

City Managers Weekly City Council Update October 12, 2018

City Manager's Office

- Staff attended the second monthly installment (of nine) of the Water Literate Leaders Program hosted by Colorado State University

Communications

- Staff is producing and editing sales tax ballot measure information videos.
- Staff is promoting the Riverside Park opening and the Drug Take Back Day.
- Staff is evaluating ways to promote city values.
- Staff is working with emergency management to present emergency prep awareness to schools.

Human Resources/Risk Management

- Staff started the health insurance renewal process and has been working with the Employee Review Team to obtain feedback on the City's current benefit package. The City also received its medical and life insurance renewal from its current provider, Colorado Employer Benefit Trust (CEBT). The City's renewal was based on the City's 12-month utilization from July 2017 – June 2018. The City's reported loss ratio for this period is 61.9%. The average CEBT overall renewal was 6.47%; agency increases varied from 4% to 15%. Due to the City's consecutive, favorable loss ratio, staff petitioned for a rate reduction and negotiated a 0% increase. The City was one of four agencies out of approximately 350 agencies to receive a 0% increase. This is outstanding news and means that the City's medical insurance costs remains unchanged for 2019.

CEBT Medical Claims Overview

Renewal Year	Loss Ratio
2014	47.8%
2015	98%
2016	126.3%
2017	83.4%
2018	57.4%
2019	61.9%

Finance

- Staff attended the Caselle (financial software) annual conference this week. These conferences are held each year to inform users of upcoming changes and functionality. It also provides staff an opportunity to network with other users of the financial system in communities across the country.
- The 2019 Operating and Capital budget was approved by the City Council at first reading and will be formally adopted upon second reading on October 16th. The budget book will be available online after that date, and hard copies are available upon request.
- Finance staff continues to work on preparation of close out documentation for many federal grants related to Riverside Park.

Riverside Park Construction

- The monthly report for September is attached.
- Drywall hanging in concession building was completed along with work on the electrical panels.
- Fencing was completed.
- Park signage placement was completed.
- South entrance curb and gutter was completed.



Recreation

- Concession equipment has been moved to its new home at the Riverside Ballfields.
- Staff met with residents from Riverside Parkway to give them a tour of Riverside Park. The tour was filmed, and footage will be used on social media in the coming weeks to help promote the Grand Re-Opening of Riverside Parkway.

 **JOIN US**
OCTOBER 27, 2018
*Grand Re-Opening
of Riverside Park*
9:00 AM | FIRST PITCH CEREMONY
9:30 AM | PLAYGROUND RIBBON CUTTING
&
*trick or treat
down the trail*
10:00 AM - 12:00 PM
WEAR YOUR COSTUME & TRICK OR TREAT DOWN THE TRAIL
BALLOON ARTIST • LIVE MUSIC • PHOTO BOOTH • GAMES
4000 RIVERSIDE PARKWAY EVANS, CO 80620
EVANS RECREATION | 970.475.1125 | WWW.EVANSCOLORADO.GOV

Information Technology

- It's official! The newest member of our IT team started on October 9th. Please welcome Evans' new Network Administrator, Roy Kosch to the City! Roy comes to us from Ocean Springs, MS where he worked as a Network Administrator for a regional telecommunications company, as well as previous IT work in the banking industry. We're happy to have you here Roy!
- As a reminder, please send all requests for technical support, GIS work, and all other IT concerns to helpdesk@evanscolorado.gov. We want to make sure we're meeting everyone's needs, and the best way for us to do this is to have a record of requests to work from. Thanks, we very much appreciate your support.
- IT Director Chris Bragg had the opportunity to attend the National Cybersecurity Center's annual conference this week in Colorado Springs. There was an abundance of good information and ideas that came out of this conference, and the IT team will be looking at ways to further secure out network and systems, and develop plans on how to overcome attacks against the City's critical infrastructure.
- The test phone's we requested from T-Mobile have arrived and have been given to PD and Parks for a two-week trial period. We hope to have some feedback soon as to how the devices on this network perform throughout the City.



GIS Update

- Traffic accident data was entered and processed for PD.
- Pavement Marking maps and web applications were generated and delivered to Engineering.

