



**City of Evans
2016 Fee Schedule**

General Fees		2016 Dept Recommendation
Xerox Copies (personal)	Per page (b&w)	1.00
	Per page (color)	2.10
	Per page (computer lab printing)	0.30
	Public Records	0.30
Street Map	11" x 17"	4.00
Maps (scanned copies)	24"x36"	13.00
	36"x48"	26.00
Other maps	11"x17" or smaller	7.00
	17"x22"	13.00
	24"x36"	21.00
	36"x48" or larger	26.00
Return Check Fee		26.00
Notary Seal Stamp		2.00
Project Plans (Large, < 20 pages)		36.00
Project Plans (Large, > 20 pages)		47.00
Project Plans (Small, < 20 pages)		21.00
Project Plans (Small, > 20 pages)		31.00
Refuse (Trash) Collection	Per unit/month	11.75
Research of Files	Cost of staff time	Staff time, not to exceed \$30.00
CDs (Public Records Request)		Staff time, not to exceed \$30.00
Council Room (96 capacity)	Class II: per hour includes set up	30.00
	Class III: per hour includes set up	55.00
Riverside Cultural Center Meeting Rooms		
All three sections - 300 capacity		125.00 per hour
Two Sections - 200 capacity		95.00 per hour
One section - 100 capacity		65.00 per hour
Board Room - 20 capacity		50.00 per hour
Banquet Hall (1/4) (3 room area - 55 capacity) Activity Room (50 capacity) Activity Room II (40 capacity)	Class II: per hour includes set up	25.00
	Class III: per hour includes set up	40.00
	Alcohol Fee (for up to 6 hours)	250.00
Banquet Hall (1/2) (2 room area - 110 capacity)	Class II: per hour includes set up	40.00
	Class III: per hour includes set up	55.00
	Alcohol Fee (for up to 6 hours)*	300.00
Banquet Hall (entire room - 220 capacity)	Class II: includes set up	65.00
	Class III: includes set up (Weekend)	85.00
	Alcohol Fee (for up to 6 hours)	450.00
Gymnasium without cover (full gym) Athletic events/programs only	Class II: includes set up	50.00
	Class III: includes set up	70.00
	Weekend: (16 hours & Gym Supervision)	700.00
	4 hour & Gym Supervision	240.00
	8 hour & Gym Supervision	400.00
Gymnasium with cover (1/2 gym - 280 capacity)	Class II: per hour (includes set up and security)	85.00
	Class III: per hour (includes set up and security)	125.00
	Alcohol Fee (for up to 6 hours)	450.00
Gymnasium with cover (full gym - 575 capacity)	Class II: per hour (includes set up and security)	140.00
	Class III: per hour (includes set up and security)	175.00
	Alcohol Fee (for up to 6 hours)	600.00
Outdoor Setup		75.00
<p>Class I: City of Evans sponsored or co-sponsored event or program may use the facility at no cost (with the provision that a staff member be onsite at all times during the event); agencies with a reciprocal use agreement (District 6) may use the facility at no cost during the business hours of Monday-Friday 6am - 5pm (Sports programs exempt from time restraints). If requested, after hour use will be accommodated at the Class II cost.</p> <p>Class II: Non Profit agencies must show certificate or non profit 501(c); Civic and Service organizations; Religious organizations</p> <p>Class III: Private Groups - Parties, Receptions and other private events</p> <p>Continuous Rentals - 10 or more rentals per year - 15 % discount for room rental only (excluding Class I); Minimum Rental Fees/Hours may apply per development policy.</p>		

Sales & Use Tax Penalties & Interest Rates

Delinquent Business and Tax License or Special Event Sales Tax License	Delinquent as set forth in Chapters 3.04500 and 3.04510 of Municipal Code	50.00
Sales & Use Tax Vendor's Allowance	Per monthly or quarterly filing period, and return must be received by due date	3.33%, not to exceed \$100.00
Interest related to refund due to an overpayment of Sales or Use Taxes	Not to exceed	.75% per month or 9% per annum
Late filing penalty	Late as set forth in Chapter 3.04820 of the Municipal Code and calculated on the estimated taxes due per delinquent return	greater of \$15 or 15%
Interest on delinquent taxes and late penalties	As set forth in Chapter 3.04.830 of the Municipal Code	shall not exceed .75% per month or 9 % per annum
Penalty interest	On remittance of Sales or Use taxes that are delinquent by more than thirty (30) calendar days from the due date as set forth in Chapter 3.04.840 of the Municipal Code	accrued at rate of .75% per month or 9 % per annum, with total interest and penalty interest not to exceed one and one-half percent (1.5%) per month or eighteen percent (18%) per annum
Special penalties for fraud	as set forth in Chapter 3.04.870 of the Municipal Code	greater of \$250.00 or 25% of the tax deficiency
Special penalties repeated enforcement	as set forth in Chapter 3.04.870 of the Municipal Code	greater of \$250.00 or 25% of the tax deficiency

