

## City Manager - Monitoring Report

August 18, 2015

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*Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.*

### ➤ **City Management & Administration**

**Flood damage tour with Senator Gardner** (Saturday, August 8<sup>th</sup>). The Mayor and several City staff accompanied the Senator as he viewed the flood damage from the September 2013 Flood and the new damage we received during the high runoff this spring. He was made aware of the significant difficulties the City is having in processing and reimbursement with the State and all the Federal agencies we are dealing with. Compliments to Mayor Morris who did a great job talking with the Senator. Also thanks to staffers Kristan Williams, Chad Reischl, Elsa Caro, and Zach Ratkai for making this a successful effort.

Resident Inquiries: I followed up with an issue from Mr. Steve Bernardo on irrigation problems in the Ashcroft Park area. City utility staff checked out the matter and talked with the resident who initiated the inquiry. The issue stems from only one meter for both the commercial property and the residential property. The meter and delivery infrastructure is all privately owned. Staff's recommendation would be to install another meter for the residential area and

### ➤ **Communications**

- There were 9 **National Night Out** events around the City on August 4. The Council-sponsored event at the pool had about 32 attendees. A short video clip of officers dancing in the street with residents at the Hunters Reserve event was posted on Facebook and enjoyed well over 10,000 views and over 50 shares.
- Fliers promoting the August 19 **Town Hall Meeting** were handed out at NNO events and the August 8 Community Safety Fair. A link to the online submission of questions for the meeting are on the homepage of the website and has been posted on Facebook (and will be several more times). To date, only 2 questions have been submitted.

### ➤ **Community Development**

Please see next page

## Building Department Construction Activity Comparative Analysis

		<b>July 2015</b>	<b>July 2014</b>	<b>YTD 2015</b>	<b>YTD 2014</b>
<b>New Single Family Dwelling Units</b>	<b># of Permits Valuation</b>	9 1,384,917	4 743,192	29 5,140,837	21 3,482,961
<b>Single Family Footing &amp; Foundation Only</b>	<b># of Permits</b>	2	1	9	5
<b>New Multi-Family Dwellings Units</b>	<b># of Permits Valuation</b>	0	0	0	0
<b>Multi-Family Footing &amp; Foundation Only</b>	<b># of Permits Valuation</b>	0	0	0	0
<b>Residential Additions and Remodels</b>	<b># of Permits Valuation</b>	4 43,140	20 167,907	101 761,511	104 799,850
<b>New Commercial Projects</b>	<b># of Permits Valuation</b>	0	0	0	10 6,804,462
<b>Commercial Footing &amp; Foundation Only</b>	<b># of Permits Valuation</b>	0	0	0	0
<b>Commercial Additions and Remodels</b>	<b># of Permits Valuation</b>	4 15,803	2 102,000	19 1,092,349	18 410,100
<b>Miscellaneous Permits</b>	<b># of Permits Valuation</b>	28 139,463	70 318,900	128 507,980	391 2,153,332
<b>Mobile Home Permits</b>	<b># of Permits</b>	5	3	36	29
<b>TOTALS</b>	<b># of Permits Valuation</b>	50 1,583,323	100 1,331,999	322 7,502,677	578 13,650,705

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## Non-Residential Construction Projects In Progress

	<b>Project</b>	<b>Type</b>	<b>Location</b>	<b>Description</b>	<b>Stage</b>
A	CDOT	Commercial	1004 42 <sup>nd</sup> St (Lot to the south)	Park n Ride	Under construction
B	Prairie Heights Middle School	Commercial	3737 65 <sup>th</sup> Ave.	New Middle School to replace John Evans	Under construction
C	America's Best Value Inn	Remodeling Bar/Restaurant area into 8 hotel rooms	800 31 <sup>st</sup> St.	New Hotel Rooms	Under construction
D	Envirotech Services	Electrical Installation	6850 47 <sup>th</sup> Ave.	Electrical Service for modular office building/scale house and lighting for Fracking Sand Unloading Facility	Under construction
E	Moser Funeral Home	Building Addition	3501 11 <sup>th</sup> Avenue	Addition to existing commercial building	Under construction
F	El Toro Bravo	Tenant Finish	2911 37 <sup>th</sup> Street	Grocery Store	Under construction
G	Colorado Access	Tenant Finish	3001 8 <sup>th</sup> Avenue #120	Office Space	Finals completed, C.O. pending fire department approval on fire alarm and sprinkler
H	Evans VFW	Building Addition	3501 State Street	1200 Sq. Ft. Shed	Permit has been picked up
I	City of Evans Waste Water Treatment Plant	Repairs	3323 1 <sup>st</sup> Avenue	Repairs from flood damage	Under construction

