

City Managers Weekly City Council Update

March 23, 2018

Communications

- The Annual Report is printed and staff is working with the Greeley Tribune on distribution. It will also be available in an interactive format on-line.
- Staff has been working with the Flood Recovery Accountant to publicize Section 3 employment required by the CDBG-DR grant.

Human Resources/Risk Management

The Internal Revenue Service (IRS) announced that it is reducing the maximum, permissible employee contribution to Health Savings Accounts (HSAs) for 2018 from \$6,900 to \$6,850. The change is a result of the Tax Cuts and Jobs Act passed by Congress in late 2017. This change has several important implications:

- Employees who contributed the previous maximum of \$6,900 must request a refund of \$50 in order to avoid excise taxes on their excess contribution.
- Employees who contribute to HSAs should be informed of the newly reduced limit.
- Employees whose contribution plans correspond to the old limit must put into place a reduced contribution plan to adjust for the lowered maximum threshold.

These changes apply only to employees who maintain an HSA as part of a high-deductible family plan. Self-coverage plans with HSAs retain their \$3,450 annual contribution limit. In addition, flexible spending accounts (FSAs) and other fringe benefit program limits remain unaltered for 2018.

Staff is in the process of notifying employees of the decreased limit for 2018, as well as working with employees who have already exceeded the contribution limit to recover the \$50 excess contribution.

Finance

Sales Tax Update – January

2018 collections through January are 12% higher than for the same period in 2017. For Year-to-date Actual vs. Budget, the City is \$74,656 or 13% ahead of projected revenue. You will notice a few new categories for the sales tax reporting this year. In order provide more useful information, staff has created a few new categories to break out the “base” further. This enhanced reporting will be used going forward.

January 2018			
Category	2017 YTD	2018 YTD	YOY % Change
Base	82,888	105,155	27%
Storefront Retail	175,523	193,238	10%
Restaurant	74,512	84,633	14%
Convenience/Fuel	40,415	36,012	-11%
Industrial	21,009	23,454	12%
Utilities	69,713	71,620	3%
Motor Vehicle	87,293	96,948	11%
General Use	4,463	2,591	-42%
Subtotal	555,816	613,650	10%
One-Time	-	7,852	-
Total	555,816	621,502	12%
Lodging	5,848	5,039	-14%
Greeley IGA	80,687	88,102	-2%

Riverside Park Construction

Site work:

- Completed concrete/asphalt crushing operations
- Completed removal of existing road by west and north entrance
- Continued pouring concrete for sidewalk
- Completed forming SW foundations for amphitheater seating in ballfields
- Finished pouring NW foundation for amphitheater seating in ballfields
- Continued underground electrical work in concessions building and ballfields
- Connected water line to concession building and charged for decontamination

Upcoming work:

- Start harvesting willows
- Finish pouring last foundation for amphitheater seating in ballfields
- Continue fencing operations
- Continue concrete sidewalks
- Forming ballfield seating foundations for NW and SW ballfields
- Start sanitary sewer





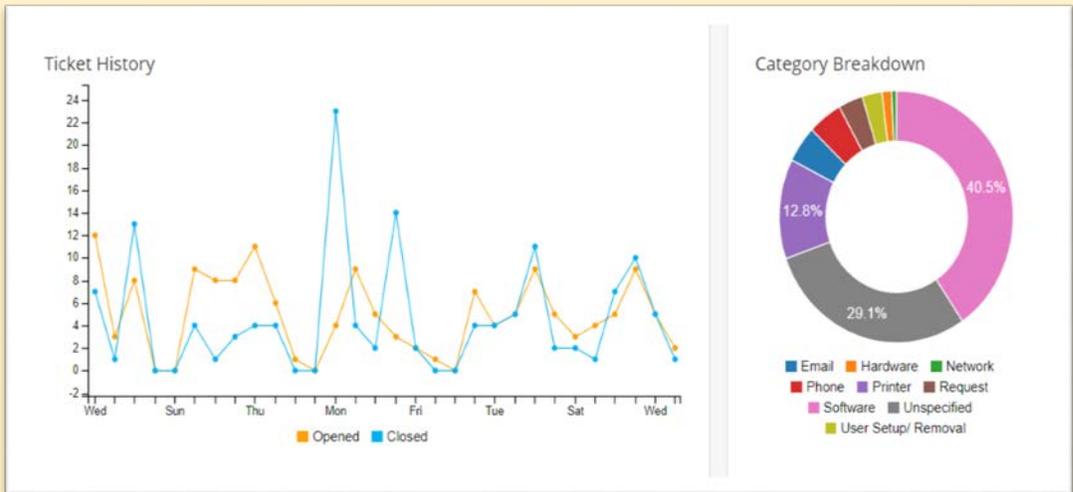
Recreation

- Staff met with soccer coaches to prepare for the spring season. Everyone is excited for practices to begin next week! Evans has a total of 19 teams for K-2nd grade.
- Staff has been preparing for a busy Saturday! Evans will be hosting both soccer and volleyball games for the Northern Valley Athletic Association. In addition to games, both the Evans Community Complex and the Riverside Library & Cultural Center are reserved for parties.
- Stoddard Funeral Home has generously donated candy to fill Easter Eggs. The Evans VFW will be stuffing the eggs with candy and helping staff the event. Staff is very appreciative for the donations being made by all!



