

City Managers Weekly City Council Update November 16, 2018

Communications

- Staff produced videos for recreation WOW and Yoga classes.
- Staff attended a media roundtable to discuss media communications with surrounding cities.
- Staff produced a video for Small Business Saturday.
- Staff produced a volunteer campaign for boards and commissions vacancy.

Human Resources/Risk Management

- In conjunction with the City Manager and the City's project consultant, staff coordinated and conducted seven compensation study meetings over the course of two days on November 8th and November 14th to present and inform the managers and employees the outcome of the compensation study. Staff prepared and/or coordinated the preparation of communication materials, presentations, pay plans and personnel action notices in preparation for these meetings.

Finance

- Staff attended Colorado Government Finance Officers Association training this week. This annual conference is a vital source of training and information for the finance staff and topics this year included GASB (Governmental Accounting Standards Board) accounting updates, best practices for various processes, sales tax compliance and nationwide trends, leadership, legislative updates, and disaster accounting, to name a few.
- Staff has begun planning for year-end, and year-beginning procedures. The financial audit interim work will be completed during the first week of December.

Recreation

- Practices began this week for Extreme (3rd-6th grade) Basketball. The 24 teams are practicing at the Evans Community Complex, Ann K. Heiman Elementary, and Union Colony Elementary.
- The Evans Community Complex will be closing at 5 pm next Wednesday, November 21. The Recreation Center will re-open for normal business hours on Saturday, November 24. Happy Thanksgiving!
- All inspections have been completed at the 34th St. park and sod is being installed.



- The Seniors held their annual Thanksgiving potluck on Wednesday and enjoyed a performance by the advanced choir, the Treble Rebels, from Chappelow. A big thank you to Council member, Fred Neal, and City Manager, Jim Becklenberg, for taking the time to spend their lunch hour with the seniors.



- “You better watch out, you better not cry, you better not pout, I’m telling you why, Santa Claus is coming to” EVANS! In just two short weeks, Santa will be making a stop at the Holiday Lighting Ceremony. Join us for the ceremonial tree lighting, chats with Santa, cookie decorating, musical performances, and LIVE reindeer! The event will be held on Friday, November 30 from 6-8pm at the Evans Community Complex.

Information Technology

- The Barracuda on-premise server used for our backup solution has been upgraded. The old appliance has been replaced, and the new unit provides us twice the storage capacity as the old one, which should satisfy our backup storage needs for the next 3-4 years.
- After meeting with Verizon recently, IT has changed the City’s plan to Verizon’s Public Safety plan. This plan affords us a flat rate of \$39.99 for each mobile device, with no data limits or caps. Additionally, we now have the ability to add the “Mobile Hotspot” feature to our lines of service for just \$5.00/month, so if you are a user or department that relies on one of the Verizon Jetpack MiFi devices, please consider letting IT terminate that line of service (which costs \$39.99/month) and enable the hotspot feature on your phone, for considerable savings.
- IT will begin evaluating a third-party email encryption service that may potentially be rolled out organization wide in the future. This add-on for Outlook will allow all of us to securely send email containing sensitive data to internal and external

recipients without the need for establishing a Digital ID and creating encryption keys for each person.

- Significant changes have been made to our networking equipment which has resulted in better data throughput throughout the organization. Everyone should realize faster response times now when accessing data from our servers and moving data between users.

GIS Update

- Traffic accident data was entered and processed for PD.
- GIS has begun meeting with department heads to discuss ways that GIS applications and services might solve issues and streamline department processes.

7-Day Help Desk Update:

- Tickets Closed This Week: 28
- Tickets Created This Week: 13



Neighborhood Services

- Staff removed all remaining temporary signs discovered on City right-of-way.
- Code Enforcement is assisting with the management of abandoned vehicles on public streets.



- Several cases were initiated as a result of substantiated complaints received.



