

## City Managers Weekly City Council Update January 12, 2018

<b>Communications</b>	<ul style="list-style-type: none"> <li>• Sponsorships and nominations for the 3<sup>rd</sup> Annual Business Spotlight Awards are now available online through the Economic Development microsite.</li> <li>• Now that trash hauling is complete at Riverside Park, Riverside Parkway residents will be mailed an update letter with statistics of what was hauled out, an overview of upcoming work and another hearty thank you for their patience with truck traffic in their neighborhood.</li> <li>• Staff is researching the best methods to tie together social media for improved efficiencies.</li> </ul>
<b>Human Resources/Risk Management</b>	<ul style="list-style-type: none"> <li>• Colorado State minimum wage increased from \$9.30/hour to \$10.20/hour. Staff has been working on year-end and beginning of the year procedures, including minimum wage changes, merit pay changes, insurance rate changes, employee benefit election changes through ADP and providers, required FPPA pension changes, purchase order requests, processing of invoices for payment, distributing new fleet insurance cards, insurance billing reconciliation etc.</li> </ul>
<b>Finance</b>	<ul style="list-style-type: none"> <li>• Staff has been issuing many purchase orders to departments for 2018 activity, reviewing year end payroll information, and processing new payroll rate and benefit changes.</li> <li>• Financial audit preparation is also underway.</li> </ul>
<b>Riverside Park Construction</b>	<ul style="list-style-type: none"> <li>• Please find attached the Riverside Park Restoration Project Monthly Report for December 2017.</li> </ul> <p><b>Site work</b></p> <ul style="list-style-type: none"> <li>• No work over the Holiday week (12/22 thru 1/1)</li> <li>• Continued embankment on ballfields</li> <li>• Finished excavation of trash area 3 and completing landfill removal</li> <li>• Started concrete removals on south west end of project</li> <li>• Started subgrade prep for trails west of area 1</li> <li>• Finished concrete and asphalt removals near onsite scale</li> </ul> <p><b>Upcoming work</b></p> <ul style="list-style-type: none"> <li>• Continue ball field embankment</li> <li>• Rough grade embankment near playground/courts area</li> <li>• Continue working Riverwalk trails</li> </ul> <div style="display: flex; justify-content: space-around;">   </div>



**Recreation**

- Holiday decoration removal will begin on January 12.
- Stone veneer has been placed on the east entrance sign at Evans Community Complex. Bilrite will be adding letters within the coming weeks.
- Staff is finalizing the special events calendar for 2018.
- Hot Shot (K-2<sup>nd</sup> grade) basketball games will begin this Saturday. Teams from Eaton, Evans, Kersey, LaSalle, and Platteville will be coming to our gym for games each Saturday.
- Staff is working with the contractor at Riverside Park in hopes to provide a scheduled time of tours to City staff and residents.

**Information Technology**

- GIS assisted the Police Department with an advisory mailing and provided reference mapping support to the City Manager and Engineering departments.
- 50 helpdesk tickets closed this week.

**Building Department**

- Listed below are permits issued for new residential units in the City of Evans.

Permits Issued for New Residential Units			
3 Year Review			
<i>Permit Type</i>	<i>2015</i>	<i>2016</i>	<i>2017</i>
Single Family	42 Units	62 Units	101 Units
Multi Family	5 bldgs./ 10 Units	8 bldgs./16 Units	11 bldgs./41 units

