

The Exceptionally Evans Employee Recognition Program is based upon the concept of promoting team spirit and EDGE values. The City of Evans recognizes and appreciates the strength and diversity in our workforce and supports efforts in building a vibrant work culture.

Nominations will be accepted using the following criteria:

Going the Extra Mile Award (GEM): *The purpose of this award is to recognize individual employees who epitomize our EDGE values consistently in their daily job functions and/or those who have contributed to the organization at a very high level in a meaningful way toward another team or community member.*



Teams in Action Award (TIA): *This award is designed to recognize the accomplishments and efforts of various teams, task forces, or work groups that may operate within a department or between departments. The TIA objective is to encourage teamwork in the areas of safety, work environment, or procedural improvement, quality service delivery, enhanced productivity, special projects, employee focus, and community enrichment.*

Nominations & Awards: To nominate an individual or a team, please complete this form and submit it to the Employee Recognition Committee. Monthly and annual recognitions will be awarded by the Committee per the program guidelines. To be eligible for an award, all nominees must be employed at the time the recognition is given.

Please send completed form to Exceptionally@evanscolorado.gov

Going the Extra Mile Award (GEM)

Teams in Action Award (TIA)

Nominee/Team Name

Department

In what way does this nominee or team exemplify the EDGE values in their daily work for the City of Evans? Give specific examples of each or applicable values.

Empower

Deliver

Grow

Engage

How has this Nominee or Team gone above and beyond his or her job description to deliver exceptional customer service either internally through work and collaboration with other staff and departments/divisions or to the public? Please provide specific examples of such work.

Has the work of this Nominee or Team brought ideas or innovation that saved the City money or time? If so, please be as specific as you can be about any cost and time savings.

Provide any other details or information that would support this Nomination.

Your Name and Department

Date