Information Technology

- GIS provided mapping support to the Police Department and provided Engineering with bid maps for their annual concrete, asphalt and crack seal maintenance projects.
- 39 helpdesk tickets closed this week.



Neighborhood Services

- Code enforcement addressed a variety of issues from expired license plates, to large amounts of trash and vehicles parked on front yards.
- Staff is working with human resources to prepare for the hiring of a seasonal inspector.
- IT enabled code enforcement to save voicemails as an audio file which may now be saved to case files.



Traffic Impacts/ Closures

- 65th Avenue @ 37th Street – Single lane, two-way traffic
- April 2-20: two-way traffic at Highway 85 and 42nd Street with flaggers and lane shifts – completion of the force main and repaving
- April 23-27: eastbound only on 49th Street between 54th Street Road and 35th Avenue – postcards are being mailed to area residents and electronic message boards announcing the detour will go up April 9. Worked to be completed includes

traffic control installed at 35th Avenue and 49th Street, manhole installations, bypass pump, tie-in new 30" pipe, abandon existing 30" pipe and repave.

65th Avenue Improvements

Current Work

- Completed concrete placement for east wall section above box culverts.
- Completed wiring and activated new traffic signals at the intersection of 65th and 37th.
- Completed removal of existing traffic signals and support columns.
- Completed concrete placement for the west concrete pilasters.
- Began installation of wall drainage system.
- Began backfill of the east retaining wall structures.
- Installed new storm manhole on the NE side of box culverts and associated piping.

Upcoming Work

- Install type R inlet structure NE of box culverts.
- Complete backfill of east wall.
- Prepare subgrade for curb gutter and sidewalk on the east side.
- Prepare subgrade for sidewalks at the NE corner of the intersection on 65th and 37th.





Engineering

- Engineering staff attended the NFRMPO Transportation Advisory Committee meeting. The committee is always looking for funding for transportation project in their coverage area and for project in adjacent areas that impact members. The committee is now working on a call for projects that will be used to develop a list of projects that can be supported to get funding in upcoming years.
- Staff is also working on soliciting bids for crack seal and patch work on roadways. Other bid packages will be prepared for additional sealcoat and overlay projects.
- Staff will also be working on finishing an ADA Transition Plan.
- Staff is reviewing and preparing to schedule Capital Improvement Projects for the year.

Police

- The body found near the South Platte last week has been positively identified as that of Lydia Gutierrez, the woman who was reported missing last October. Right now, there is no evidence of foul play. This is a sad ending to a long-running investigation.
- CST Codie Thomasson took advantage of the spring break to spend some time with our local kids at the Library and at City Park.



Economic Development/ ERA	<ul style="list-style-type: none"> • Staff visited with the manager of Short Stop/Uncle Willy's located at the northeast corner of 37th Street and 23rd Avenue this week. Short Stop/Uncle Willy's has been in Evans for over five years and was able to serve the National Guard during the 2013 flood as they were one of the few fuel stations that had just received a delivery before the flood hit. This business is not just a gas/convenience store but a quick-serve/drive-thru restaurant as well. They can cater meals for small groups with short notice with boxed meals or trays of food. Stop on by and be greeted by your first name as their regular customers are when they walk in the door. • Staff attended the Evans Area Chamber of Commerce ribbon cutting for Alpine Staffing located at the northwest corner of 37th Street and 29th Avenue. This business has been in Evans for three years and has a second office in Vail. While their website shows they focus on construction/labor, administrative/office, hospitality, manufacturing jobs, Alpine Staffing can serve employers and employees in every field. Manager Tami Inskeep has been with Alpine Staffing at the Evans office for six months. Stop by and say hello to Tami and her team (including a couple of 4-legged team members) when you get the chance.
Parks	<ul style="list-style-type: none"> • Staff performed a burial on 3/19/18. • Staff is preparing additional soccer fields for Receptions spring soccer season. • Staff has begun the recruitment process for seasonal workers.
PW Operations	<ul style="list-style-type: none"> • Staff performed water shut-offs for delinquent payment. • Staff finished burning the Evans Ditch. • Staff continue to inventory, rate and classify all street signs.
Waste Water Operations	<ul style="list-style-type: none"> • Staff worked on an Emergency Response Plan for inclusion in the discharge permit renewal. • Staff is performing sanitary and storm sewer locates in the absence of the utility locator. • Staff is jet cleaning the quarterly trouble areas this week.
Waste Water Treatment Plant	<ul style="list-style-type: none"> • Aeration Basin work includes filling all three with water for testing and installing the dissolved oxygen probes. • Clarifier work includes installing the stairs and handrails. • Headworks Building work includes installing level sensors in the influent channels. • Administration Building work includes installing casework in the lab, flooring and tile, and the server in the IT room. • UV Building work includes installing electrical equipment, HVAC and assorted equipment. • Site work includes the draining of Lagoon #2 and installing the supernatant pump station. • Lift Station work includes the installation of the second pond liner on the overflow pond, metal building walls for the electrical building, conduits and HVAC.





