

## City Managers Weekly City Council Update April 27, 2018

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| <b>City Manager's Office</b>           | <ul style="list-style-type: none"> <li>The City Manager attended the Citizens Fire Academy presented by the Evans Fire Protection District.</li> </ul>   |
| <b>Communications</b>                  | <ul style="list-style-type: none"> <li>Staff is working on the communiques that will be going out regarding the work of the Task Force for Infrastructure Solutions</li> <li>Staff is working on adding several videos to the website, as well as the City's social media platforms. Video topics include how the new wastewater treatment plant works, storm water system needs and progress on Riverside Park.</li> </ul>  |
| <b>Human Resources/Risk Management</b> | <ul style="list-style-type: none"> <li>Staff continues to work on recruiting efforts and filling vacancies. Below is a summary of some of the recent progress:             <ul style="list-style-type: none"> <li>The City Engineer vacancy has officially been filled by Joe Smith, who has been the Interim City Engineer since November 2017.</li> <li>The Management Analyst position is currently open and first review date for applications will occur on April 30.</li> <li>Staff continues to assist with the Seasonal Parks openings.</li> <li>Interviews were completed this week for the Municipal Court Clerk vacancy.</li> <li>Applications were screened and interviews are scheduled next week for the Seasonal Code Enforcement Officer position.</li> <li>Due to the recent announcement of the resignation of the Communications Manager, Kristan Williams, staff is working with the Deputy City Manager on evaluating and updating the job description and pay range based on new operational needs.</li> </ul> </li> </ul> |
| <b>Riverside Park Construction</b>     | <p><b>Site work:</b></p> <ul style="list-style-type: none"> <li>Started setting forms for climbing wall; ballfield seating and foundation backfill.</li> <li>Started planting trees on riverbank.</li> <li>Continued rough grading for detention bond on southwest ballfield.</li> <li>Continued placing and tilling compost material on riverbank areas.</li> <li>Finished underground plumbing rough in for concession building.</li> <li>Finished storm culverts in north parking lot.</li> </ul> <p><b>Upcoming work:</b></p> <ul style="list-style-type: none"> <li>Continue fencing operations.</li> <li>Finish concession building foundation backfill.</li> <li>Pour climbing wall.</li> <li>Continue north parking lot grading and concrete sidewalks.</li> <li>Start concrete preparation for center ballfields.</li> <li>Start foundations for shade structures.</li> <li>Start work for sanitary sewer and site irrigation.</li> </ul>   |



## Recreation

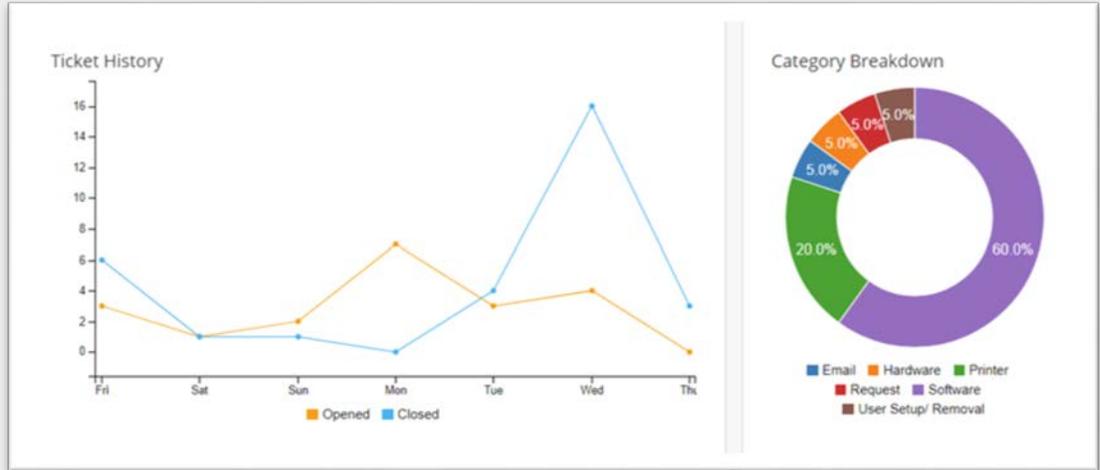
- On Thursday a group of Seniors had lunch at Don Juan's in LaSalle then explored the Fleece Factory of the Rockies. They learned the many steps involved in processing fleece to products and gained an appreciation for the hard work of local artisans.



- Signed contracts are coming in for entertainment at Heritage Day. Staff is excited for what's in store!
- The landscaping at Evans Community Complex will begin this week.

