

City Managers Weekly City Council Update

April 12, 2019

Communications	<ul style="list-style-type: none"> • Staff produced web and communications content for winter storm • Staff produced police recruiting videos • Staff evaluated customer service software options
Human Resources/Risk Management	<ul style="list-style-type: none"> • The City of Evans received a general dividend distributed from Pinnacol Assurance, the City's workers' compensation carrier, in the amount of \$7,066.00 for the 2017-2018 policy period. The dividend is a result of the City's low loss ratio and commitment to workplace safety through fostering a safety culture and effective claims management. The City is reaping the rewards of such hard work and cultural shift. This is outstanding news for the City and is worth celebrating!
Finance	<ul style="list-style-type: none"> • The week of April 15th-19th is payroll and we must process payroll no later than Monday evening. We are asking all employees to complete their timecards by Friday April 12th at 5:00 PM. Supervisors, please ensure that all of your employee's timecards are approved. If you have staff working during the weekend, please approve those timecards no later than Monday, April 15th at 9:00 AM.
Recreation	<ul style="list-style-type: none"> • Interviews are being held to fill vacancies for summer positions- day camp counselors, youth sports officials and concessionaires. • Staff is working with other departments to send out the second round of sponsorship packets. • Let the egg craze begin!

Easter Egg Hunt

TUESDAY, APRIL 16 WEDNESDAY, APRIL 17
 RIVERSIDE PARK* VINEYARD PARK
4000 Riverside Parkway 6301 Chardonnay Street

THURSDAY, APRIL 18
 PIONEER PARK
35th Avenue and 35th Street

Egg Hunt starts at 6pm. Photos with the Easter Bunny immediately following until 6:45pm each night.

Ages: 0-4, 5-8 & 9-12 are welcome to join us for this FREE event!

Teens (13-16) welcome at Riverside Park

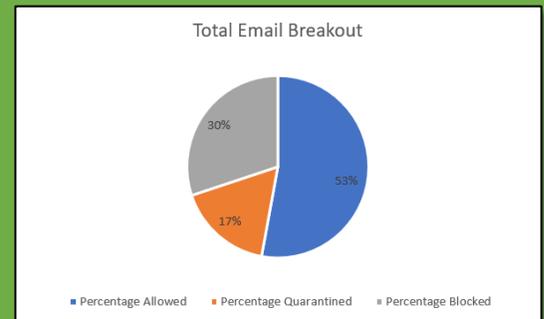
1100 37th St. | 970-475-1125 | recreation@evanscolorado.gov

Information Technology

IT Update

Need help or have a question? Send your request on over to helpdesk@evanscolorado.gov so a ticket is generated and sent to the IT staff. Using this system helps us support all of you more effectively and efficiently. Thanks!

- The Customer Service Needs Assessment Team has finished conducting software demos with vendors and will soon be meeting to discuss which CRM/311 system to select and deploy.
- The Barracuda Email Firewall continues to prevent roughly *half of all email* sent to our users from getting through. The blocked and quarantined email is primarily from spam, bulk email, unwanted newsletters, phishing, viruses, advanced threats, etc. Please continue to maintain security awareness with all email sent to you, especially those from external sources.
- We've recently put up some IT Security posters around the Community Complex to help remind everyone to stay vigilant and to use best computer security practices at all times. Approximately 60% of all security breaches within an organization occur through social engineering (fake phone calls and phishing emails) where a person is simply tricked into revealing login credentials or sensitive information. Therefore, it is so important for all of us to keep computer and data security at the forefront of all that we do.
- **REMINDER:** If you need to gain access to your Barracuda Email Quarantine, you can do so at any time by going to <https://ess.barracudanetworks.com> and logging in with your Evans email address and password. You'll be dropped right into your quarantined email and can release it, if needed.



GIS Update

- Made updates to wastewater GIS.
- Continued setting up GIS Solutions for Emergency Management.

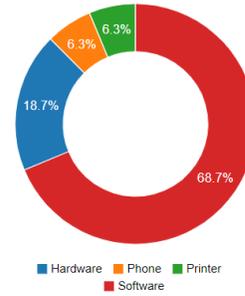
Help Desk Update:

