



CITY OF EVANS, COLORADO
 1100 37TH STREET – EVANS, CO 80620
 (970) 475-1170

TEMPORARY VENDOR INFORMATION SHEET

Business Name: _____

Business Address: _____

Business Owner's Name: _____

Business Owner's Address: _____

Business Phone No. _____ Cell Phone No: _____

Charitable Organization? Yes No

If yes, provide your tax exempt number. _____

Is your business a corporation? Yes No If yes, in which state is it incorporated? _____

Name of person managing business _____ Phone No. _____

Proposed period of operation From: _____ To: _____

Hours and days of operation _____

Price range of items to be sold _____

Type of merchandise being sold _____

Approximate value of inventory _____

Location of proposed operation _____

Written consent of property owner if sales are done from a current business location in Evans (attach written consent letter).

Will you be building or using any type of structure? Yes No

If yes, give a brief description _____

One Day	\$ 25.00
One Week	\$ 50.00
One Month	\$ 75.00
Quarterly	\$ 100.00
City Business & Sales Tax License	\$ 25.00
Background check (in-state)	\$ 20.00
Background check (out-of-state)	TBD

I have read and understand the complete application and ordinance and I certify that, to the best of my knowledge, the statement made in my application is true and complete.

Signature of Applicant _____ Date: _____

(FOR CITY USE ONLY)

Background paperwork submitted: Yes _____ No _____

Issuance of License: Approved _____ Disapproved _____ Date: _____