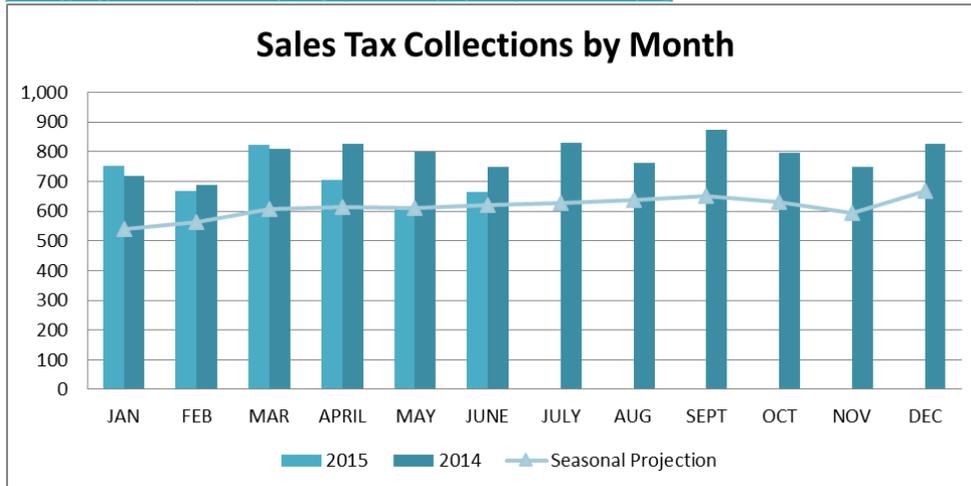
➤ **Economic Development**

➤ **Finance**

Please find the June sales tax update below:

June 2015			
Category	2014 YTD	2015 YTD	% Change
Base	1,110,416	1,266,327	14%
Commercial	968,288	956,344	-1%
Industrial	1,415,731	947,689	-33%
Utilities	365,826	390,199	7%
Motor Vehicle	728,703	669,894	-8%
<b>Total</b>	<b>4,588,964</b>	<b>4,230,453</b>	<b>-8%</b>
June 2015			
Lodging	41,813	48,766	17%

As far as the monthly projection goes, we are \$45,457 ahead of what we needed to collect this month to meet our annual budget.



## ➤ Human Resources

Please save the date for the City’s annual holiday luncheon and City Manager awards ceremony. The employee holiday luncheon, hosted by the Employee Review Team, is scheduled for Friday, December 11<sup>th</sup> from 11:30 a.m. – 1:30 p.m. at the Riverside Library and Cultural Center. The City Manager awards ceremony is scheduled also on Friday, December 11<sup>th</sup> at the Riverside Library and Cultural Center from 3:00 p.m. – 5:00 p.m.

We had 100 participants complete the 3<sup>rd</sup> quarter wellness program requirements. We had 92% of the City full-time employees participate, excluding a few recent new hires and 68% of eligible spouses that are on the City’s insurance. The Employee Review Team in conjunction with Human Resources staff is in the process of planning for the 2015-2016 wellness program. We will continue to focus on our wellness efforts and the impact that healthy lifestyles and reducing health risks has on the City and workforce.

The City of Evans continues to seek ways to partner with neighboring agencies on training. Weld County, City of Greeley and City of Evans will host Spanish training this fall. There will be two levels of training offered: Beginning/Introduction to Conversational Spanish and Intermediate to Advanced Level of Conversational Spanish. This training will run for over a 12 week period of time with two weeks off for holidays for a total of 10 weeks of training. The Introduction/Beginner class will meet Tuesdays from 3:30-5pm starting September 15<sup>th</sup> – December 1<sup>st</sup>. The Intermediate to Advanced class will meet Wednesdays from 3:30-5pm starting September 16<sup>th</sup> – December 2<sup>nd</sup>. Each agency will have 10-13 seats available and will maintain a waiting list as well. For more information, please contact Human Resources.

## ➤ **Police**

Hiring Process – we are in backgrounds for candidates who have successfully passed the written, oral board, and physical tests. We currently have five openings and nine candidates. We hope to swear in new officers in late September or early October. We anticipate opening another hiring cycle for non-certified folks in September if we are unable to fill all of our openings.

Safety Fair – the Safety Fair on August 8<sup>th</sup> was a great event! The dunking booth was a big hit with the kids. Kudos to Officer Michael Yates for his outstanding efforts in again organizing a wonderful community event.

Master Officer – Detective Don Morgan attained the rank of Master Officer on 8/11/15 having completed Leadership 1.0 and an internal review process. Congratulations, Don!

## ➤ **Public Works**

- Engineering: The 37<sup>th</sup> Street striping is to take place Thursday and Friday (13 & 14<sup>th</sup>). City staff is working on narrowing the scope of the 2015 Asphalt Patch contract. Pre-construction is set to take place early next week. Material has been ordered in order to upgrade to the pedestrian crossing poles on 11<sup>th</sup> Avenue in front of Union Colony Elementary School. We are working with Kolbe Striping to schedule this year's striping work. The 2015 Asphalt Overlay Project is currently out to bid; Bids were be opened on August 5<sup>th</sup>. Engineering will be bidding the Hwy 85 Entryway Landscaping & Signage; Bids were opened on August 12<sup>th</sup>. Staff is working with CDOT to get approval to bid the Hwy 85 Access Control Project at 37<sup>th</sup> Street.
- Parks: All mowing operations are currently on schedule. We had one of our Wide Area Mowers breakdown and are waiting to hear what is wrong. Village Park remodel has started. We had an issue with someone taking our water for North Point. Mike worked out that issue and Efren has determined that no damage was done to the pump.
- Waste Water: Staff is working on the Annual Collection System prevention main. We have been continuing our regular meetings with the design team for the Consolidated WWTP Project. Staff completed the CCTV inspection to locate four undocumented sanitary sewer taps in Tuscany.

## ➤ **Recreation**