Damage Deposits

Alcohol (Class I, II, & III) - 6 hour maximum/must stop serving at 12:00 a.m.		300.00
Private Rental		
General (Class I, II, & III)	If no alcohol damage deposit. Negotiated for smaller rentals.	150.00
Non Profit	If no alcohol damage deposit. Negotiated for smaller rentals.	150.00
Equipment Rental	TV & DVD	25.00
	Microphone	10.00
	Screen and projector	25.00
Reservation Fees 30 days up to 18 months in advance	Non-refundable (will be deducted from total rental fee) or full rental fee, whichever is less	200.00

Park/Equipment/Ballfield Rental

City Park Pavillion - Full day		50.00
Renaissance Park- Full day (added this Park)		35.00
Ridge Park – Full day (Large pavillion only)		35.00
Village Park Pavillion- Full day		50.00
Prairie View Park Pavillion- Full day		50.00
Soccer Field	3 hour block	30.00
Additional Hours Sports	Per Hour, after 16 hours only	60.00
Soccer/Football Field Prep	Per game	180.00
Soccer/Football Tournaments with supervisor	Four Hours	380.00
	Eight Hours	500.00
	Sixteen Hours	650.00

Municipal Pool Rental

0-50 people	(2 hour rental including lifeguards)	150.00
51-100 people	(2 hour rental including lifeguards)	200.00
101-200 people	(2 hour rental including lifeguards)	250.00
Each additional hour	Pro-rated fee	125.00

Recreation – Admissions – Evans Community Complex & Swimming Pool

ECC	Adults (16+) each	2.50
	Seniors (60+) & Youth (6-15) each	2.00
	5 and under each	0.50
Pool	Adults (16+) each	Patron under 5-\$1.00
	Seniors (60+) & Youth (6-15) each	Patron over 5-\$3.00
Pool Memberships		Price BEFORE 02/01/2013 Price BEFORE 02/01/2016
Family of 4-6		250.00
Family of 3		175.00
Family of 2		125.00
Single		100.00
Senior 50+		65.00
Children under 3 are free		0.00
Pool Memberships		Price on or AFTER 02/01/2013 Price on or AFTER 02/01/2016
Family of 4-6		300.00
Family of 3		225.00
Family of 2		150.00
Single		125.00
Senior 50+		75.00
Children under 3 are free		free
30 Punch Card passes - ECC	Seniors/Youth	40.00
	Adult	50.00
	City Employee	same
	Non-profit	30.00
30 Punch Card passes - Pool	Individuals	everyone - \$60.00
15 Punch Card passes - ECC	Seniors/Youth	25.00
	Adult	25.00
15 Punch Card passes - Pool	Individuals	everyone - \$40.00
Pool – Child Care only – 60 punches		60 visits for \$100

Aquatics-Swim Lessons

Swim Lessons	Per 10 lesson session-member	20.00
	Per 10 lesson session-non-member	30.00
Swim Lessons	Per 8 lesson session-member	20.00
	Per 8 lesson session-non-member	30.00

Recreation

Recreation Day Camp - First Child – Full session	4 week session	425.00
Additional Child	4 week session	400.00
Recreation Day Camp	per week	150.00
Recreation Day Camp	All Summer	1100.00
Additional Child	All Summer	1050.00
Adult Softball	Per team (Spring)	350.00
	Per team (Fall)	350.00
Youth Baseball / NVAA Softball		100.00
Youth Sports (4-8 years old)		35.00
Youth Sports (Grades 3-6)	Excludes baseball & NVAA softball	45.00
Youth Jersey		15.00
Youth Dance 5 week		40.00
Men's Basketball	Per team	350.00
Adult Volleyball	Per team	250.00
Late fee for after deadline registration		10.00
Outside Agency Player		24.00
Senior Fitness Classes	Per class	3.00
	Per session	18.00

Animal License Fees

1 yr. - non-fertile		10.00
2 yr. - non-fertile		15.00
3 yr. - non-fertile		20.00
1 yr. - fertile		15.00
2 yr. - fertile		25.00
3 yrs. - fertile		30.00
Replacement Tag		5.00
Animal Variance Fee		50.00

