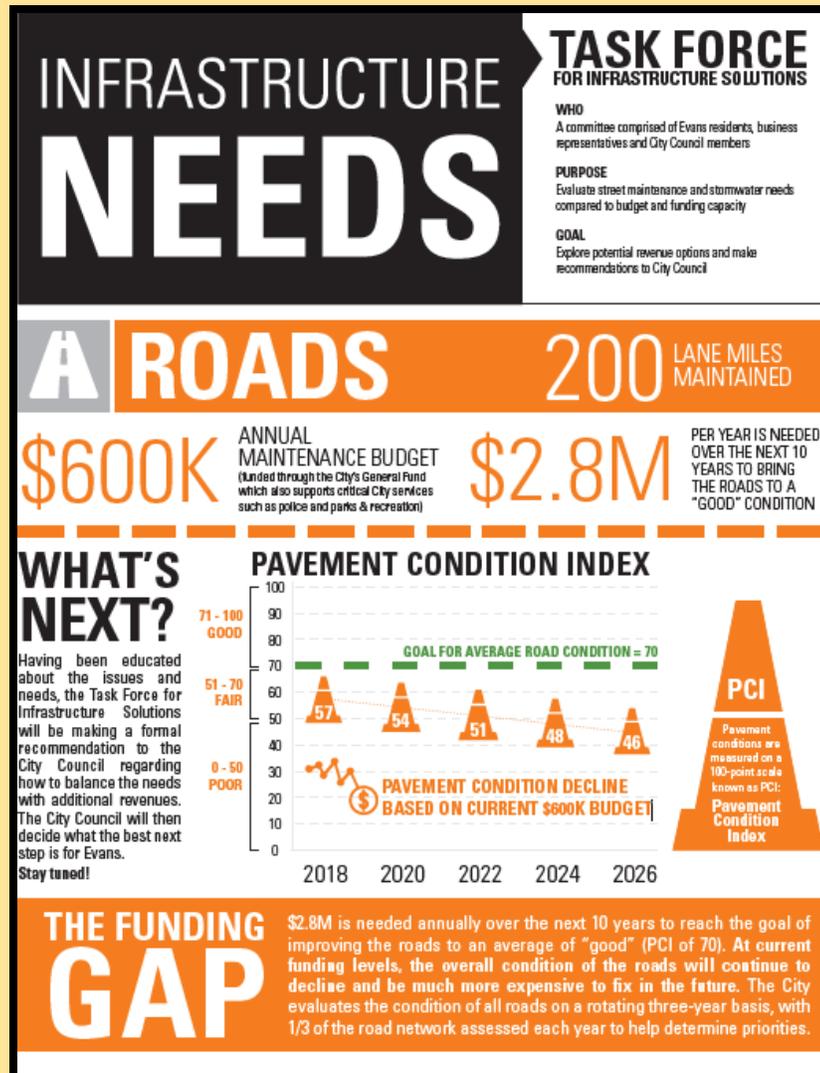


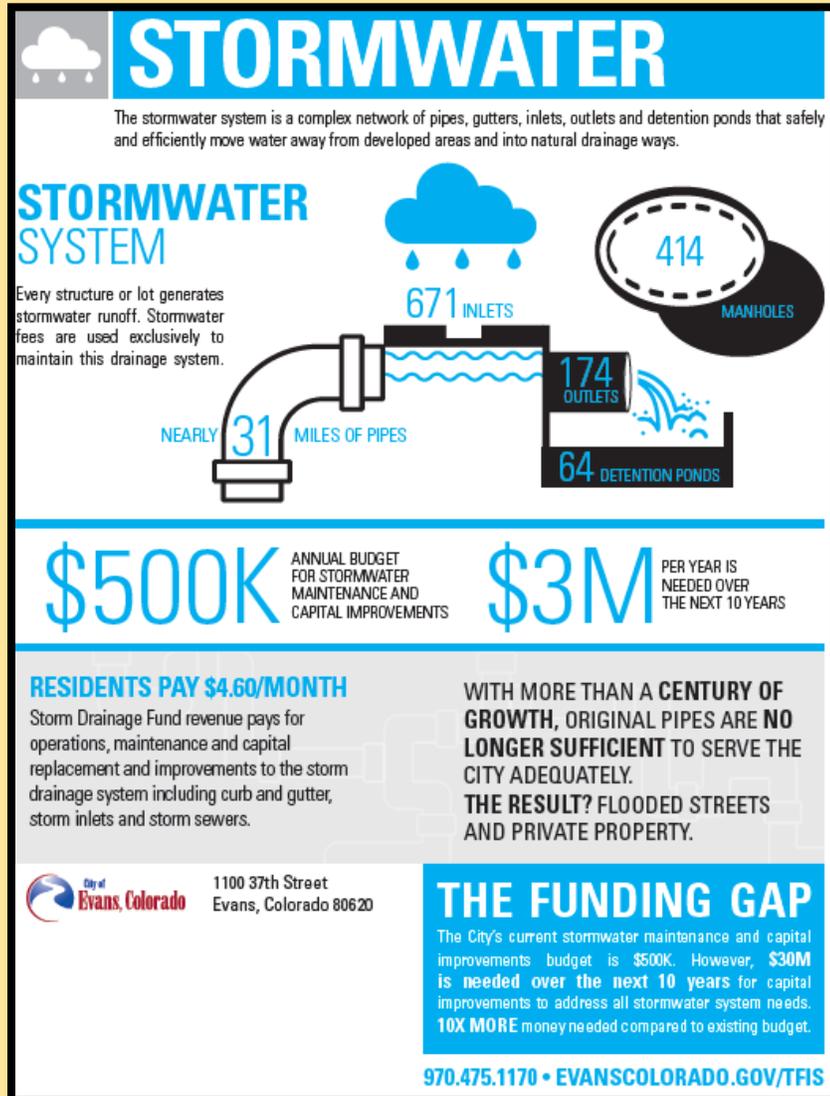
# City Managers Weekly City Council Update

## May 25 and June 1, 2018

### Communications

- A letter from Lyle Achziger, chair of the task force for infrastructure solutions, was mailed to all residences sharing an overview of the work of the task force.
- The educational pieces below provide an overview of infrastructure needs vs budget was finalized and will be in mailboxes June 2-5.





- The Evans Express newsletter was released on May 31.
- Video posts highlighting the work of the Task Force for Infrastructure Solutions were shared. Staff is monitoring feedback.
- The Career Explore Internship program is on its way! City staff has interviewed and is sponsoring six interns from Greeley-Evans School District 6 for the fields of IT, Community Development, Human Resources, Finance, and Economic Development. The interns are high school students from District 6 who have passed their 11<sup>th</sup> grade year and moving into their senior year. They work a maximum of 180 hours during the complete internship program, gaining real-life work experiences to help them select a future career path.
- Staff continue to work on recruiting efforts and filling vacancies. Below is a summary of the recent progress:
  - Kalen Myers was offered and accepted The Management Analyst position and started this week. Kalen previously served as the City's GIS Analyst.

**Human Resources/Risk Management**

- Staff extended a conditional offer of employment to a candidate for the Communications & Community Engagement Manager vacancy; staff is waiting for pre-employment, post-offer screening results and confirming a start date.
- Due to the resignation of Melissa Bilobran, Rachel Daly, who has been serving as a Finance Intern for the past seven months, has been promoted to the Grant Accountant position.
- Applications have been screened and interviews are scheduled to take place next week for the Customer Service Administrator vacancy.
- Staff screened applications received for the hiring supervisor for the Wastewater Technician vacancy.
- Staff continues to work with the hiring supervisor on filling the four remaining Seasonal Parks Worker vacancies; additional interviews are scheduled next week.

**Finance**

- Sales Tax Update – March  
2018 collections through March are 11% higher than for the same period in 2017. For Year-to-date Actual vs. Budget, the City is \$261,212 or 15.0% ahead of projected revenue. You will notice a few new categories for the sales tax reporting this year. In order provide more useful information, staff has created a few new categories to break out the “base” further. This enhanced reporting will be used going forward.