- Tickets Closed This Week: 26
- Tickets Created This Week: 18

Ticket History



Category Breakdown



Planning

<i>City of Evans Land Use Applications</i>						
Case Name	Acres	Location	Brief description	Planning Commission	City Council	City Council
Peakview - Preliminary Plat	225	S of 37th St between 65th Ave and 77th Ave/Two Rivers Pkwy.	Mixed use PUD: R-1, R-2, R-3, RC, and C-3. 1,097 homes: 665 SF, 150 TH, 290 MF, 20 acres of commercial	02.26.19	03.19.19	n/a
Peakview - Final Plat, Filing 1	225	S of 37th St between 65th Ave and 77th Ave/Two Rivers Pkwy.	Mixed use PUD: R-1, R-2, R-3, RC, and C-3. 1,097 homes: 665 SF, 150 TH, 290 MF, 20 acres of commercial	n/a	05.07.19	
Tuscany-Villagio - PUD	10.584	NE corner of 37th Street and 47th Avenue	Mixed use PUD: 4 MF apartment bldgs (appx. 40 units), 76 Duplex & Triplex TH	04.23.19	05.07.19	05.21.19
Reserve at Crescent Cove - Zoning Amendment	17.54	N of Crescent Cove Apts., W of Harbor Ln, E of 29th Avenue, S of 32nd St.	Rezone C-1 to R-3. 4 multi-level apartment buildings	04.23.19	05.21.19	06.04.19
4028 Denver Street Re-Subdivision	0.3	4028 Denver Street	Turn 4 lots into 2, then build			
Hunters Reserve First Filing, Replat B, Tract 2 - Minor Replat	1.46	Between Dove Land and Swallow Court	Add seven residential building lots where land previously unusable due to oil and gas activity			
Mission Springs Subdivision - Sketch Plan	12	S of 23rd Ave at Quay, N of Prairie View/42nd	68 rental TH, 27 SF and Duplexes	03.26.19	04.16.19	05.07.19
Mission Springs Subdivision - Preliminary Plan	12	S of 23rd Ave at Quay, N of Prairie View/42nd	68 rental TH, 27 SF and Duplexes	03.26.19	04.16.19	
4406 Florence Avenue - Site Plan	0.413	4406 Florence Avenue near Tuscany Street	Fourplex, units 1,556 sf, garages 576 sf, basements 476 sf			
Grapevine Hollow, Lot 11, Blk 1 - Minor Replat	0.23	Barbera Court and Barbera Street	Creating two residential building lots for a duplex			

35th Ave Widening

- Contractor is continuing installation of 48” reinforced concrete pipe for storm system.
- Contractor has placed concrete curb and gutter and southeast corner of 35th Avenue and Prairie View.
- Contractor placed concrete section of driveway at resident access.
- Galvanized steel piping for irrigation vent has been delivered to the jobsite.
- Contractor continues to place fill material for the west slope of the west sidewalk.



Engineering

- Staff released and advertised the 31st Street Access Improvements Project by CDOT this week and has sent out the invitation to bid for this project. Bids are due on April 30th, 2019 at 9:00am.
- Staff is currently working on the asphalt reconstruction contract. Bid Opening was on Wednesday 4/10 with the apparent low bidder of Don Kehn Construction, Inc. Due to the short turnaround time of trying to get this into City Council packets on April 16th this will be presented to the City Council on May 7th for award of contract.
- Staff is currently working with Crasco LLC for the 2019 Crack Seal Project. All priorities 1 thru 5 are completed. Additional product remains and additional streets have been identified throughout the priority areas to be added to the project.
- Staff is working with the developer and contractor on new Driftwood Plaza Duplexes for a replat to address private roadway name Pelican Way. Address modifications will not be required.
- Staff is working with the developer and contractor on new North Point Filing 6 Subdivision construction. Sanitary Sewer, Non-potable water, and Potable water

	<p>lines are completed and the contractor GLH Construction will begin testing of each system next week.</p> <ul style="list-style-type: none"> • Staff is progressing with The City of Evans MS4 Stormwater Management Program for Construction Projects (Requirements and Processes). The draft is currently under review and will be distributed to staff for final review next week. • Staff is continuing review work on several proposed developments. • Staff is continuing to work on identifying damaged concrete and asphalt in priority areas to be incorporated into the annual maintenance project contracts. • 37th St. Utility Improvements Project – Contract documents have been signed. Kick off meeting to be scheduled as well as construction schedules developed. • Evans Ditch Measuring Flume – Progressing on evaluation of analysis report. • Staff is prioritizing storm water projects for design/construction in 2019.
Parks	<ul style="list-style-type: none"> • Staff has begun charging irrigation mainlines on sports fields. • Staff plowed snow in the 4/10/19 storm. • Staff continues to conduct interviews for vacant full-time and seasonal positions. • Staff continues herbicidal applications when the weather is appropriate.
PW Operations	<ul style="list-style-type: none"> • Staff has begun bringing the Evans Ditch in so that it will be ready for water delivery on April 15th. • Staff plowed snow in the 4/10/19 storm. • Staff are working with the contractor in North Point Filling 6 to hyper chlorinate the water line. • Staff completed 9 work orders and responded to 8 phone inquiries for items related to water meters, high usage and new meter installation.
Waste Water Operations	<ul style="list-style-type: none"> • Staff performed preventative maintenance on the HVAC systems at the plant. • Hydro cleaning and CCTV inspection of the Tuscany sub-division continues weather permitting.