

## City Managers Weekly City Council Update March 29, 2019

### Communications

- Staff continues producing police recruiting videos
- Staff developed street maintenance team and met to evaluate sales tax promotional philosophy
- Staff began marketing Evans 150<sup>th</sup> Anniversary activities
- Staff began marketing Drug-Take-Back Day
- Staff created and sent mailer for Spring Clean up dates

### Finance

- Sales Tax Update – January  
2019 collections through January are 10% higher than for the same period in 2018. For Year-to-date Actual vs. Budget, the City is \$71,120 or 11.7% ahead of projected revenue.

January 2019			
Category	2018 YTD	2019 YTD	YOY % Change
Storefront Retail	193,238	122,538	-37%
Base	105,155	128,199	22%
Industrial	84,633	57,129	-32%
Restaurant	36,012	43,364	20%
Convenience/Fuel	23,454	26,265	12%
Utilities	71,620	63,456	-11%
Motor Vehicle	96,948	153,135	58%
Use	2,591	1,709	-34%
Food Home	-	85,095	
<b>Subtotal</b>	<b>613,650</b>	<b>680,889</b>	<b>11%</b>
One-Time	7,852	-	-
<b>Total</b>	<b>621,502</b>	<b>680,889</b>	<b>10%</b>
Lodging	5,039	5,003	-1%

### Recreation

- The Dad & Me 2-on-2 Basketball Tournament will be held on Sunday. The Recreation Department will host 25 teams as they battle it out for bragging rights.



- The seniors will be stuffing Easter eggs on Tuesday, April 2<sup>nd</sup> after lunch in the Banquet Hall if any staff would like to join.

## Information Technology

### IT News

- As always, we thank you for continuing to submit all requests for support or information to our helpdesk at [helpdesk@evanscolorado.gov](mailto:helpdesk@evanscolorado.gov). Using this system helps us support all of you more efficiently.
- IT is working closely with Safety & Risk Management on a rollout of Basic Computer Security training for all City staff. Expect to see an announcement soon on when this annual training will begin.
- We've posted some "Computer Security Awareness" posters around the office just to keep everyone's eye on computer safety and security. Let us know what you think!
- We've seen an increase in requests for help with conference calls lately. While it is possible to use our current desk and conference phones to have a few people dial in and then conference those calls together, should you need to have more than 2 or 3 external calls involved, a better solution would be to setup a Skype conference call and distribute a link to the participants. The Skype for Business software that we all have access to can do both audio and video calls, either from your own computer or mobile device, or from the conference room computers. Both Big T and South Platte have video cameras installed for video conferencing, should that be your preferred method. If you have any questions on how to use this system or just need some help getting started, please let us know.
- Just a reminder... If you need to gain access to your **Barracuda Email Quarantine**, you can do so at any time by going to <https://ess.barracudanetworks.com> and logging in with your Evans email address and password. You'll be dropped right into your quarantined email and can release it, if needed.

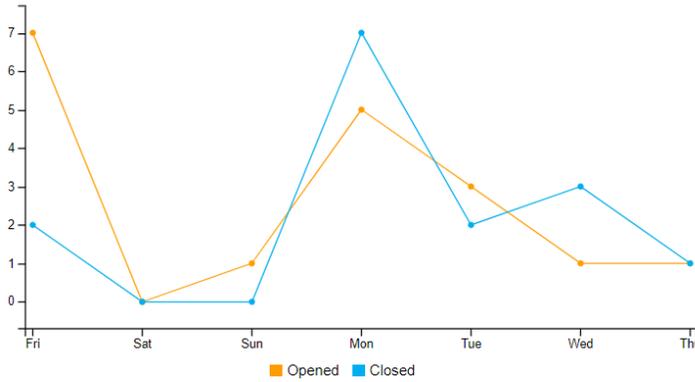
### GIS Update

- Anna had the opportunity to attend the GIS Southwest Users Conference this week. Much was learned, and she's come back armed with great information related to some upcoming GIS projects we have planned.