**Information Technology**

- The next round of Riverside Park tours will be held on May 7th at 5:30 pm. This invitation will be sent out to City boards and commissions.
- GIS staff assisted the City Engineer with a storm water mapping project and met with the new City Clerk to demo a cemetery data management application in ArcGIS Online.
- Helpdesk Events  
Tickets Closed: 41  
New Tickets Opened: 20



**Neighborhood Services**

- Code Enforcement attended a One Way Property Management staff meeting on Tuesday to present on the code enforcement process, common violations, and the differences between code enforcement and homeowner's association roles. One Way Property Management is the HOA administrator for numerous large subdivisions in Evans.
- Year to date, approximately \$30,000 in penalties for nuisance code violations have been administered.
- \$500 citations were issued this week for the violations pictured below.



**Traffic Impacts/  
Closures**

**Closures:**

- 4/23 - 4/27 - Full closure of 49<sup>th</sup> Street between 54<sup>th</sup> Street Road and 35<sup>th</sup> Avenue to complete the tie-in of the new 30" main line to the new plant. Work is expected to be completed tomorrow, 4/27, and traffic control will be removed.

**Impacts:**

- The force main underground work is complete, paving will be completed the week of 5/7-5/11. Traffic control is setup on 42<sup>nd</sup> Street on the East side of Highway 85. Some operations will require minor flagging to move materials in and out of the work areas.
- 65th Avenue @ 37th Street – Single lane, two-way traffic
  - Asphalt placement for the east two lanes will be placed this week and may cause slowdowns. Traffic control will be shifted to the east lanes starting next week.

**Future / Anticipated (more information forthcoming):**

- 5/7 – 5/11 Full closure of 42<sup>nd</sup> Street between Highway 85 and the railroad tracks. This closure is pending completion of curb and gutter work at the main plant site.

**65th Avenue  
Improvements**

**Current Work**

- Completed concrete placement of sidewalk at the NE corner of 65<sup>th</sup> and 37<sup>th</sup>.
- Completed removal of existing asphalt in preparation for new asphalt at the east 2 lanes.
- Completed installation of class 6 base for the eastern lanes.
- Completed installation of the east and west guardrails.
- Asphalt placement for the bottom lift of the east lanes will be done on 04/26/18.

**Upcoming Work**

- Shift traffic control to east lanes.
- Begin removal of existing asphalt for the west lanes.
- Begin placement of class 6 base for the west lanes.





### Engineering

- Staff is working on potential construction and financing schedules for elements of the 2016 Storm Water Utility Master Plan. This overall plan includes over twenty areas of concern where the current storm system is insufficient to handle appropriate storms.
- Staff is working with homeowners, developers and Home Owners Associations to advise and help with storm drainage issues.
- Efforts are continuing on a revision of the Standards and Specifications. A major revision of about 200 pages will continue over the next couple of months.

### Police

- Last week Envision hosted their annual 5K run and several officers and staff participated!



- Several City and Police Department staff helped out with a Food Bank distribution at Centennial Elementary School last Friday. Thanks to all for helping feed needy families in our community!



- The PD will be hosting a Drug Take Back and Document Shred-a-thon event this Saturday from 10:00 AM to 2:00PM at Sam's Club. Bring your unused prescription drugs for disposal!

**Economic Development/ ERA**

- Staff is working on final preparations for the Spotlight Awards Dinner scheduled for May 3rd at the Riverside Library and Cultural Center.
- Staff attended the Government Social Media Conference this week. Topics addressed the benefits of different platforms, developing policies and plans, analytics, crisis conditions, storytelling and more.

**Parks**

- Staff is beginning a regular mowing schedule with turf and right of way areas.
- Staff continue to recruit seasonal staff, to date we only have two and are looking for five more.
- Staff continue with weed spraying as weather permits, the wind has slowed progress over the last few weeks as we can only spray while the wind speed is below 10 mph and the temperature is below 85 degrees.
- Staff continue to audit irrigation systems and make needed repairs.

**PW Operations**

- Staff made several repairs to fire hydrants.
- Staff is in the process of bringing in the Evans Ditch, water will begin to be delivered to customers on 4/30/18.
- Staff continue to fill potholes as they are discovered.
- Staff will begin another round of street sweeping 4/30/18.

**Waste Water Operations**

- Wastewater staff started their new split shift schedule this week to provide seven day a week coverage of the New Wastewater Treatment Plant.
- Staff has been packing necessary equipment and office items in preparation for moving to the Admin. building at the new plant.
- Staff was on site at the new plant yesterday as the first raw sewage flow entered the plant.
- Camera inspection of Old Evans north of 37<sup>th</sup> Street has been suspended temporarily for the move of offices.

## Waste Water Treatment Plant

- Work has started in 49<sup>th</sup> street at 35<sup>th</sup> Ave to tie-in the gravity sewer line to the new 30" line feeding the new plant. With the first of three tie-ins completed on Wednesday afternoon.
- Curb and Gutter work continues along with site grading.
- Staff began receiving seed sludge from the Drake water reclamation facility in Fort Collins to seed one aeration basin.
- The Electrical Contractor continues to install equipment and pull wire at the lift station.

