



City Manager - Monitoring Report

September 1, 2015

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.

➤ City Management & Administration

➤ Communications

- Beginning with the September newsletter through the end of the year, efforts will ramp up to educate the public about Windy Gap, NISP and water in general. This is part of the larger picture of helping residents understand the increases that will be implemented in 2016.
- Materials are being prepared for CML's Cities and towns Week (September 14 – 18). The focus is to share with residents some of the inner workings the City undertakes that makes their lives work.

➤ Community Development

➤ Economic Development

The Northern Colorado Economic Alliance (NCEA) was formed after several regional business leaders became disenchanted with Upstate Colorado and the Northern Colorado Economic Development Council (NCEDC). NCEDC has never regrouped, however Upstate did hire a new Executive Director, Rich Werner. The City is still a member of Upstate. NCEA is NOT publically funded, all of the funding is from private business owners. They are focusing on advocacy and marketing of the region as a whole and are trying to update the public agencies on a regular basis.

A postcard was mailed out to all the owners and tenants in the Highway 85 Corridor about an upcoming Evans Redevelopment Agency (ERA) meeting on October 2nd. Due to the recent legislations in the State, our ERA attorney Malcolm Murray is recommending some minor changes in our Project for the Junction at Evans. It will be presented in a public hearing at that ERA meeting. Please refer all comments to Sheryl.

It is likely the Shop Local Program will be limited this year. We have had interest from the Greeley Chamber and the Northern Colorado Latino Chamber to administer the program with a contract and scope of services. However, the timing and window is so short (Shop Local Saturday is in late November) that it may be better to have contract discussions and start the program fresh in January of 2016.

➤ **Finance**

The finance team has been hard at work with the budget process teams to finalize 2016 projections in the various areas of the budget. We will be working on the budget book and will continue to analyze the long range plans in preparation of the first reading of the 2016 budget on October 6th.

Second quarter auditing of the purchasing cards is complete. We are happy to report that we received a high level of cooperation with the purchasing policies and auditing requests. Thank you to those that were selected this round.

➤ **Human Resources**

➤ **Police**

Hiring Process – we have sent five candidates to our back ground investigator.

Prairie Heights School Opening – the first week of school has been smooth from our perspective. The traffic has been flowing with no major problems noted.

➤ **Public Works**

Engineering:

City staff is working on narrowing the scope of the 2015 Asphalt Patch contract. Material has been ordered in order to upgrade to the pedestrian crossing poles on 11th Avenue in front of Union Colony Elementary School; upgrade to take place this week. Pre-construction meeting with Kolbe Striping this week. The 2015 Asphalt Overlay Project bid was awarded to Martin Marietta. Engineering will be bidding the Hwy 85 Entryway Landscaping & Signage. Bids to be opened on August 26th. Staff is working with CDOT to get approval to bid the Hwy 85 Access Control Project at 37th Street.

Operations:

Potable Water: Still making slow progress on potable meter swaps. Mainly swapping out Non-potable
Irrigation: Our new technician, Meg, completed her first week of operating system on her own.
Streets: Staff is working on aggregate roads in town this week; using material salvaged from 37th Street storm project.
Fleet: We demo'd the street sweeper last week

Waste Water:

A progress meeting was held with LBI on WWTP repair project. Staff responded to EPA Industrial Pretreatment inspection, Innovative Foods may have to pretreat their discharge. Staff met with Flood Recovery group during the Inspector General's tour. Letters were submitted to CDPHE regarding compliance advisories. Annual collection system maintenance cleaning is being completed.

Parks:

All mowing operations are on schedule. The Village Park remodel has started. Staff is not replacing concrete in City Park at the basketball court, we are using Sport Court. Several Elm trees at the Cemetery are dying/dead, staff is working with a new tree contractor on removals.

➤ **Recreation**

