



## City Manager - Monitoring Report

June 7, 2016

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*Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.*

### ➤ **City Management & Administration**

#### **49<sup>th</sup> Street, Brantner Road and Industrial Parkway Road Repair Status Update**

Construction plans for repair of road damage to 49<sup>th</sup> Street, Brantner Road and Industrial Parkway are 95% complete and the required flood “no rise” certification has been completed. A change of scope submitted to FEMA in December 2015 for the project has not been approved by FEMA which is presently holding the City back from moving forward with this project. DOLA has awarded the City \$640,000 for this project and a related road improvement, the resurfacing of 49<sup>th</sup> Street west of the flood damaged area to 35<sup>th</sup> Avenue. Once funding issues with FEMA are resolved, staff is prepared to move forward with this project.

### ➤ **Communications**

Working with CGI Communications at no cost to us, we are developing 4 video “shorts” that will live on the City website and be available on our YouTube Channel. The focus of each is to market Evans as a great play to live, work and play. The 4 subjects are Welcome, Economic Development, park & Recreation and Education. Filming took place on May 24 and 25 at numerous locations around town with numerous people. Thanks to all who participated in the creation of these. They will be available later in the summer.

### ➤ **City Clerk**

The City Clerk’s Office executed a Facility Agreement with the County Clerk and Recorder to have the Evans Community Complex (ECC) serve as a ballot drop-off location for the June 28<sup>th</sup> Primary Elections. The ECC will have a ballot drop-off station on the following dates:

- Friday, June 24, 8:00am – 5:00pm
- Saturday, June 25, 10:00am – 2:00pm
- Sunday, June 26, CLOSED
- Monday, June 27, 8:00am – 5:00pm
- **Election Day** Tuesday, June 28, 7:00am – 7:00pm

## ➤ **Finance**

After receiving the final bid package from Garney on the Waste Water Treatment Plant, the loan with the Colorado Water and Power Authority closed on May 31<sup>st</sup>. The final principal was \$41,000,000 with an interest rate of 1.70%, a very favorable rate and much lower than projected. The annual debt service is around \$2,425,000.

## ➤ **Emergency Management**

### **Training:**

OEM hosted an ICS 300 class in Evans on May 19 and 20. Twenty-four students throughout the region attended the class and eleven were Evans staff.

### **Planning:**

Staff has completed first drafts on the Emergency Procurement and Hazardous Materiel annexes. In addition, staff has completed the first draft of the Cities Continuity of Operations Plan (COOP).

Weld County OEM reached out to OEM and asked if we were interested in assigning with drafting Incident Action Plans for the Greeley Stamped. In conclusion, Dave Burns Emergency Management Coordinator (type 3 Planning Chief trainee) and Raul Rodriguez (type 3-Safety Officer trainee) will be working with Greeley Fire, Greeley PD, Weld County Sheriff, Weld County OEM, and Greeley Stamped Chair members in creating Incident Action Plans for the entire event.

## ➤ **Police**

We have opened a new hiring process to fill two vacant positions.

The Tribune and Channel 4 both did very nice news articles on our new Community Service Technician, Deidra Jesmer, for her efforts to rescue a dog trapped in a sump pit. The City and the PD received very positive press.

Officer Eric McCall received a very nice letter from a citizen who thanked him for changing her tire while he was off duty and in his personal vehicle.

## ➤ **Public Works**

**Engineering** – Our annual concrete project bids were due May 25<sup>th</sup>, the contract will be entered into a week after that. The Prairie View Drive Project has been completed. Staff from the Engineering Department will be meeting with business owners for the Hwy 85 Access Control Project at 37<sup>th</sup> Street. We are waiting for State approval for concurrence to advertise. We are expecting the 35<sup>th</sup> Avenue Widening plans soon and are proceeding with the historical approval process.

**Operations** – Staff is still working on the meter swaps, we are down to the last few. Everything is up and running with irrigation. We are continuing pothole patching and are doing street sweeping.

**Parks** – Mowing operations are now on a regular schedule. Staff is working on hiring more seasonal employees, to date we have four hired and are looking to hire at least three more.

**Waste Water** – Staff have been working on getting the garage and storage building organized after our move back to the office. We are also working on grounds maintenance and weed control.