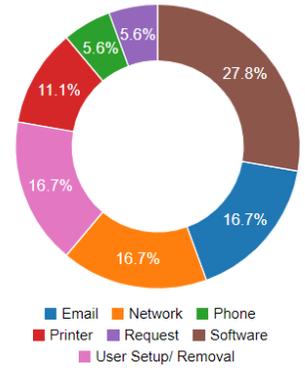
### Help Desk Update

- Tickets **Closed** This Week: **22**
- Tickets **Created** This Week: **25**

Ticket History



Category Breakdown



**Planning**

**City of Evans Land Use Applications**

Case Name	Acres	Location	Brief description	Planning Commission	City Council	City Council
Peakview - Preliminary Plat	225	S of 37th St between 65th Ave and 77th Ave/Two Rivers Pkwy.	Mixed use PUD: R-1, R-2, R-3, RC, and C-3. 1,097 homes: 665 SF, 150 TH, 290 MF, 20 acres of commercial	02.26.19	03.19.19	n/a
Peakview - Final Plat, Filing 1	225	S of 37th St between 65th Ave and 77th Ave/Two Rivers Pkwy.	Mixed use PUD: R-1, R-2, R-3, RC, and C-3. 1,097 homes: 665 SF, 150 TH, 290 MF, 20 acres of commercial	n/a	05.07.19	
Tuscany-Villagio - PUD	10.584	NE corner of 37th Street and 47th Avenue	Mixed use PUD: 4 MF apartment bldgs (approx. 40 units), 76 Duplex & Triplex TH	04.23.19	05.07.19	05.21.19
Reserve at Crescent Cove - Zoning Amendment	17.54	N of Crescent Cove Apts., W of Harbor Ln, E of 29th Avenue, S of 32nd St.	Rezone C-1 to R-3. 4 multi-level apartment buildings	04.23.19	05.21.19	06.04.19
4028 Denver Street Re-Subdivision	0.3	4028 Denver Street	Turn 4 lots into 2, then build			
Hunters Reserve First Filing, Replat B, Tract 2 - Minor Replat	1.46	Between Dove Land and Swallow Court	Add residential building lots where land previously unusable due to oil and gas activity			
Mission Springs Subdivision - Sketch Plan	12	S of 23rd Ave at Quay, N of Prairie View/42nd	68 rental TH, 27 SF and Duplexes	03.26.19	04.16.19	05.07.19
Mission Springs Subdivision - Preliminary Plat	12	S of 23rd Ave at Quay, N of Prairie View/42nd	68 rental TH, 27 SF and Duplexes	03.26.19	04.16.19	

**Neighborhood Services**

- Staff attended a quarterly CACEO training on Friday, March 22 in Commerce City.
- Staff followed up on and initiated numerous nuisance code violation cases.
- Shopping carts were collected from City right-of-way and returned to the stores.



## 35<sup>th</sup> Ave Widening

- Shift traffic onto new asphalt on west lanes.
- Complete demolition of east lane asphalt.
- Prep sidewalk on south side of Prairie View Drive.
- Installed irrigation manhole pipe and saddle.
- Measure and begin fabrication of irrigation vent piping.
- Form irrigation manhole walls.
- Begin demolition of east curb and gutter.
- Begin work on storm line.



## Engineering

- Staff is currently working on the asphalt reconstruction contract. Bid Advertisement on 3/22 and 3/29. Pre-Bid Meeting 4/2 and Bid Opening 4/10
- Staff is working with the developer and contractor on new Driftwood Plaza Duplexes for site entrance access along Pelican Lane.
- Staff is working with the developer and contractor on new North Point Filing 6 Subdivision construction. Erosion Control and Grading is in progress.
- Staff is progressing with The City of Evans MS4 Stormwater Management Program for Construction Projects (Requirements and Processes).
- Staff is continuing review work on several proposed developments.
- Staff is currently working on identifying damaged concrete and asphalt in priority areas to be incorporated into the annual maintenance project contracts.

	<ul style="list-style-type: none"> <li>• 37th Street Utilities Improvements Project – Staff is completing contract documents for processing by the contractor.</li> <li>• Evans Ditch Measuring Flume – Evaluation of the analysis report is continuing by staff. Staff will then meet with the consultant to discuss steps going forward for design alternatives.</li> <li>• Staff is prioritizing storm water projects for design and construction in 2019.</li> <li>• Staff received final construction documents for the 31st Street Access Improvements Project and has submitted an offer for the ROW acquisition for property required. Staff is working with CDOT to be able to advertise project for bid by the end of March.</li> </ul>
<b>Police</b>	<ul style="list-style-type: none"> <li>• Polar Plunge Update: The North East region of Colorado Special Olympics raised over \$101,000 for the plunge in Fort Collins at the Biergarten of Anheuser-Busch! Thanks to everyone who helped make such a difference in the lives of our Special Olympics athletes!</li> </ul>
<b>Parks</b>	<ul style="list-style-type: none"> <li>• Staff is preparing for a softball tournament at Riverside Park.</li> <li>• Staff continues to conduct interviews for the vacant parks position.</li> <li>• Staff has begun applying fertilizer and herbicides to turf.</li> </ul>
<b>PW Operations</b>	<ul style="list-style-type: none"> <li>• Staff performed several repairs to the Evans Ditch, we will be burning the ditch next week so that it is ready for operation beginning April 15<sup>th</sup>.</li> <li>• Staff repaired several fire hydrants.</li> <li>• Staff completed 10 work orders and responded to 12 phone inquiries for items related to water meters, high usage and new meter installation.</li> </ul>
<b>Waste Water Operations</b>	<ul style="list-style-type: none"> <li>• Staff has been hydro cleaning and CCTV inspecting sanitary sewer lines in the Tuscany sub-division.</li> <li>• Staff performed repairs to the Alum chemical feed system at the plant.</li> <li>• Staff performed an evaluation of the remaining capacity in the Anaerobic wasting lagoons.</li> </ul>