March 2018			
Category	2017 YTD	2018 YTD	YOY % Change
Base	332,599	382,792	15%
Storefront Retail	547,418	595,366	9%
Industrial	206,600	242,004	17%
Restaurant	117,828	117,135	-1%
Convenience/Fuel	69,871	73,552	5%
Utilities	182,701	189,605	4%
Motor Vehicle	339,295	376,352	11%
Use	9,178	11,033	20%
<b>Subtotal</b>	<b>1,805,491</b>	<b>1,987,840</b>	<b>10%</b>
One-Time	-	14,476	-
<b>Total</b>	<b>1,805,491</b>	<b>2,002,316</b>	<b>11%</b>
Lodging	19,754	17,904	-9%
Greeley IGA	274,662	278,088	1%

**Riverside Park Construction**

- Sitework:**
- Finished installing playground equipment.
  - Finished pouring concrete slabs for pickle ball and basketball courts.
  - Continued placing mainline irrigation and ballfield irrigation lines.

- Set roof on pump house.
- Started placing concrete mow strip in ballfields.
- Started curb and gutter on main road.
- Started placing topsoil in detention ponds and grading north detention pond.
- Placing outfield fence posts.
- Started initial work on concrete for ballfield seating concrete.
- Placed topsoil in the detention pond near solar panels.
- Place mainline irrigation.
- Pull ballfield irrigation lines.
- Continued placing concrete mow strip in ballfields.
- Working on plumbing and electrical rough in at the concession building.

**Upcoming work:**

- Continue fencing operations.
- Continue concession work and concrete sidewalks.
- Continue soil amendment and seeding.
- Continue foundations for shade structures.
- Finish sanitary sewer.
- Continue site irrigation.



**Recreation**

- A dozen residents joined staff at the 34<sup>th</sup> St Park Neighborhood Meeting. The design was well-received by residents as they felt their needs and concerns had been listed to and addressed in the design process.
- Staff hosted the local Pitch, Hit and Run Skills Competition at Pioneer Park Wednesday evening. Although it wasn't a well-attended event, all participants will move on to the sectional portion on June 8 at Northridge High School.

- On June 4, there will be another tour at Riverside Park for board and commission members. If interested in joining, please contact Brian Stone.
- The demolition process through the State of Colorado has begun for the structures at 34<sup>th</sup> St & 15<sup>th</sup> Ave.
- Evans Summer Day Camp kicked off on Tuesday, May 29. The theme of week 1 is Animal Science with a Field Trip to Lee Martinez Petting Zoo in Fort Collins on Friday.
- The Recreation Department is teaming up with Evans Police, Evans Fire District, and High Plains Library District to bring Day of Play back to City Park on Saturday, June 9! Join us from 10:30 am-12:30 pm as we celebrate Family Health & Fitness Day!
- Beginning, June 11, team members will be at different parks throughout the City to promote family play and engagement. You're all invited to join!

# MONDAY FUNDAYS

**FREE EVENT**

Come out and play at your neighborhood park with the Evans Recreation Department. We bring the fun to you! Enjoy fun games for all ages and ice cold treats.

**10:00am - 11:30am**

June 11 <sup>th</sup>	<b>City Park</b> - 3929 Golden St
June 18 <sup>th</sup>	<b>Driftwood Park</b> - 3700 Harbor Ln
June 25 <sup>th</sup>	<b>Village Park</b> - 3700 17th Ave
July 2 <sup>nd</sup>	<b>Prairie View Park</b> - 4100 Harbor Ln
July 9 <sup>th</sup>	<b>Vineyard Park</b> - 6301 Chardonnay St
July 16 <sup>th</sup>	<b>Ridge Park</b> - 2426 Bluebells Dr
July 23 <sup>rd</sup>	<b>Renaissance Park</b> - 3501 Sienna Ave
July 30 <sup>th</sup>	<b>Pioneer Park</b> - 35th Ave and 35th St

1100 37th Street, 80620 • 970-475-1125 • [www.evanscolorado.gov](http://www.evanscolorado.gov) • [recreation@evanscolorado.gov](mailto:recreation@evanscolorado.gov)

## Information Technology

- GIS configured a new land use planning web solution to assist the City Planner in identifying built parcels within developing subdivisions
- GIS provided mapping support related to a proposed alternative truck route.
- Help Desk Data
  - 18 tickets opened this week.
  - 31 tickets closed this week.