Liquor License Fees

Retail Liquor Store		22.50
Drugstore		22.50
Beer/Wine		48.75
Club		41.25
Hotel/Restaurant		75.00
Hotel/Restaurant with optional premises		75.00
Tavern		75.00
Race Track		75.00
Arts		41.25
Brew Pub		75.00
Optional Premises	Per event	75.00
3.2% Beer		3.75
Special Events Permit	Per person	100.00
Manager Registration (H/R & Tavern)	Per year	75.00
Corp/LLC change background investigations		100.00
Annual Renewal		75.00
Late Renewal		500.00
New License		1000.00
Transfer of Ownership		750.00
Change of Location		750.00
Temporary Permit		100.00
Bed & Breakfast Permit		25.00
Applicant Packet Deposit		25.00
Hotel & Restaurant Mini Bar Permit		325.00
Alcoholic Beverage Tastings Permit		75.00 Application 25.00 renewal
Modification of Premises		150.00
Change in Corporate Name		50.00
Background check (In-state)		20.00/ person
Background check (Out-of-State)		TBD
Police Fingerprint Fee		18.00/ person
Duplicate Licenses		25.00

Occupational Tax Fees

3.2% Beer	Per year	425.00
Retail Liquor Store	Per year	525.00
Drugstore	Per year	525.00
Beer/Wine	Per year	625.00
Club	Per year	425.00
Hotel/Restaurant	Per year	1575.00
Tavern	Per year	1575.00
Brew Pub	Per year	1575.00
Optional Premises	Per year	1575.00
Racetrack	Per year	1575.00
Arts	Per year	1575.00

Open Air Market Fees

One year license (to be paid by licensee)	Per year	350.00
Temporary permit		100.00
Daily vendors license	Per day per space	100.00
Annual vendors license	Per year per space	50.00

Private Security Fees

Annual fee for persons, firms and corporations	Per calendar year	50.00
Annual fee for Employee/Agent-New Application	Per application year	48.50
Annual fee for Employee/Agent-Renewal Application	Per application year	30.00

Business Licenses/Fees

Business and Tax License	One Calendar Year	25.00
Temporary Business and Tax License	90 days	0.00
Special Event Sales Tax License	Per event	25.00
Adult Business	Per year	2000.00
Temporary Vendor	One Day	25.00
	One Week	50.00
	One Month	75.00
	Quarterly	100.00
Background check for Temporary Vendor (in-state)	per person	50.00
Background check for Temporary Vendor (out-of-state)	per person	100.00
Refuse Hauler	One Calendar Year	400.00
Pawn Broker	One Calendar Year	80.00
Accommodation	One Calendar Year	5.50
Mobile Home Park/Community	Annual License Fee	25.00
	Per space for the first 25 spaces	2.00
	Each additional space after 25	0.50
Mobile Home Park/Community License Transfer Fee		10.00

Cemetery		
Grave Space Adult	Includes \$150.00 Perpetual Care - Per Space	990.00
Grave Space Infant	Includes \$150.00 Perpetual Care - Per Space	490.00
Opening & Closing - Adult	Adult - includes \$75.00 Perpetual Care	875.00
Opening & Closing - Infant	Infant - includes \$75.00 Perpetual Care	440.00
Opening & Closing - Cremains	Cremains - includes \$75.00 Perpetual Care	385.00
Disinterment (casket)		2195.00
Disinterment (infant)		1095.00
Disinterment (cremains)		355.00
Columbarium (niche & O/C)	Includes niche & O/C, per niche	905.00
Engraving	Dob, dod, name	315.00
Additional engraving	One line of personalization	190.00
Second or additional lines completed at later date		190.00
Disinurnment - Columbarium	Costs (replace niche front and/or engraving)	500.00
Additional Charge for Weekend & Holiday (adult/infant)	Adult/infant	825.00
Additional Charge for Weekend & Holiday (cremains)	Cremains	450.00
Delayment of Arrival at Cemetery		150.00
Transfer of Deed Administrative Cost		20.00
90 day hold for burial space (nonrefundable)		125.00
Indigent Burial		100% of the allotted amount designated by State of Colorado/Social Services

Municipal Court		
Municipal Court Costs		25.00
Surcharges		50.00
Payment Plan Fee		30.00
Juror's Fee		10.00
Jury Fee		6.00
OJW - City		20.00
Bench Warrant Fee		60.00

Development Review Fees		
Annexation Agreement	Direct Costs	500.00
Annexation Petition		250.00
Development Agreement	Direct Costs	500.00
Escrow Deposit		As determined/Direct Cost Pass Thru
Filing Fee -Vested Property Right		250.00
Final Plat		500.00
Corrected or Amended Plat	Each additional submittal	250.00
Infill and Redevelopment Application		500.00
Landscaping Application		250.00
Lot Line Adjustments		300.00
Minor Replats		300.00
Neighborhood Development Plan		750.00
Post-Review DRT Meeting		200.00
Pre Application Meeting		200.00
Preliminary Plan		750.00
Public Improvements Agreement	Direct Costs	750.00
PUD Amendment Application		750.00
PUD Plan Agreement	Direct Costs	500.00
PUD Plan Application		1000.00
R.O.W. / Easement Vacation		200.00
Recording, Postage and Advertising Fees	Direct Costs	65.00
Resubmittal Fee	50% of original (total) filing fee costs for every	50% of Original Total Filing Fee
Sign Permit Application Fee		100.00
Site Plan Review		750.00
Sketch Plan		500.00
Telecommunications Filing Fee		275.00
Use by Special Review		750.00
Variances		500.00
Zoning Amendments		750.00
Zoning Letter		100.00