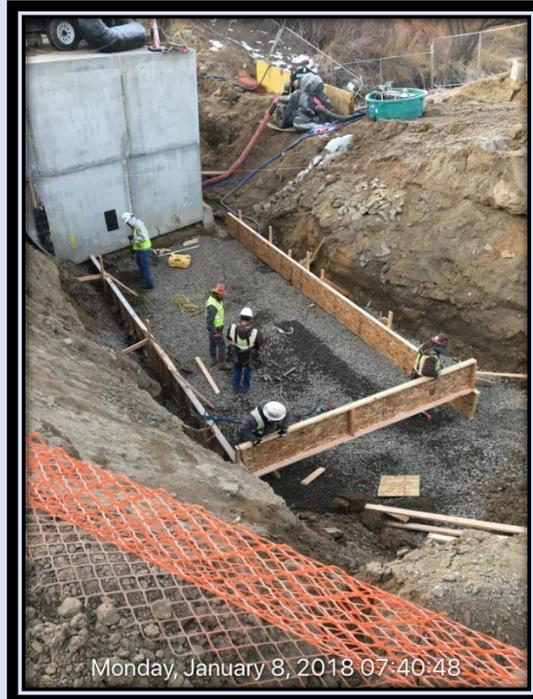
**65<sup>th</sup> Avenue Improvements**

Current work

- Complete excavation for west walls.
- Complete west wall foundation work.
- Begin installation of west wall forms and installation of rebar.

Upcoming work

- Complete form and rebar installation for west walls.
- Pour west walls.
- PVREA to remove power poles.
- Drilling of caissons for traffic signals.



**Traffic Impacts/  
Closures**

**Closures**

- No Closures

**Impacts**

- 42nd Street east and west of Hwy 85 –Full road restoration and removal of traffic control is scheduled to be by January 19th. Lane shifts are in effect until that time. One lane traffic will be in effect on the east side of Hwy 85 during paving operations.

**Future/ Anticipated** (more information forthcoming):

- None until spring.

**Police**

- On Monday January 8th, the PD swore in three new police officers and two newly promoted sergeants. It was a fine ceremony and well attended by family and friends. The new sergeants are on each end, Sgt. Rob Wardlaw (left) and Sgt. Joe Gabriel (right). Our newest officers are (left to right) Officer Grant Yount, Officer Ryan Fandre, and Officer Dan Obrien. Congratulations to all!





- Day 10 of No-Shave January! There are a couple of handsome devils in this pic!



**Economic Development/ ERA**

- The Evans Economic Development Advisory Council met this week and provided guidance to staff on preparations for the [3<sup>rd</sup> Annual Spotlight Dinner](#) sponsorship and business nominations.
- Staff met this week with a family owned business since 1962 - [Biltrite Sign Service, Inc.](#), a custom sign fabrication company. Not only does Biltrite manufacture and install signs but they make banners, stickers, vehicle wraps and more. Biltrite has been an Evans business since 2004.
- Staff is working with the Weld County Assessor’s office to update records related to the formation of the Highway 85 Corridor and Historic Evans Redevelopment Areas.

**Parks**

- Staff took advantage of the good weather and fertilized sports fields.
- Staff also got a jump on applying some preemergent weed control in shrub bed/landscaped areas of our parks and cemetery.
- Staff located and opened a grave for a funeral service on Friday.
- Staff assisted Street/Ops with minor repairs on the pothole machine.

**PW Operations**

- Staff performed sweeping operations.
- Staff continue to repair potholes.
- Staff performed gravel road maintenance.
- Staff went repaired/replaced damaged street and traffic signs.
- Water department staff collected drinking water system samples to be third party tested for Disinfectant and Disinfection Byproduct Rule compliance.

**Waste Water Operations**

- Staff installed a new influent flow meter at the HNP plant. The meter failed during the week between the Holidays.
- Staff participated in a tour of the new plant site and will visit a furniture supply vendor to choose the furniture for the new Administration Building.

## Waste Water Treatment Plant

- Aeration Basin work includes terminating wiring for equipment and instruments.



- Process Pump Station work includes terminating wiring for equipment and coating pipes in the lower level.



- Headworks building work includes installing electrical equipment and continue coating the channels.
- Administration building work includes continuing to install drywall, acoustical ceilings, electrical, HVAC and painting.



- UV Building work includes installing equipment and HVAC.
- Lift Station work includes the shaping and grading of the overflow pond outside the LS site.
- Bore Crossing work includes the installation of manholes in bore pits and preparation for backfilling the pits.