- 30 Day Email Security Data

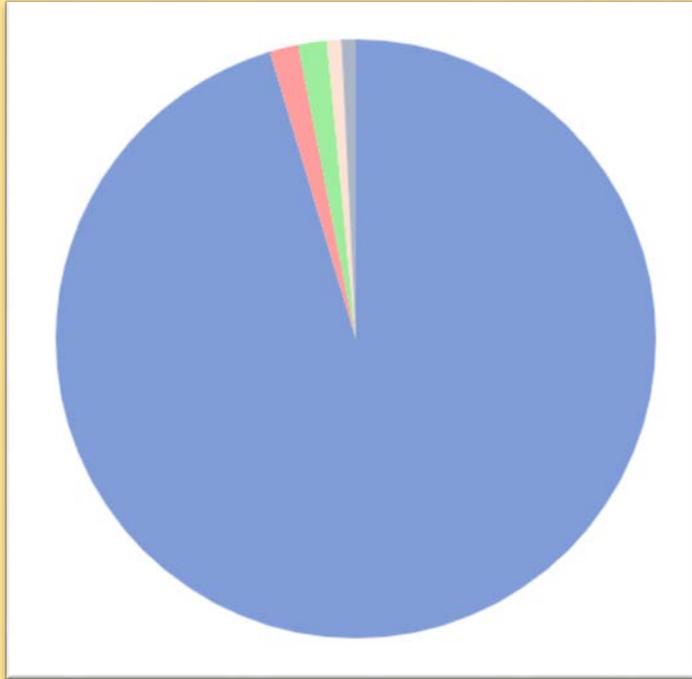
Inbound Email Statistics: Overview



**Neighborhood Services**

- Code Enforcement completed 299 activities from Thursday May 17 through Wednesday May 23 including inspections, notices, citations, and abatements.
- Enforcement this week was focused on weeds which comprised more than 95% of violations addressed.

Violations by Violation Type		
8.24.050 Weeds and brush	124	95.4%
8.24.060 Trash, junk and outside storage	2	1.5%
8.24.100 Inoperable vehicles	2	1.5%
10.04 Model Traffic Code Section 1203. Illegal parking (4)	1	0.8%
8.24.080 Hazardous trees	1	0.8%



- Vegetation obstructing right-of-way is an emerging violation as seen in the photo below of a yucca plant growing over a sidewalk.



- Code Enforcement completed 135 activities between Thursday, May 24 and Wednesday, May 30. These activities included inspections, notices, citations, and abatements.
- Congratulations to Ralph and Cheryl Ellison of 3206 Mariners Landing Drive for winning the June 2018 Evans Yard of the Month award! Winners of the Yard of the Month Award receive a yard sign, \$50 gift certificate to Happy Life Gardens,

and recognition on the city website.

<https://www.evanscolorado.gov/codeenforcement/yard-month-0>



### Traffic Impacts/ Closures

- Keep watching for cone zones. Summer is the time to get the repair work done. No full closures are planned but there are several areas where minor work requires traffic control to be set up for the safety of the public and the workers. Please, “Give them a Brake”.

### 65th Avenue Improvements

- 65<sup>th</sup> Avenue is fully opened.
- PVREA is scheduled to complete installation of street lights next week.



## Engineering

- Concrete replacement and crack seal projects will be completed this week.
- Staff is completing and will be submitting this week, the annual MS4 (Municipal Separate Storm Sewer System) report to the State.
- Two engineering staff members attended training for PAVER, our pavement management program. Engineering uses the results of the inspections and software manipulations to plan pavement repairs, rejuvenation and preventative maintenance.

## Police

- Last week some officers decided to attend the Dos Rios Field Day and offer some competition to the kids. The biggest takeaway? “Man, those kids are fast!” Thanks to Officers Croissant and Jesmer for making the day special for our kiddos!



- The two officers injured while arresting a suspect are both recovering. The Police Department appreciates the out pouring of support and concern from all City departments!
- Several City staff participated in the Centennial Elementary Food Distribution on Friday, despite the threat of severe weather! Thanks to Officer Gallegos and Officer McClatchey for helping out!



