



Evans Community Complex

1100 37th Street Evans, CO 80620

CORPORATE EVENTS
BUSINESS RECEPTIONS
BOARD MEETINGS
CONFERENCES
SPECIAL EVENTS
FUNDRAISERS

REHERSAL DINNERS
WEDDINGS
RECEPTIONS
CEREMONIES
AWARD PROGRAMS

Evans Community Complex combines a small-town atmosphere with the rich history of Evans to provide the perfect venue for any event at an affordable cost. From a baby shower for 30 people to a wedding reception for 400 people, this venue can provide you with accommodations to fit your needs.

Book a tour or request a quote today!

Contact Jen Baiamonte

970-475-1125

jbaiamonte@evanscolorado.gov



Evans Community Complex Facility Rental Information

RENTAL SPACE	CAPACITY			SECURITY FEE	HOURLY RATES
	Theater	Banquet	Classroom		
Full Banquet Hall	220	205	128	\$500	Full Banquet Hall Class II: \$65 per hour Class III: \$90 per hour
1/2 Banquet Hall	110	85	64	\$400	1/2 Banquet Hall Class II: \$40 per hour Class III: \$55 per hour

The Banquet Hall can be rented as one large room or half a room. Each area has its own sink and counter-top area handy for serving. An outside patio is also available. Space can accommodate a buffet line, dance floor, & gift tables. The full Banquet Hall must be rented for all Saturday rentals May to September.

RENTAL SPACE	CAPACITY			SECURITY FEE	HOURLY RATES
	Theater	Banquet	Classroom		
Gymnasium	575	375	152	\$650	Gymnasium Class II: \$140 per hour Class III: \$190 per hour

The Gymnasium can be turned into the Complex's largest room for receptions. For receptions, a vinyl floor is placed on top of the hardwood to create a more formal atmosphere. The Gym is available to rent during the summer with limited availability the rest of the year.

RENTAL SPACE	CAPACITY			SECURITY FEE	HOURLY RATES
	Theater	Banquet	Classroom		
Activity Room & Dance Studio	55	45	32	\$250	Activity Room & Dance Studio Class II: \$25 per hour Class III: \$40 per hour

These rooms are perfect for a small meeting or reception. The Activity Room is carpeted and the Dance Studio has hard wood. Each room has an adult & youth sink, counter space & a sound system. There is also access to a fenced-in grass play area next to the Activity Room.

General Information

A non-refundable reservation fee of \$250 is required upon signing contract to secure the reservation. This fee will be applied to the total cost of the rental. Setup of tables and chairs is included with every rental.

Rooms are available:

Sunday - Thursday from 6am to 11pm

Friday - Saturday from 6am to 1am

There is a 4-hour minimum for all weekend rentals.

Damage Deposits

Rental without Alcohol - \$200

Rental with Alcohol - \$400

Damage deposits are refundable pending no damages to the room or facility and all guests leave the facility on time.

Alcohol is allowed at Evans Community Complex but must be arranged prior to final payment date with ABC Mixology 970-576-2044. Alcohol options available, additional bartending fees will apply.

Security fee is applied when alcohol is served at an event. Fee includes the presence of one security guard per 100 people. Rentals exceeding 8 hours will incur an additional \$100/hr Security Fee.

Rental Equipment

Projector/Screen	\$50
TV & Blu Ray Player	\$25
Round White Linen Tablecloths	\$3 each
Chocolate Brown Table Toppers	\$3 each

Class II & III Descriptions

Class II: Non-Profit, Civic, and Service Organizations
Class III: Private Groups

Kitchen

There is a convenient full service kitchen with curbside loading area available for Banquet and Gymnasium Rentals. You can choose any caterer for your event or keep it simple and serve your own refreshments.

If you would like a rental quote, tour of the facility or to make further inquiries on availability for your event, please email Jen Baiamonte at jbaiamonte@evanscolorado.gov or call 970-475-1125.

All reservations must be made in person, by appointment only, at Evans Community Complex
1100 37th Street, Evans CO, 80620