Building & Construction Fees		
Building/Fire Code Appeal		300.00
Construction Code Appeal		300.00
Mobile, Modular & Factory Built Housing Building Permit Fee		800.00
Mobile Homes & Manufactured Homes at previously occupied sites such as existing mobile home parks & manufactured home communities	Regardless of valuation, plus electrical permit fee	300.00
	\$1.00 up to & including \$500	25.00
	\$500.01 to \$2,000 - for the first \$500	25.00
	For each \$100 valuation or fraction thereof to and including \$2,000	3.34
	\$2,000.01 to \$25,000 for the first \$2,000	75.00
	For each additional \$1,000 valuation or fraction up to and including \$25,000	13.00
	\$25,000.01 to \$50,000 for the first \$25,000	400.00
	For each additional \$1,000 valuation or fraction up to and including \$50,000	10.00
Building Permit-All Other Occupancies--Total Valuation (as determined by ICC Valuation Table, as adopted)	\$50,000.01 to \$100,000 for the first \$50,000	650.00
	For each additional \$1,000 valuation or fraction up to and including \$100,000	7.00
	\$100,000.01 to \$500,000 for the first \$100,000	1,000.00
	For each additional \$1,000 valuation or fraction up to and including \$500,000	5.63
	\$500,000.01 to \$1,000,000 for the first \$500,000	3,250.00
	For each additional \$1,000 valuation or fraction up to and including \$1,000,000	4.90
	\$1,000,000.01 and up for the first \$1,000,000	5,700.00
	For each additional \$1,000 valuation or fraction thereof	4.00

Building Administration, Inspection and Review

Administration Fees		50.00
Electronic Submittal (Application, Plans, Applicable Supplemental		5% Discount of Construction Fee
Plan Review Fees	New Construction/Addition and Remodel	50% of Const. Fee Cost
New Residential Plan	New Plan Review, Pre re-write	700.00
(Plan Review Fees to be paid at time of submittal).	Stock Plans/Rewrites	50.00
Use of Outside Consultants		Actual Costs + 3% Admin
Pre-Inspection / Courtesy Inspection	For inspections requested prior to submittal for building permit, business license, sales tax license, or liquor license.	65.00
Inspections outside of normal business hours (minimum charge - 2 hours)	Per hour or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved	75.00
Reinspection fees (minimum charge - 1 hour)	Per hour or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved	75.00
Inspections for which no fee is specifically indicated (minimum charge - 1 hour)	Per hour or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved	75.00
Mobile Home Pre-inspections; to be used for inspection of pre-1976 mobile homes prior to being relocated to or within the City of Evans	Plus 36 cents for each mile traveled to and from the inspection site or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved*	300.00
Building Pre-inspection; to be used for inspection of structures prior to being relocated to or within the City of Evans	Plus 36 cents for each mile traveled to and from the inspection site or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved*	350.00
House Moving/Relocation Permit; to be used for the actual moving of structures as outlined in the Municipal Code	Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved*	600.00

*This fee is in addition to all other fees established for Building, Fire and Electrical Codes.

Neighborhood Services/Code Enforcement Fees

Administrative Citation	1st Offense	150.00
Administrative Citation	2nd Offense	500.00
Administrative Citation	3rd Offense	999.00
Mowing/Clean Up of Cited Property	Per Hour/Per Person (Minimum 2 hours)	100.00
Abatement Through Contractor Service	Rental of Equipment or Hired Labor Charge	Actual cost + 15% Abatement Charge per 1.16.050 of the EMC
Graffiti Removal	Per Hour (minimum 1 hour)	75.00

Public Right-of-Way – Construction Permit

For excavation of 25 square feet or less (width x length)		63.00
For excavations larger than 25 square feet	For each additional 25 square feet or fraction thereof	13.00

Police Services

Fingerprinting	Per card	18.00
VIN Verifications	Per vehicle	28.00
Records Search / Clearance Letter	Per person per address	12.00
Police Reports	First 5 pages	5.00
	Each additional page	1.00
Digital Photo CD Reproductions	Each	22.00
Digital Recording CD Reproductions	Each	22.00
Color Photos Reproductions	Each - 6 photos per page	6.00
Vehicle Release Authorization	Each	26.00
Sex Offender Registration	New	75.00
	Annual	25.00
	Quarterly	25.00