- The Annual Special Olympics Torch Run once again came through Evans – the police department was represented by Officers Croissant, Holmes, Peppas, and Stone. Special thanks to Officer McClatchey for organizing the Evans leg of the event!



<b>Economic Development/ ERA</b>	<ul style="list-style-type: none"> <li>• Staff attended the International Council of Shopping Centers Annual Real Estate Convention last week and met with many retailers, brokers and developers sharing the great opportunities Evans has to offer. Several contacts plan to visit Evans in the coming months.</li> <li>• Staff met with a party interested in buying a current retail site with interest to make improvements to the facility.</li> <li>• Staff met with a couple of prospective businesses this week looking at purchasing and renovating existing commercial properties. Staff is helping the businesses with history on the properties, development process, and referrals to agencies and programs that may be able to support their plans.</li> <li>• The monthly Business Blast e-newsletter was sent out this week to Evans businesses and interested parties. Anyone interested in subscribing to the e-newsletter may sign up at <a href="http://bit.ly/EvansBizBlastSignUp">http://bit.ly/EvansBizBlastSignUp</a></li> </ul>
<b>Parks</b>	<ul style="list-style-type: none"> <li>• Mowing is on schedule.</li> <li>• Staff installed sod at the Cemetery on recent gravesites and other problem areas.</li> <li>• Irrigation testing and repairs continue to be performed.</li> <li>• Staff assisted the VFW with set-up for their Memorial Day event at the Evans Cemetery.</li> <li>• Staff continue with weed spraying.</li> <li>• Irrigation testing and repairs continue to be performed.</li> <li>• Staff continue to recruit seasonal workers.</li> </ul>
<b>PW Operations</b>	<ul style="list-style-type: none"> <li>• Staff cleaned the ditch that carries water through Arrowhead subdivision to Neville's Crossing subdivision. GLIC (Greeley Loveland Irrigation Company) has indicated that they are planning on starting their irrigation season on the week of June 7th. This date may change depending on the amount of rain we receive between now and the 7th of June.</li> <li>• Staff bladed dirt roads.</li> <li>• Staff had to shut off the northern leg of the Evans Ditch as the pipe deteriorated and a sink hole opened up in Valmont Street. Staff are currently working on pricing and time estimates for the repairs.</li> <li>• Staff continue to fill roll-off dumpsters from this spring's City Clean-up Event. We are anticipating this project to be complete 5/25/18.</li> <li>• Staff had to shut down the Evans Ditch due to another line break. This break was a result of failed repair done last October when the pipe was damaged while the force main was being installed. The repairs are expected to be complete by June 12<sup>th</sup>.</li> <li>• Staff is working with a contractor to get the ditch repaired at Valmont Street, the timing of this repair should coincide with the break on 42<sup>nd</sup> and should be able to deliver water to all customers by June 12<sup>th</sup>.</li> <li>• Staff took delivery of the new backhoe loader and attended the training on the new features of the machine.</li> <li>• Staff is mowing Right-of-way areas.</li> <li>• Staff continue to fill potholes as they are discovered.</li> </ul>
<b>Waste Water Operations</b>	<ul style="list-style-type: none"> <li>• Camera inspections and preventative cleaning of the sanitary lines was suspended this week due to staff being required to perform utility locate services.</li> <li>• Staff had full day of training with Sidney Innerebner from Indigo Water Group.</li> </ul>

- Staff continues to Operate the new treatment facility.
- Staff has been operating the new treatment facility.
- Seasonal grounds maintenance is ongoing this week.
- Preventative maintenance jet clean has been suspended this week due to holiday staffing shortages.

### **Waste Water Treatment Plant**

- Electrical wiring was pulled to the UV building and terminated.
- Power was energized at the UV Building and the Lift Station site.
- Site grading is ongoing with asphalt paving beginning next week weather permitting.
- Replacement of the damaged pond liner is underway at the Lift Station site.
- Painting and pipe labeling is ongoing site wide.
- Pond Liner installation has begun at the plant site for the Anaerobic Sludge Lagoons.
- Began excavating and pouring concrete for the fence bases.
- The Flag pole was installed this week.
- Site grading in preparation for asphalt is ongoing.