Help Desk Update

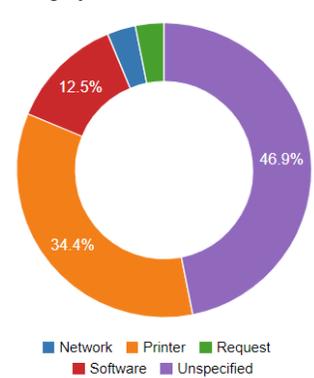
Tickets Closed This Week: 30

Tickets Opened This Week: 37

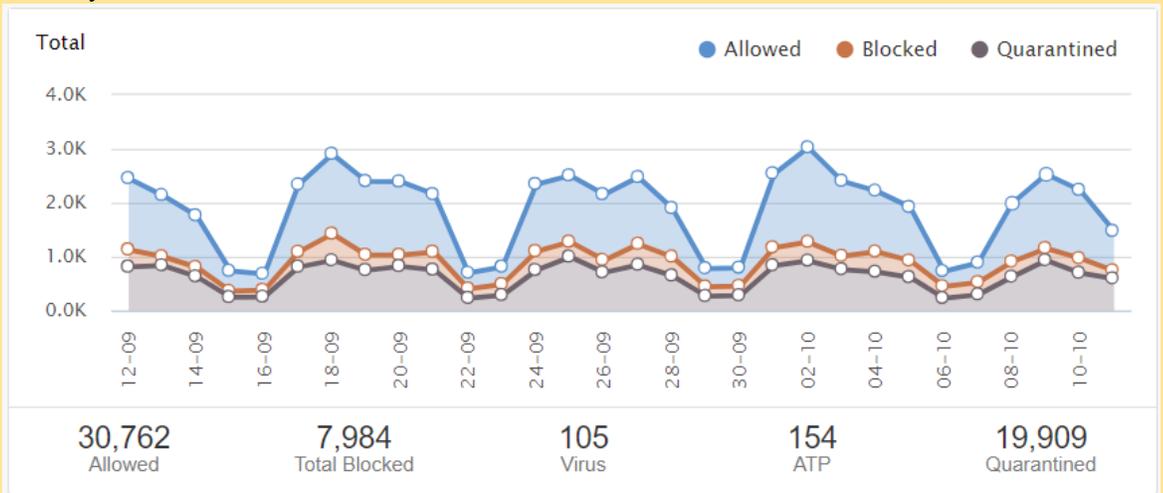
Ticket History



Category Breakdown

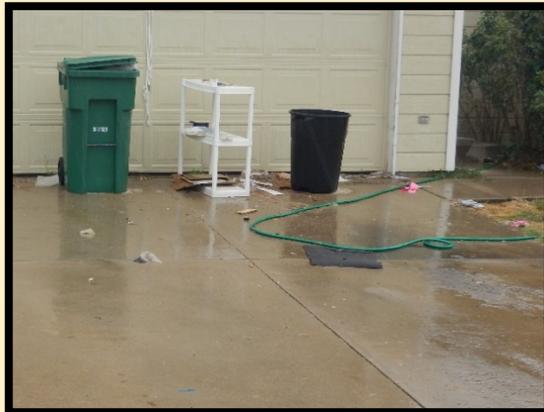


30-Day Inbound Email Stats



Neighborhood Services

- Staff fielded complaints, met with residents, and addressed numerous code violations including trash and illegal parking on the front yard as seen below.



- Neighborhood Services assisted Operations with the fall cleanup event by managing the collection and recycling of nearly 800 waste tires and producing the station signs for the event.





Engineering

- Staff is currently working on Asphalt Pavement Marking and Striping projects. The Asphalt Patching and Surface Treatment projects have been completed.
- 37th Street Utility Improvement project – Consultant is preparing 90% construction plans for consideration prior to Advertisement for Bids later this fall
- 35th Avenue Widening Project - A utility coordination meeting was held with the contractor and applicable utility companies this week. Staff is finalizing coordination with utilities.
- Staff is assisting with construction inspection and quality assurance of the concrete walkways within the new 34th St. Park.
- 37th St. Widening (from 35th Ave. to 65th Avenue) - Staff is preparing a Request for Proposals to solicit design consultants for the completion of a route study, right-of-way acquisition and construction documents.

Police

- Last week the Citizens Police Academy was taken to the firing range to learn about gun safety and to have an opportunity to shoot some police weapons including a less-lethal shotgun, handguns and patrol rifles.





Economic Development/ ERA

- The Evans Economic Development Office will host in conjunction with the Evans Area Chamber of Commerce, a Google-Drive a Holiday Shopping Rush for Your Business seminar on Wednesday, October 17th at 10 a.m. in the Evans Community Complex, Council Chambers. Businesses are encouraged to attend the FREE session and to register online here or call 970-475-1196.

 A promotional graphic for a seminar. It features a background of wrapped gifts, pinecones, and a cup of coffee. The text includes:

- City of Evans, Colorado
- Evans Area Chamber Of Commerce
- Drive a Holiday Shopping Rush for Your Business
- FREE Seminar
- Wednesday, October 17th
- 10-11 a.m.
- Evans Community Complex, Council Chambers
- Register at www.bit.ly/EvansOct17-2018
- GET YOUR BUSINESS ONLINE with Google

- The Mayor, City Manager and economic development staff met with one of Evans' larger businesses last Friday. A goal of Mayor Rudy is to have better connection between the City and businesses. Staff is arranging meetings with businesses to learn more about the businesses and to learn of concerns and challenges they may have. Just from a couple of meetings the Mayor and staff have learned about such things as challenges with Highway 85 and the impacts from lack of left turn

	<p>arrows. If your business would like to meet with the Mayor and staff please call 970-475-1196 or email apugliese@evanscolorado.gov to schedule a time.</p> <ul style="list-style-type: none"> • Staff continue to meet with fellow economic development staff from Larimer and Weld County on the development of common talking points important to businesses considering relocation or expansion in the region back by true data.
Parks	<ul style="list-style-type: none"> • Staff is cleaning and mowing areas of Riverside Park that were not part of the construction getting them ready for the grand opening on October 27th. • Mowing has transitioned to an as needed basis due to the change in temperature and season. • Staff has begun the process of winterizing irrigation systems.
PW Operations	<ul style="list-style-type: none"> • Staff completed both weekends of Fall Cleanup; this year Code Enforcement took the lead of this project and implemented a tire recycling component. Residents were given the option to drop off tires at the site for a fee, these tires will be collected by a tire recycler and disposed of properly. The first weekend 374 trash vouchers were collected, and 204 tires were dropped off, the second weekend 917 trash vouchers were collected, and 533 tires were dropped off. In total 1,291 vouchers for trash were collected and 737 tires, the trash voucher total is a little lower than our average, this could be related to the spring event being 40% above average. • Staff continue to load roll-offs from the cleanup event. • Staff is in the process of completing Lead & Copper test for our water system as required by the State of Colorado.
Waste Water Operations	<ul style="list-style-type: none"> • Staff has been camera inspecting the sanitary sewer lines in The Landings sub-division. • Staff gave a tour of the New Treatment Plant to a candidate for the vacant Safety and Risk Management Specialist. • Staff participated in a walk through of the landscape and irrigation at the plant.
Waste Water Treatment Plant	<ul style="list-style-type: none"> • The final monthly report is attached. This is the last weekly report on this project.