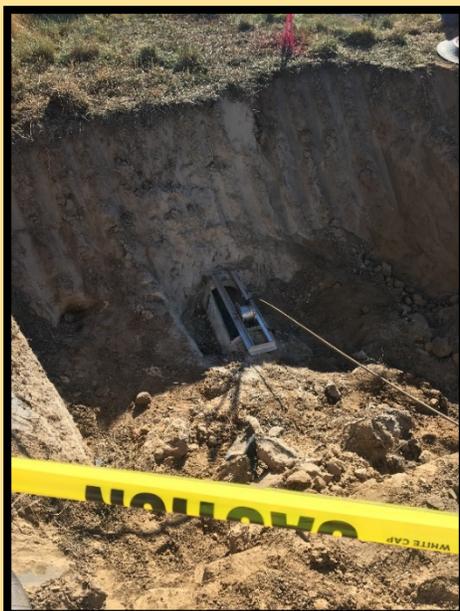
35th Ave Widening Project

Current Work

- Mountain Constructors has begun to mobilize to site.
- Begin survey and layout of jobsite.
- Began clearing and grubbing of site.
- Began excavation over irrigation line for slurry seal on top of line.
- Removed irrigation line vents and have begun videoing of the line.
- Begin Installation of BMP's

Upcoming Work

- Begin import of embankment material.
- Begin placement of material and compact.
- Begin traffic signal caisson work.
- Begin utility reroute work.



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Engineering

- Asphalt Pavement Marking and Striping project – Thermoplastic Bike path symbols are completed.
- 37th Street Utility Improvement project – Projected construction bid period to occur in December 2018.
- Evaluation of the Evans Ditch Measuring Flume - Proposals for Engineering Services have been received. Award of contract is scheduled to be completed November 16, 2018.
- Several commercial projects have begun throughout the City. Staff is continuing inspections for grading and utility infrastructure improvements.

Economic Development/ ERA

- The Evans Economic Development Advisory Council held its meeting this week. Staff presented current members certificates of appreciation for their participation in EEDAC. Thank you to Cruz Moncivais, Melissa Maxwell, Kyla Benson, Rose Esparza, Jeff Crabtree, Jane Bruce, Susan Foster-Schaffer, Kip McLeland, Steve Moreno, Scott Riley, CJ Renaud, Josh Fulenwider, John Benjamin, Bob Billings, Fred Burmont, Julie Cozad, Michelle Dwyer, Wayne Eads, Bill Garcia, Will Haslett, Cecil Knox, Ranelle Lang, Bonnie Lesser, Dennis Oberhelman, Wayne Pickens, Cari Stoll, Kim Wass, Rhonda Haniford for your participation on EEDAC over the last eight years.

- The Shop Evans Scavenger Hunt list of participating businesses is growing. Encourage family, friends, neighbors, Facebook friends, NextDoor members and more to visit the following businesses from Small Business Saturday, November 24th to Saturday, December 1st, take selfies with the business staff and submit to the City for prizes:

Innovative Foods *- 4320 Industrial Parkway; The Yard at 3520 - 3520 11th Avenue; Professional Hair Design *- 3609 23rd Avenue; Lit'l Bit Bar & Grill *- 3620 35th Avenue, Unit 8; Mason Jar Meal Company *- 3610 35th Avenue, Unit 8; El Chato Mexican Restaurant - 2909 37th Street; South Philly Cheese Steaks *- 2903 37th Street; Henry's Vac & Sew *- 2929 11th Avenue; NoCo Gymnastics Academy - 3620 35th Avenue, Units ¾; Hue Salon *- 2913 37th Street; Greeley Collision - 3714 Carson Ave.; Roma's Restaurant *- 3625 23rd Avenue

Prizes range from baskets of products, gift certificates ranging from \$10-25, and more! Check out

www.bit.ly/shopevans2018 for more details on this great activity for Evans.

- Staff hosted the monthly area commercial brokers for lunch on Tuesday. The brokers learned about the enterprise zone and opportunity zone areas in Evans and about the properties owned by the Evans Redevelopment Agency. The brokers



	expressed appreciation for hosting the event and the opportunity to learn more about Evans.
Parks	<ul style="list-style-type: none"> • Staff trimmed trees at the Cemetery. • Staff is wrapping the new trees at Riverside Park to protect the trunks from the cold temperatures. • Staff is building dog waste stations for the parks. • Staff performed an interment at the Cemetery.
PW Operations	<ul style="list-style-type: none"> • Staff is attending training to recertify their water distribution licenses. • Staff repaired street signs. • Staff continue to make repairs and do maintenance to the Evans Ditch. • Staff graded dirt roads.
Waste Water Operations	<ul style="list-style-type: none"> • Staff hydro cleaned the Bi-annual trouble areas in the sanitary sewer system. • Staff hydro cleaned and camera inspected an irrigation line within the bounds of the 35th Ave. widening project.